



## Minutes for Meeting Book - Tuesday, September 16, 2025 Board of Directors Meeting

Tuesday, September 16, 2025 | 6:00 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

### Attendees:

Greg Zylka, Sharon Thiel, Sara Nagel, Chris Kircher, Doug Dahlberg, Julia Kicker, Steven Barrows, and Shannon Pfeiffer

### 1. Call to Order by Chair Zylka

- 1.1 Determination of Quorum
- 1.2 Welcome Ex-Officio's
- 1.3 Gratitude Reflection

### 2. Acceptance of the Agenda

- 2.1 Additions/Corrections to the agenda  
Recommendation: Approve the agenda as presented/corrected.

*Moved by:* Sara Nagel

*Seconded by:* Steven Barrows

**Carried**

### 3. Action on the Minutes of Clerk/Treasurer Nagel

- 3.1 Review and Approval of the minutes of the regular board meeting held August 19, 2025.


[Board of Directors - Aug 19 2025 - Minutes - Html](#) 

Recommendation: approve the minutes as presented

*Moved by:* Sara Nagel  
*Seconded by:* Julia Kicker

**Carried**

**4. Status of #924 Fund by Clerk/Treasurer Nagel & Mike Carlson, Chief Financial Officer**

- 4.1 Financial Report of Cash, Revenues, and Expenses [September 2025.pdf](#) 

**5. Consideration of Claims**

- 5.1 Review by Nagel and presenting for approval the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the enclosed batch reports.

Recommendation: approve the batch reports as presented

*Moved by:* Sara Nagel  
*Seconded by:* Sharon Thiel

**Carried**

**6. Consent Agenda**

Recommendation: approve the consent agenda as presented

*Moved by:* Doug Dahlberg  
*Seconded by:* Julia Kicker

**Carried**

- 6.1 Resolution to Approve Solicitation and/or Re-Solicitation of Categories

[Resolution Approve Solicitation 28.docx](#) 

- 6.2 Resolution to Ratify Cooperative Contracting Awards

[Resolution Ratify cooperative purchasing awards 29.docx](#) 

- 6.3 Low Incidence Funding for 2025/26 School Year

[Low Incidence Funding for the 2025 to 2026 School Year.](#)

[Funding Stream Summary.pdf](#) 

6.4 [Procurement-Appendix A-September 16 2025.pdf](#) 

Appendix A

6.5 [2025\\_September\\_Personnel Recommendations.pdf](#) 

## 7. Regional Solutions - Focused Program Update

7.1 A Day in the Life of a Sourcewell Employee: Steve Jones

7.2 Connections to 2035 Goals

- Community Development Report Out
- Metier / Stembound

## 8. Old Business

8.1 [Wondertrek Lease \(Final Draft\).docx](#) 

Recommendation: Approve the lease agreement as presented and authorize signature for any other public works and development documents.

*Moved by:* Steven Barrows

*Seconded by:* Doug Dahlberg

**Carried**

## 9. New Business

9.1 2026 Benefit Recommendations

Recommendation: Approve the recommendations as presented.

*Moved by:* Sharon Thiel

*Seconded by:* Doug Dahlberg

**Carried**

## 10. Chief Executive Officer Update- Dr. Chad Coauette

10.1 State/National Associations and Partnerships

10.2 ADC Innovation Forum

**11. Reports**

11.1 Individual Board Member Reports

**12. Adjournment**

Recommendation: to adjourn at 7:20 p.m.

