



Minutes for Meeting Book - Tuesday, February 18, 2025 Board of Directors Meeting

Tuesday, February 18, 2025 | 6:00 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees:

Greg Zylka, Sharon Thiel, Sara Nagel, Chris Kircher, Doug Dahlberg, Julia Kicker, and Steven Barrows

1. Call to Order by Chair

1.1 Determination of Quorum

1.2 Welcome Ex-Officio's

2. Acceptance of the Agenda

2.1 Additions/Corrections to the agenda

Recommendation: Approve the agenda as presented/corrected.

Moved by: Sharon Thiel

Seconded by: Julia Kicker

Carried

3. Action on the Minutes of Clerk

3.1 Review and Approval of the minutes of the regular board meeting.

[Board of Directors - Jan 21 2025 - Minutes - Html](#) 

Recommendation: approve the minutes as presented

Moved by: Sara Nagel

Seconded by: Steven Barrows

Carried

4. Status of #924 Fund by Treasurer & Mike Carlson, Chief Financial Officer

- 4.1 Financial Report of Cash, Revenues, and Expenses

[February 2025.pdf](#) 

- 4.2 [Resolution_11_Budget Amendment FY24-25 Forecast.docx](#)



[Exhibit A - Finance.pptx](#) 

Recommendation: Approve Resolution 11 as presented.

Moved by: Steven Barrows

Seconded by: Julia Kicker

Carried

5. Consideration of Claims

- 5.1 Review by the Treasurer and presenting for approval the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the enclosed batch reports.

Recommendation: approve the batch reports as presented

Moved by: Sara Nagel

Seconded by: Doug Dahlberg

Carried

6. Consent Agenda

Recommendation: approve consent agenda as presented

Moved by: Chris Kircher

Seconded by: Julia Kicker

Carried

- 6.1 Resolution to Approve Solicitation and/or Re-Solicitation of Categories

[Resolution Approve Solicitation 08.docx](#) 

- 6.2 Resolution to Approve Ratification of Cooperative Contracting Awards

[Resolution Ratify cooperative purchasing awards 09.docx](#) 

- 6.3 Appendix A

[Procurement-Appendix A-February 2025.pdf](#) 

- 6.4 [2025 February Personnel Recommendations.pdf](#) 

- 6.5 [2025 Associate Director of Career and College Readiness.FINAL.pdf](#) 

[2025 Associate Director of Product Marketing - CP.FINAL.docx](#)


[2025 Associate Director of Product Marketing - New Solutions.FINAL.docx](#) 

[2025 Associate Director of Special Education.FINAL.pdf](#) 

[2025 Communications Director.FINAL.docx](#) 

[2025 Education Consultant - Career and Technical Education.FINAL.pdf](#) 

[2025 Education Consultant - Special Education.FINAL.pdf](#) 

7. Enterprise Solutions - Focused Program Update

- 7.1 A Day in the Life of a Sourcewell Employee Courtney Boelter

- 7.2 Hub of Solutions

8. Old Business - Talent and Culture Updates

Jen Roelke, Chief Talent and Culture Officer

- 8.1 [Board Process Talent and Culture Feb 2025.docx](#) 

Recommendation: Approve the Board Process changes.

Moved by: Sharon Thiel

Seconded by: Sara Nagel

Carried

- 8.2 [Sourcewell Employment and Governance Policy Crosswalk](#)

[2024_2025_FINAL.docx](#) 

1st review of governance policy changes

8.3 [March 2025 Sourcewell Employee Policy Guide.docx](#) 

8.4 [Talent and Culture Employee Policy Guide Overview_BOD_February 2025 - Copy.pptx](#) 

9. Old Business - Cont.

9.1 [Scorecard 24.25 Revised.pdf](#) 

