



Minutes for Meeting Book - Tuesday, December 17, 2024 Board of Directors Meeting

Tuesday, December 17, 2024 | 6:00 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees:

Greg Zylka, Sharon Thiel, Linda Arts, Sara Nagel, Steven Barrows, Doug Dahlberg, and Julia Kicker

1. Call to Order by Chair Zylka

1.1 Determination of Quorum

1.2 Welcome Ex-Officio's

2. Acceptance of the Agenda

2.1 Additions/Corrections to the agenda

Recommendation: Approve the agenda as presented.

Moved by: Sara Nagel

Seconded by: Julia Kicker

Carried

3. In-Service - Eide Bailly Auditors Report

[Sourcewell Executive Summary BOD Final.pdf](#) 

4. Action on the Minutes of Clerk Arts

4.1 Review and Approval of the minutes of the regular board meeting.

[Board of Directors - Nov 19 2024 - Minutes - Html](#) 

Recommendation: approve the minutes as presented

Moved by: Linda Arts

Seconded by: Doug Dahlberg

Carried

5. Status of #924 Fund by Treasurer Nagel & Mike Carlson, Chief Financial Officer

5.1 Financial Report of Cash, Revenues, and Expenses

[December 2024.pdf](#) 

6. Consideration of Claims

6.1 Review by Treasurer Nagel and presenting for approval the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the enclosed batch reports.

Recommendation: approve the batch reports as presented

Moved by: Sara Nagel

Seconded by: Julia Kicker

Carried

7. Consent Agenda

Recommendation: approve consent agenda as presented

Moved by: Doug Dahlberg

Seconded by: Linda Arts

Carried

7.1 [Resolution Approve Solicitation 36.docx](#) 

7.2 [Resolution Ratify cooperative purchasing awards 37.docx](#) 

7.3 Appendix A

[Procurement-Appendix A-December 2024.pdf](#) 

7.4 [2024 Dec Employee Transitions.pdf](#) 

8. Enterprise Solutions- Focused Program Update

8.1 A Day in the Life of a Sourcewell Employee Mitch McCallson

8.2 YTD Financial Update

8.3 Solutions Updates

- AscendRural
- Solution Development
- Installation Support
 - Small business observations
- Canoe
- Marketing - AI demo discussion

9. Old Business

9.1 Board Election Nomination Update

10. New Business

10.1 [INTERGOVERNMENTAL SUPPORT AGREEMENT \(IGSA\) BETWEEN THE 63d READINESS DIVISION AND SOURCEWELL.docx](#) 

- Marcus Miller, Of Counsel and Chief Government Partnership Officer

Recommendation: Approve the IGSA as presented

Moved by: Sara Nagel

Carried

10.2 ULA Teacher Seniority List

[2024_ULA Teacher Seniority List_12102024.pdf](#) 

Recommendation: Approve the ULA Teacher Seniority List

Moved by: Doug Dahlberg

Seconded by: Julia Kicker

Carried

10.3 Individual Employment Contracts

[Annual Employment Contract FY 24-25 - K. Lund 01 01 2025.pdf](#) 

[Annual Employment Contract FY 24-25 - M. Steele 01 01 2025.pdf](#) 

[Annual Employment Contract FY 24-25 - N. Records 01 01 2025.pdf](#) 

[Annual Employment Contract FY 24-25 - J. Altringer 01 01 2025.pdf](#) 

- Jen Roelke, Chief Talent and Culture Officer

Recommendation: Approve the amended low incidence annual employment contracts as presented

Moved by: Sharon Thiel

Seconded by: Linda Arts

Carried

10.4 Board self evaluation results

[Board of Directors 2024 Self-Evaluation.pdf](#) 

11. Chief Executive Officer Update- Dr. Chad Coauette

11.1 State/National Associations and Partnerships

12. Reports

12.1 Individual Board Member Reports

13. Adjournment

Recommendation: to adjourn at 8:55 p.m.

Moved by: Doug Dahlberg

Seconded by: Linda Arts

Carried