*Moved by:* Chris Kircher

*Seconded by:* Sara Nagel

**Carried**

**APPENDIX A**

<b>SOURCEWELL PROCUREMENT DEPARTMENT</b>		
<b>BOARD ITEMS - September 16, 2025</b>		
<b>CONSENT AGENDA ITEMS</b>	<b>Requesting Board permission to Solicit the following categories:</b>	
	Exhaust Removal and Filtering Systems	
	<b>Requesting Board permission to Re-Solicit the following categories:</b>	
	Fleet Managment and Leasing Services	
<b>CONSENT AGENDA ITEMS</b>	Indefinite Delivery Indefinite Quantity Construction - State of Missouri	
	<b>NEW CONTRACTS</b>	
	<b>Supplier Name</b>	<b>Contract Number</b>
	Bridgestone Americas Tire Operations, LLC	051525-BRDG
	Michelin North America, Inc.	051525-MLN
	The Goodyear Tire & Rubber Company	051525-GTC
	<b>CONTRACT EXTENSIONS</b>	
	<b>Supplier Name</b>	<b>Contract Number</b>
	Comac Corp./Niu Toilet	081721-NIU
	Gerflor	031022-GER
	Altec Industries	110421-ALT
	Terex	110421-TER
	<b>NEW IDIQ CONTRACTS</b>	
	<b>Company Name</b>	<b>Contract Number</b>
	None	
	<b>IDIQ CONTRACT EXTENSIONS</b>	
	<b>Company Name</b>	<b>Contract Number</b>
	Alco Building Solutions	AZ-R1-E-082522-ABU
	Alco Building Solutions	AZ-R2-E-082522-ABU
	Alco Building Solutions	AZ-R3-E-082522-ABU
	Alco Building Solutions	AZ-R4-E-082522-ABU
	Alco Building Solutions	AZ-R5-E-082522-ABU
	AXIOS Builders, LLC	AZ-R3-GC-082522-AXI
	AXIOS Builders, LLC	AZ-R4-GC-082522-AXI
	Dallago Associates	AZ-R5-FLS-082522-DCO
	Dallago Corporation	AZ-R5-HVAC-082522-DCO
	Dallago Corporation	AZ-R5-PLUM-082522-DCO
	Diamond Ridge Development Corporation	AZ-R1-GC-082522-DRD
	Diamond Ridge Development Corporation	AZ-R2-GC-082522-DRD
	Diamond Ridge Development Corporation	AZ-R3-GC-082522-DRD
	Diversified Maintenance Systems, Inc.	AZ-R1-GC-082522-DIV
	Diversified Maintenance Systems, Inc.	AZ-R2-GC-082522-DIV
	Diversified Maintenance Systems, Inc.	AZ-R3-GC-082522-DIV
	Diversified Maintenance Systems, Inc.	AZ-R4-GC-082522-DIV
	Diversified Maintenance Systems, Inc.	AZ-R5-GC-082522-DIV
	Henderson Building Solutions, LLC	AZ-R3-GC-082522-HBS
	Henderson Building Solutions, LLC	AZ-R4-GC-082522-HBS
	Henderson Building Solutions, LLC	AZ-R5-GC-082522-HBS
	Jim Brown and Sons Roofing Co., Inc.	AZ-R5-GC-082522-JBS
	Jim Brown and Sons Roofing Co., Inc.	AZ-R1-GC-082522-JBS
	Jim Brown and Sons Roofing Co., Inc.	AZ-R3-GC-082522-JBS
	Jim Brown and Sons Roofing Co., Inc.	AZ-R2-GC-082522-JBS
	Jim Brown and Sons Roofing Co., Inc.	AZ-R4-GC-082522-JBS
	Jim Brown and Sons Roofing Co., Inc.	AZ-R1-R-082522-JBS
	Jim Brown and Sons Roofing Co., Inc.	AZ-R2-R-082522-JBS
	Jim Brown and Sons Roofing Co., Inc.	AZ-R3-R-082522-JBS
	Jim Brown and Sons Roofing Co., Inc.	AZ-R4-R-082522-JBS
	Jim Brown and Sons Roofing Co., Inc.	AZ-R5-R-082522-JBS
	Loven Contracting, Inc.	AZ-R2-GC-082522-LOV
	Loven Contracting, Inc.	AZ-R5-GC-082522-LOV
	Loven Contracting, Inc.	AZ-R1-GC-082522-LOV
	Loven Contracting, Inc.	AZ-R3-GC-082522-LOV
	Loven Contracting, Inc.	AZ-R4-GC-082522-LOV
	Pueblo Mechanical and Controls, LLC	AZ-R4-HVAC-082522-PME
	Pueblo Mechanical and Controls, LLC	AZ-R2-HVAC-082522-PME
	Pueblo Mechanical and Controls, LLC	AZ-R1-HVAC-082522-PME
	Pueblo Mechanical and Controls, LLC	AZ-R3-HVAC-082522-PME
	Pueblo Mechanical and Controls, LLC	AZ-R5-HVAC-082522-PME
	Pueblo Mechanical and Controls, LLC	AZ-R1-PLUM-082522-PME
	Pueblo Mechanical and Controls, LLC	AZ-R2-PLUM-082522-PME
	Pueblo Mechanical and Controls, LLC	AZ-R4-PLUM-082522-PME
	Pueblo Mechanical and Controls, LLC	AZ-R3-PLUM-082522-PME
	Pueblo Mechanical and Controls, LLC	AZ-R5-PLUM-082522-PME
	RYTAN Construction	AZ-R2-GC-082522-RYT
	RYTAN Construction	AZ-R1-GC-082522-RYT

APPENDIX A Continued

RYTAN Construction	AZ-R4-GC-082522-RYT	
RYTAN Construction	AZ-R3-GC-082522-RYT	
RYTAN Construction	AZ-R5-GC-082522-RYT	