- Jeremy Schwartz, Chief Operating and Procurement Officer

Recommendation: Approve the FY24.25 revised scorecard

Moved by: Doug Dahlberg

Seconded by: Sharon Thiel

Carried

10. New Business

11. Chief Executive Officer Update- Dr. Chad Coauette

11.1 State/National Associations and Partnerships

12. Reports

12.1 Individual Board Member Reports

12.2 Executive Committee- Association of Government Risk Pool (AGRiP) Conference Attendance

Recommendation: 1,000 stipend payment for members attending the AGRiP conference

Moved by: Sharon Thiel

Seconded by: Julia Kicker

Carried

13. Adjournment

APPENDIX A

SOURCEWELL PROCUREMENT DEPARTMENT BOARD ITEMS - February 2025		
CONSENT AGENDA ITEMS	Requesting Board permission to Solicit the following categories:	
	Roadway Work Zone: Safety and Traffic Management Equipment with Related Products	
	Used Rental Fleet Vehicles	
	Requesting Board permission to Re-Solicit the following categories:	
	Indefinite Delivery Indefinite Quantity Construction - State of Michigan	
CONSENT AGENDA ITEMS	Roadway Maintenance Equipment	
	Tires with Related Equipment and Supplies	
	NEW CONTRACTS	
	Supplier Name	Contract Number
	Solicitation Title	
	Auctions International, Inc.	111424-AUC
	JJ Kane Associates, Inc.	111424-JJK
	Liquidity Services Operations, LLC dba GovDeals	111424-GDI
	PropertyRoom.com, Inc.	111424-PRC
	Ariens Company	112624-ACO
	Deere & Company	112624-DAC
	Doosan Bobcat North America, Inc.	112624-CEC
	ECHO Incorporated	112624-ECHO
	Embankscape Equipment LLC, dba RC Mowers	112624-EMB
	Generac Power Systems Inc.	112624-GNR
	Greenworks North America LLC	112624-GNW
	Husqvarna Professional Products, Inc.	112624-HSQ
	Hustler Turf Equipment, Inc.	112624-HTE
	Kubota Tractor Corporation	112624-KBA
	MTD Products Company dba Cub Cadet	112624-MTD
	Old Dominion Brush Company/DuCo, LLC	112624-ODB
	Positec Commercial Inc.	112624-POSC
	Scag Power Equipment	112624-SCG
	STIHL Incorporated	112624-STIHL
	Textron E-Z Go LLC	112624-JCS
	The Toro Company	112624-TTC
	Walker Manufacturing Company	112624-WKR
	Wright Manufacturing, Inc.	112624-WRT
	CONTRACT EXTENSIONS	
	Supplier Name	Contract Number
	Solicitation Title	
	Siemens	030421-SIE
	RadioMobile	042021-RDO
	UPS	090121-UPS
	Agile Fleet	020221-AAC
	CalAmp Wireless Networks	020221-CAW
	GPS Insight, LLC	020221-GPI
	Lytx	020221-DCI
	RTA	020221-RTA
	Skyhawk/TELUS	020221-SKY
	Vermeer	031721-VRM
	Envisage	051321-ENV
	NP Aerospace	011221-NPA
	Ring-O-Matic	101221-RGO
	Super Products	101221-SPL
	Vacall Industries	101221-GRD
	NEW IDIQ CONTRACTS	
	Company Name	Contract Number
	Region - Type of Work	
	None	

