



Minutes for * Meeting Book - September 2023 Board of Directors Meeting

09/19/2023 | 05:30 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees (15)

Linda Arts; Steven Barrows; Travis Bautz; Mike Carlson; Chad Coauette; Paul Drange; Julia Kicker; Marcus Miller; Sara Nagel; Susan Nanik; Chris Pelzer; Sharon Thiel; Katrina Wood; Greg Zylka; Becca Nathe

Call to Order by Chair Zylka

Chair Zylka called the Sourcewell Regular Board meeting to order at 5:30 p.m. with the aforementioned members present.

Thiel moved, seconded by Barrows, to accept the agenda as presented. Motion carried.

Action on the Minutes of Clerk Arts

Clerk Arts moved, seconded by Nagel, to accept the Regular Board Minutes on August 15, 2023. Motion carried.

Status of #924 Fund by Treasurer Nagel & Mike Carlson, Director of Finance

Mike Carlson presented the Financial reports.

Consideration of Claims

Nagel moved, seconded by Kicker, to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated September 8, 2023. Motion carried.

Consent Agenda

Barrows moved, seconded by Arts, to accept the Consent Agenda as follows:

1. Personnel Recommendations
2. Resolution to Approve Ratification of Cooperative Contracting Awards
3. Resolution to approve Solicitation and/or Re-Solicitation of the following categories:

1. Water Service Line Inventory and Management Systems with Related Services
2. Curbside Management Technologies with Related Services
3. Technology Products and Services with Related Solutions
4. Vehicle Lifts, Garage, and Fleet Maintenance Equipment
5. Revise “Industrial and Workplace Storage Systems with Related Accessories” to “Physical Storage Systems and Equipment with Related Software and Services.”

Motion carried.

Program/Department Updates

Cara Bengtson presented a day in the life of a Sourcewell employee.

Dan Listug, Manager of Legal and Government Relations, and Laurence Caldwell, Government Relations Associate, presented the Legislative Update.

Chief Human Resource Officer Susan Nanik presented an update on Organizational Design, the Employee Handbook, and the Annual Board Policy Review and Recommendations for Removal.

Rebecca Thorne, Manager of Human Resources, gave an overview of the updates made to the Employee Handbook.

Nagel moved, seconded by Thiel, to approve the Employee Handbook. Motion carried.

Barrows moved, seconded by Kicker, to approve the Annual Board Policy Review and Recommendations for Removal. Motion carried.

Katrina Wood, Administrative and Executive Support Supervisor, presented an update on Facility Use.

Old Business

Chief Financial Officer Mike Carlson presented the FY22-23 metrics final results as recommended by the Metrics Committee.

Thiel moved, seconded by Arts, to approve the FY22-23 metrics final results as recommended by the Metrics Committee. Motion carried.

New Business

Executive Director Update- Dr. Chad Coauette, Executive Director

Dr. Chad Coauette gave a business update on State/National Associations and partnerships, the Board Election Process, and the upcoming Board self-evaluation.

Reports

Adjournment

Nagel moved, seconded by Barrows, to adjourn the meeting at 7:02 p.m. Motion carried.

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - September 2023**

CONSENT AGENDA ITEMS

Requesting Board permission to Solicit the following categories:

Water Service Line Inventory and Management Systems with Related Services
Curbside Management Technologies with Related Services

Requesting Board permission to Re-Solicit the following categories:

Technology Products and Services with Related Solutions
Vehicle Lifts, Garage, and Fleet Maintenance Equipment
Revise "Industrial and Workplace Storage Systems with Related Accessories" to "Physical Storage Systems and Equipment with Related Software and Services"

CONSENT AGENDA ITEMS

NEW CONTRACTS

Supplier Name	Contract Number	Solicitation Title
Accu Steel	071223-ACS	"Fabric Structures with Related Materials and Services"
Air Structures American Technologies	071223-ASA	"Fabric Structures with Related Materials and Services"
Atlas Greenhouse	071223-AGR	"Fabric Structures with Related Materials and Services"
Britespan Building Systems	071223-BRT	"Fabric Structures with Related Materials and Services"
Calhoun Super Structures	071223-CLH	"Fabric Structures with Related Materials and Services"
ClearSpan Fabric Structures International	071223-CSS	"Fabric Structures with Related Materials and Services"
Hawkeye Steel Products	071223-HWK	"Fabric Structures with Related Materials and Services"
Rubb Building Systems	071223-RBB	"Fabric Structures with Related Materials and Services"
Yeadon Fabric Domes	071223-YEA	"Fabric Structures with Related Materials and Services"

