



## **Minutes for \* Meeting Book - October 2023 Board of Directors Meeting**

10/17/2023 | 05:30 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

### **Attendees (17)**

Linda Arts; Steven Barrows; Travis Bautz; Mike Carlson; Chad Coauette; Paul Drange; Julia Kicker; Chris Kircher; Doug Dahlberg, Sara Nagel; Susan Nanik; Chris Pelzer; Robb Reid; Jeremy Schwartz; Sharon Thiel; Katrina Wood; Greg Zylka; Becca Nathe

### **Call to Order by Chair Zylka**

Chair Zylka called the Sourcewell Regular Board meeting to order at 5:30 p.m. with the aforementioned members present.

Nagel moved, seconded by Barrows, to accept the agenda as corrected. Motion carried.

### **Action on the Minutes of Clerk Arts**

Clerk Arts moved, seconded by Thiel, to accept the Regular Board Minutes on September 19, 2023. Motion carried.

### **Status of #924 Fund by Treasurer Nagel & Mike Carlson, Director of Finance**

Mike Carlson presented the Financial reports.

### **Consideration of Claims**

Nagel moved, seconded by Kicker, to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated October 10, 2023. Motion carried.

### **Consent Agenda**

Kircher moved, seconded by Dahlberg, to accept the Consent Agenda as follows:

1. Personnel Recommendations
2. Resolution to approve Solicitation and/or Re-Solicitation of the following categories:

1. Self-Contained Breathing Apparatus, Breathing Air Systems, and Related Technology
  2. Ambulance and Emergency Medical Service Vehicles
  3. Firefighting Personal Protective Equipment with Related Equipment Cleaning
  4. Uniforms with Related Products and Services
3. Resolution to approve the Ratification of Cooperative Contracting Awards
  4. Approve FY23/24 Membership Roster for Continuing Education/Re-licensure
  5. Approve the Joint Powers Agreement between Sourcewell and the State of Minnesota
- Motion carried.

### **Program/Department Updates**

Mary Jordahl presented a day in the life of a Sourcewell employee.

Kassidy Rice, Manager of Education Solutions, and Mary Jordahl, District Strategy Partner, provided an update on the role and work of a District Strategy Partner.

Dr. Paul Drange, Chief Regional Solutions Officer, presented an update on the strategic investments and Communities of Excellence.

Robb Reid, Chief Revenue Officer, along with Eryn Johnston, Shelli Baltman, and Amy Kocher, presented an update on the continued work with Idea Suite.

Dr. Chad Coautte, Executive Director, presented the ISP Acceptance of Delegation Resolution. Barrows moved, seconded by Thiel, to approve the ISP Acceptance of Delegation Resolution. Motion carried.

### **Old Business**

Nagel moved, seconded by Dahlberg, called for the Annual Election of Board Members in Sub Region II & III and appointed Katrina Wood and Nikki Werk as election judges. Motion carried.

Kircher moved, seconded by Kicker, to approve the Drug, Cannabis, Alcohol, and Tobacco Free Workplace and Testing Policy. Motion carried.

### **New Business**

#### **Executive Director Update- Dr. Chad Coauette, Executive Director**

Dr. Chad Coauette gave a business update on State/National Associations and partnerships.

### **Reports**

Chris Kircher acknowledged and congratulated Sharon Thiel for receiving the Outstanding Service Award at the recent Minnesota Service Cooperatives annual conference.

### **Adjournment**

Kircher moved, seconded by Arts, to adjourn the meeting at 7:35 p.m. Motion carried.