IDIQ CONTRACT EXTENSIONS		
Company Name	Contract Number	
AGAE Contractors, Inc.	IL-R1-GC-122122-AGA	
AGAE Contractors, Inc.	IL-R3-GC-122122-AGA	
AGAE / A-1 Roofing Joint Venture, LLC	IL-R1-R-122122-A1R	
AGAE / A-1 Roofing Joint Venture, LLC	IL-R3-R-122122-A1R	
BEAR Construction Company	IL-R1-GC-122122-BEA	
CORE Construction Services of Illinois, Inc.	IL-R2-GC-122122-CSI	
CORE Construction Services of Illinois, Inc.	IL-R4-GC-122122-CSI	
CORE Construction Services of Illinois, Inc.	IL-R5-GC-122122-CSI	
Dardon Construction, Inc.	IL-R1-R-122122-DDO	
Dardon Construction, Inc.	IL-R2-E-122122-DDO	
Dardon Construction, Inc.	IL-R2-HVAC-122122-DDO	
Dardon Construction, Inc.	IL-R3-E-122122-DDO	
Dardon Construction, Inc.	IL-R2-R-122122-DDO	
Dardon Construction, Inc.	IL-R3-HVAC-122122-DDO	
Dardon Construction, Inc.	IL-R3-R-122122-DDO	
F.H. Paschen, S.N. Nielsen & Associates, LLC	IL-R2-GC-122122-FHP	
F.H. Paschen, S.N. Nielsen & Associates, LLC	IL-R5-GC-122122-FHP	
F.H. Paschen, S.N. Nielsen & Associates, LLC	IL-R4-GC-122122-FHP	
Leopardo Companies, Inc.	IL-R1-GC-122122-LEO	
Pacific Construction Services	IL-R2-GC-122122-PCS	
Pacific Construction Services	IL-R1-GC-122122-PCS	
Pacific Construction Services	IL-R3-GC-122122-PCS	
Pacific Construction Services	IL-R4-GC-122122-PCS	
Pacific Construction Services	IL-R5-GC-122122-PCS	
R.L. Vollintine Construction	IL-R4-GC-122122-RLV	
Robe, Inc.	IL-R1-GC-122122-ROB	
Robe, Inc.	IL-R2-GC-122122-ROB	
Robe, Inc.	IL-R3-GC-122122-ROB	
SMB Contracting, Inc.	IL-R1-E-122122-SMB	
SMB Contracting, Inc.	IL-R1-GC-122122-SMB	
SMB Contracting, Inc.	IL-R1-HVAC-122122-SMB	
SMB Contracting, Inc.	IL-R1-PLUM-122122-SMB	
SMB Contracting, Inc.	IL-R1-R-122122-SMB	
Sterling Commercial Roofing, Inc.	IL-R2-R-122122-STR	
Toro Construction Corp	IL-R1-GC-122122-TCC	
BCC/HPH Joint Venture	IL-R1-HVAC-122122-BHJ	
BCC/HPH Joint Venture	IL-R1-PLUM-122122-BHJ	
GWO Crew, LLC	IL-R1-APC-122122-GCJ	
ABM Industries, Inc.	CA-R8-E01-123021-ABM	
ABM Industries, Inc.	CA-R8-HVAC01-123021-ABM	
ACCO Engineered Systems, Inc.	CA-R6-HVAC02-123021-AES	
ACCO Engineered Systems, Inc.	CA-R8-HVAC02-123021-AES	
ACCO Engineered Systems, Inc.	CA-R9-HVAC02-123021-AES	
Angeles Contractor, Inc.	CA-R8-GB06-123021-ACI	
Angeles Contractor, Inc.	CA-R8-P03-123021-ACI	
California Coast Carpet & Flooring	CA-R8-F02-123021-CCF	
Exbon Development, Inc.	CA-R8-GB02-123021-EXB	
Exbon Development, Inc.	CA-R8-RW02-123021-EXB	
Exbon Development, Inc.	CA-R8-E04-123021-EXB	
Exbon Development, Inc.	CA-R8-HVAC03-123021-EXB	
Facility Solutions Group	CA-R8-E02-123021-FSG	
GeoStabilization International, LLC	CA-R9-GS01-123021-GSI	
Good-Men Roofing & Construction, Inc.	CA-R8-RW03-123021-GMR	
Good-Men Roofing & Construction, Inc.	CA-R9-GB06-123021-GMR	
Good-Men Roofing & Construction, Inc.	CA-R9-RW01-123021-GMR	
Harry H. Joh Construction, Inc.	CA-R8-GB04-123021-HJC	
Horizons Construction Co. Int'l, Inc.	CA-R7-PAV01-123021-HCC	
Horizons Construction Co. Int'l, Inc.	CA-R8-GB01-123021-HCC	
Horizons Construction Co. Int'l, Inc.	CA-R8-PAV01-123021-HCC	
Mackone Development, Inc.	CA-R8-GB07-123021-MDI	
Mackone Development, Inc.	CA-R8-P04-123021-MDI	
MDJ Management, LLC	CA-R8-GB13-123021-MDJ	
Mesa Energy Systems	CA-R1-HVAC01-123021-ES	
Mesa Energy Systems	CA-R7-HVAC02-123021-ES	
Mesa Energy Systems	CA-R9-HVAC04-123021-ES	

APPENDIX A Continued

North Star Construction & Engineering, Inc.	CA-R3-GB02-123021-NSC	
North Star Construction & Engineering, Inc.	CA-R3-GS01-123021-NSC	
Oscalibur Plumbing, Inc.	CA-R8-PLUM02-123021-OPI	
Pacific Building Group	CA-R9-GB04-123021-PBG	
Pacific Lighting Mgmt., Inc.	CA-R8-E03-123021-PLM	
Pacific Lighting Mgmt., Inc.	CA-R9-E02-123021-PLM	
Staples Construction Company	CA-R1-GB01-123021-STA	
T&S West	CA-R5-GB01-123021-TSW	
T&S West	CA-R5-E01-123021-TSW	
T&S West	CA-R5-PAV01-123021-TSW	
T&S West	CA-R3-PAV01-123021-TSW	
T&S West	CA-R3-GB01-123021-TSW	
T&S West	CA-R3-E01-123021-TSW	
Vincor Construction, Inc.	CA-R8-GB05-123021-VCI	
Vincor Construction, Inc.	CA-R9-GB05-123021-VCI	