



Minutes for Meeting Book - Tuesday, February 18, 2025 Board of Directors Meeting

Tuesday, February 18, 2025 | 6:00 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees:

Greg Zylka, Sharon Thiel, Sara Nagel, Chris Kircher, Doug Dahlberg, Julia Kicker, and Steven Barrows

1. Call to Order by Chair Zylka

1.1 Determination of Quorum

1.2 Additions or correction to the agenda

Recommendation: Approve the agenda as corrected.

Moved by: Greg Zylka

Seconded by: Sharon Thiel

Carried

2. Canvas Election Results

2.1 [Cert. of Election_Dahlberg.docx](#) 

[Cert. of Election_Zylka.docx](#) 

Recommendation: Approve the certificates of election.

Moved by: Chris Kircher

Seconded by: Steven Barrows

Carried

3. Resolution to Combine Treasurer and Clerk

[Resolution No_Clerk_Treasurer.docx](#) 

Recommendation: Approve Resolution No.2025_10

Moved by: Sara Nagel
Seconded by: Doug Dahlberg

Carried

4. Election of Board Officers

4.1 Chairperson

Newley elected Chairperson assumes Chair

4.2 Vice-Chairperson

4.3 Clerk / Treasurer

Recommendation: Approve the Board officer nominations.

Moved by: Steven Barrows

Seconded by: Julia Kicker

Carried

5. Consent Agenda

Recommendation: approve consent agenda as presented

Moved by: Sara Nagel

Seconded by: Sharon Thiel

Carried






5.1 2025 Board Meeting Schedule

[2025 Board Meeting Date Calendar.pdf](#) 

5.2 **[2025_OTHER Board Meeting, Conference and Event Dates.docx](#)** 

5.3 Designations of Official Depository, Legal Counsel, Official Newspaper, Auditor, Facsimile Signatures, Legal Representation

[Designations of Official Depository, Legal Counsel, Official Newspaper, Auditor, Facsimile Signatures, Legal Representation.docx](#) 

- 5.4 [2025 Election Timelines.docx](#) 
- 5.5 [2025 Timeline for evaluation of the Chief Executive Officer.docx](#) 
- 5.6 [Full Voting Sub Regional Membership 2025.pdf](#) 
- 5.7 [Board of Directors Roster 2025.docx](#) 
- 5.8 [Ex Officio Roster 2025 .docx](#) 

6. Advisory Representation

- 6.1 Enterprise Solutions
 - 1. Sharon Thiel
 - 2. Greg Zylka
 - 3. Doug Dahlberg
- 6.2 Regional Impact
 - 1. Sharon Thiel
 - 2. Chris Kircher
 - 3. Sara Nagel
- 6.3 Empowering Smart Work
 - 1. Julia Kicker
 - 2. Sara Nagel
 - 3. Steve Barrows
- 6.4 CEO Evaluation Committee
 - 1. Board Chair
 - 2. Board Vice Chair
 - 3. Board Clerk/Treasurer
- 6.5 Board of Trustees - Better Health Collective
 - 1. Sara Nagel
 - 2. Sharon Thiel
 - 3. Steve Barrows
- 6.6 Minnesota Service Cooperative Board
 - 1. Board Chair
 - 2. Board Vice Chair

Recommendation: Approve the advisory representation as presented.

Moved by: Steven Barrows
Seconded by: Doug Dahlberg

Carried

7. Board Compensation

[Board of Directors Compensation Memo -DRAFT 2025.docx](#) 

Recommendation: Approve board compensation as presented.

Moved by: Chris Kircher
Seconded by: Sharon Thiel

Carried

8. Mileage Reimbursement and Meal Per Diems

8.1 Adoption of IRS mileage rate

8.2 Adoption of the GSA meal per diem rates

8.3 Adoption of IRS mileage rate for ex-officio members for distance traveled while attending meetings.

Recommendation: Approve / Adopt the IRS mileage rate, meal per diem rates, and adoption of the IRS mileage rate for ex-officios.

Moved by: Chris Kircher
Seconded by: Sharon Thiel

Carried

9. Adjourn 6:05 p.m.