**APPENDIX A**

**SOURCEWELL PROCUREMENT DEPARTMENT  
BOARD ITEMS - October 2023**

<b>CONSENT AGENDA ITEMS</b>	<b>Requesting Board permission to Solicit the following categories:</b>		
	Self-Contained Breathing Apparatus, Breathing Air Systems, and Related Technology		
	<b>Requesting Board permission to Re-Solicit the following categories:</b>		
	Ambulance and Emergency Medical Service Vehicles		
	Firefighting Personal Protective Equipment with Related Equipment Cleaning		
	Uniforms with Related Products and Services		
<b>CONSENT AGENDA ITEMS</b>	<b>NEW CONTRACTS</b>		
	<b>Supplier Name</b>	<b>Contract Number</b>	<b>Solicitation Title</b>
	Dant Clayton Corp.	081523-DCT	"Event Seating and Staging Solutions with Related Accessories and Services"
	Figueras Seating USA	081523-FGS	"Event Seating and Staging Solutions with Related Accessories and Services"
	Hussey Seating Company	081523-HSC	"Event Seating and Staging Solutions with Related Accessories and Services"
	National Recreation Systems	081523-NRS	"Event Seating and Staging Solutions with Related Accessories and Services"
	SICO America	081523-SICO	"Event Seating and Staging Solutions with Related Accessories and Services"
	Kubota Tractor Corporation	082923-KBA	"Ag Tractors with Related Attachments, Accessories and Supplies"
	Deere & Company	082923-DAC	"Ag Tractors with Related Attachments, Accessories and Supplies"
	CNH Industrial America	082923-CNH	"Ag Tractors with Related Attachments, Accessories and Supplies"
	AGCO Corporation	082923-AGCO	"Ag Tractors with Related Attachments, Accessories and Supplies"
	<b>CONTRACT EXTENSIONS</b>		
	<b>Supplier Name</b>	<b>Contract Number</b>	<b>Solicitation Title</b>
	McNeilus Financial dba McNeilus Truck & Manufacturing	091219-MCN	"Mobile Refuse Collection Vehicles with Related Equipment, Accessories and Services"
	The Heil Co.	091219-THC	"Mobile Refuse Collection Vehicles with Related Equipment, Accessories and Services"
	Landscape Structures	010521-LSI	"Playground and Water Play Equipment with Related Accessories and Services"
	PlayPower	010521-LTS	"Playground and Water Play Equipment with Related Accessories and Services"
	Rain Drop Products	010521-RDP	"Playground and Water Play Equipment with Related Accessories and Services"
	SofSurfaces	010521-SFS	"Playground and Water Play Equipment with Related Accessories and Services"
	Waterplay Solutions Corp.	010521-WTR	"Playground and Water Play Equipment with Related Accessories and Services"
	Hussey Seating Company	091719-HSC	"Event Seating and Staging Solutions with Related Accessories and Services"
	<b>NEW IDIQ CONTRACTS</b>		
	<b>Company Name</b>	<b>Contract Number</b>	<b>Region - Type of Work</b>
	None		
	<b>IDIQ Contract Extensions</b>		
	<b>Company Name</b>	<b>Contract Number</b>	
	Diamond Ridge Development Corporation	AZ-R2-GC-082522-DRD	
	Dallago Corporation	AZ-R5-HVAC-082522-DCO	
	Dallago Corporation	AZ-R5-PLUM-082522-DCO	
	Jim Brown and Sons Roofing Co., Inc.	AZ-R4-R-082522-JBS	
	Loven Contracting, Inc.	AZ-R5-GC-082522-LOV	
	Diamond Ridge Development Corporation	AZ-R1-GC-082522-DRD	
	Henderson Building Solutions, LLC	AZ-R3-GC-082522-HBS	
	Jim Brown and Sons Roofing Co., Inc.	AZ-R5-R-082522-JBS	
	Pueblo Mechanical and Controls, LLC	AZ-R2-HVAC-082522-PME	
	Diversified Maintenance Systems, Inc.	AZ-R4-GC-082522-DIV	
	Alco Building Solutions	AZ-R2-E-082522-ABU	
	Pueblo Mechanical and Controls, LLC	AZ-R2-PLUM-082522-PME	

## APPENDIX A Continued

Pueblo Mechanical and Controls, LLC	AZ-R4-PLUM-082522-PME	
RYTAN Construction	AZ-R2-GC-082522-RYT	
Interstate Mechanical Corporation	AZ-R2-HVAC-082522-IMC	
Jim Brown and Sons Roofing Co., Inc.	AZ-R1-GC-082522-JBS	
Diversified Maintenance Systems, Inc.	AZ-R2-GC-082522-DIV	
Interstate Mechanical Corporation	AZ-R4-HVAC-082522-IMC	
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Diversified Maintenance Systems, Inc.	AZ-R5-GC-082522-DIV	
Pueblo Mechanical and Controls, LLC	AZ-R1-HVAC-082522-PME	
Alco Building Solutions	AZ-R4-E-082522-ABU	
Dallago Associates	AZ-R5-FLS-082522-DCO	
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Henderson Building Solutions, LLC	AZ-R4-GC-082522-HBS	
Interstate Mechanical Corporation	AZ-R3-HVAC-082522-IMC	
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Alco Building Solutions	AZ-R1-E-082522-ABU	
AXIOS Builders LLC	AZ-R4-GC-082522-AXI	
Diversified Maintenance Systems, Inc.	AZ-R3-GC-082522-DIV	
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