CONTRACT EXTENSIONS

Supplier Name	Contract Number	Solicitation Title
Curbtender, Inc.	091219-CRB	"Mobile Refuse Collection Vehicles with Related Equipment, Accessories and Services"
Labrie Environmental Group	091219-LEG	"Mobile Refuse Collection Vehicles with Related Equipment, Accessories and Services"
Scranton Mfg. Company/New Way Trucks	091219-NWY	"Mobile Refuse Collection Vehicles with Related Equipment, Accessories and Services"

NEW IDIQ CONTRACTS

Company Name	Contract Number	Region - Type of Work
Adrian L. Merton, Inc.	VA-R1-HVAC-072023-ALM	Region 1- Mechanical/HVAC
Centennial Contractors Enterprises	VA-R1-GC-072023-CCE	Region 1- General Construction
Centennial Contractors Enterprises	VA-R3-GC-072023-CCE	Region 3- General Construction
Centennial Contractors Enterprises	VA-R4-GC-072023-CEC	Region 4- General Construction
F.H. Paschen	VA-R2-GC-072023-FHP	Region 2- General Construction
General & Mechanical Services	VA-R1-HVAC-072023- GMS	Region 1- Mechanical/HVAC
Johnson-Laux Construction	VA-R2-GC-072023-JLC	Region 2- General Construction
Johnson-Laux Construction	VA-R3-GC-072023-JLC	Region 3- General Construction
Nichols Contracting, Inc.	VA-R1-GC-072023-NIC	Region 1- General Construction
Nichols Contracting, Inc.	VA-R4-GC-072023-NIC	Region 4- General Construction
Paige Industrial Services, Inc.	VA-R1-E-072023-PAI	Region 1- Electrical
Paige Industrial Services, Inc.	VA-R3-E-072023-PAI	Region 3- Electrical
Paige Industrial Services, Inc.	VA-R3-GC-072023-PAI	Region 3- General Construction
Paige Industrial Services, Inc.	VA-R4-E-072023-PAI	Region 4- Electrical
Paige Industrial Services, Inc.	VA-R4-GC-072023-PAI	Region 4- General Construction
Service Mechanical, Inc.	VA-R1-HVAC-072023-SER	Region 1- Mechanical/HVAC
S-Works Construction Corporation	VA-R1-GC-072023-SWC	Region 1- General Construction
S-Works Construction Corporation	VA-R2-GC-072023-SWC	Region 2- General Construction
S-Works Construction Corporation	VA-R3-GC-072023-SWC	Region 3- General Construction
S-Works Construction Corporation	VA-R4-GC-072023-SWC	Region 4- General Construction
The Matthews Group, Inc.	VA-R1-GC-072023-TMG	Region 1- General Construction
The Matthews Group, Inc.	VA-R3-GC-072023-TMG	Region 3- General Construction
The Matthews Group, Inc.	VA-R4-GC-072023-TMG	Region 4- General Construction
Vigil Contracting, Inc.	VA-R1-GC-072023-VGL	Region 1- General Construction

IDIQ Contract Extensions

Company Name	Contract Number
Happel & Associates, Inc.	CO-NE-GC03-090920-HAI
RoofConnect Logistics, Inc.	CO-SE-RW01-090920-RCL
RoofConnect Logistics, Inc.	CO-SW-RW01-090920-RCL

APPENDIX A Continued

Happel & Associates, Inc.	CO-NW-GC02-090920-HAI	
Happel & Associates, Inc.	CO-SE-GC02-090920-HAI	
Sunland Asphalt, Inc.	CO-SW-PAV02-090920-SAC	
Facilities Contracting, Inc.	CO-NE-GC04-090920-FCI	
Sunland Asphalt, Inc.	CO-NE-PAV01-090920-SAC	
ATI Restoration, LLC	CO-NE-GC05-090920-ATI	
RoofConnect Logistics, Inc.	CO-NE-RW01-090920-RCL	
Z-Craft, Ltd.	CO-SE-RW02-090920-ZCR	
PaveConnect Logistics, LLC	CO-SW-PAV01-090920-PCL	
PaveConnect Logistics, LLC	CO-NE-PAV02-090920-PCL	
PaveConnect Logistics, LLC	CO-SE-PAV01-090920-PCL	
JOC Construction	CO-SE-GC01-090920-LRI	
Happel & Associates, Inc.	CO-SW-GC02-090920-HAI	
Sunland Asphalt, Inc.	CO-SE-PAV02-090920-SAC	
PaveConnect Logistics, LLC	CO-NW-PAV01-090920-PCL	
Z-Craft, Ltd.	CO-SW-RW02-090920-ZCR	
JOC Construction	CO-SW-GC01-090920-LRI	
JOC Construction	CO-NW-GC01-090920-LRI	
RoofConnect Logistics, Inc.	CO-NW-RW01-090920-RCL	
JOC Construction	CO-NE-GC01-090920-LRI	
Sunland Asphalt, Inc.	CO-NW-PAV02-090920-SAC	