



Minutes for Meeting Book - February 2024 Board of Directors Meeting

02/20/2024 | 05:30 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees (14)

Linda Arts; Steven Barrows; Vern Capelle; Mike Carlson; Chad Coauette; Julia Kicker; Sara Nagel; Susan Nanik; Jeremy Schwartz; Sharon Thiel; Katrina Wood; Greg Zylka; Hope Fairchild; Doug Dahlberg

Call to Order by Chair Zylka

Chair Zylka called the Sourcewell Regular Board meeting to order at 5:38 pm with the aforementioned members present.

Dahlberg moved, seconded by Barrows, to accept the agenda as corrected. Motion carried.

Action on the Minutes of Clerk Arts

Clerk Arts moved, seconded by Barrows, to accept the Regular Board Minutes on January 16, 2024. Motion carried.

Status of #924 Fund by Treasurer Nagel & Mike Carlson, Director of Finance

Mike Carlson presented the Financial reports.

Dahlberg moved, seconded by Thiel, to approve the budget amendment resolution. Motion carried.

Kicker moved, seconded by Thiel, to approve the signature authority resolution. Motion carried.

Barrows moved, seconded by Nagel, to approve the Settlement agreement between Sourcewell and The Better Health Collective. Motion carried.

Consideration of Claims

Nagel moved, seconded by Dahlberg, to approve the check register, wire transfer activity, and wire transfer employee expense reimbursements as detailed in the batch reports dated February 9, 2024. Motion carried.

Consent Agenda

Kicker moved, seconded by Barrows, to accept the Consent Agenda as follows:

1. Personnel Recommendations
2. Interagency agreement between Soucewell and Port of Everett, Washington
3. Intergovernmental agreement between Sourcewell and Horry County, South Carolina
4. Intergovernmental agreement between Sourcewell and Pennsylvania's State System of Higher Education
5. Resolution concerning contract approval and signature authority

Motion carried.

The resolution to approve Solicitation and/or Re-Solicitation and the ratification of cooperative purchasing awards was removed from the consent agenda for further discussion.

Chief Operations and Procurement Officer Jeremy Schwartz provided additional clarification on the resolutions.

Thiel moved, seconded by Kicker, to approve the resolution to approve Solicitation and/or Re-Solicitation of the following categories:

- Elevators, Escalators, and Moving Walks with Related Equipment, Services and Supplies
- Athletic and Physical Education Equipment and Supplies with Related Accessories
- Indefinite Delivery Indefinite Quantity- Georgia

Motion carried.

Program/Department Updates

Dana Kahlhamer, Client Solutions Advisor, presented a day in the life of a Sourcewell employee.

Bob Seward, VP of Solutions Development and Innovation, provided an update on Enterprise Solutions and Fractional Services.

Liz Sourdiff, Senior Director of Government Accounts, provided a year-in-review update for Government Accounts.

Katie Alba, Director of Partner Accounts, and Kate Sutter-Valigursky, Director of Event Marketing, provided an update on event strategy.

Ryan Donovan, Senior Director of Risk, Benefits, and Insurance Solutions, provided an update on Insurance Solutions.

Old Business

New Business

Executive Director Update- Dr. Chad Coauette, Executive Director

Dr. Chad Coauette gave a business update on State/National Associations and partnerships.

Reports

Adjournment

Barrows moved, seconded by Nagel, to adjourn the meeting at 7:38 pm. Motion carried.

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - February 2024**

CONSENT AGENDA ITEMS	Requesting Board permission to Solicit the following categories:
	None
Requesting Board permission to Re-Solicit the following categories:	
Elevators, Escalators, and Moving Walks with Related Equipment, Services, and Supplies	
Athletic and Physical Education Equipment and Supplies with Related Accessories	
Indefinite Delivery Indefinite Quantity - Georgia	

NEW CONTRACTS		
Supplier Name	Contract Number	Solicitation Title
Automotus, Inc.	120423-AUTOM	"Curb Management Technologies with Related Services"
Blinkay USA	120423-BLKAY	"Curb Management Technologies with Related Services"
Blue Systems USA	120423-BLUSY	"Curb Management Technologies with Related Services"
Cleverciti Systems Corp.	120423-CLVR	"Curb Management Technologies with Related Services"
CurbIQ	120423-CRBIQ	"Curb Management Technologies with Related Services"
Duncan Parking Technologies	120423-DNCN	"Curb Management Technologies with Related Services"
EastBanc Technologies	120423-EASTB	"Curb Management Technologies with Related Services"
eleven-x, Incorporated	120423-ELVNX	"Curb Management Technologies with Related Services"
INRIX, Inc.	120423-INRIX	"Curb Management Technologies with Related Services"
IPS Group, Inc.	120423-IPS	"Curb Management Technologies with Related Services"
Modii, Inc.	120423-MODII	"Curb Management Technologies with Related Services"
Parkunload, Inc.	120423-PKUN	"Curb Management Technologies with Related Services"
Passport Labs, Inc.	120423-PSPT	"Curb Management Technologies with Related Services"
Populus Technologies, Inc.	120423-POPU	"Curb Management Technologies with Related Services"
Umajo, Inc.	120423-UMOJO	"Curb Management Technologies with Related Services"
Urban Radar	120423-URBAN	"Curb Management Technologies with Related Services"
Urbiotica	120423-URB	"Curb Management Technologies with Related Services"
BenefitFocus.com	111623-BENE	"Employee Benefit Administrative Software Platforms; Member and Provider Advocacy Services; Transparency, Fraud, Waste and Abuse Products and Related Services"
Empyrean Benefit Solutions	111623-EMPY	"Employee Benefit Administrative Software Platforms; Member and Provider Advocacy Services; Transparency, Fraud, Waste and Abuse Products and Related Services"
Medefy Health	111623-MEDE	"Employee Benefit Administrative Software Platforms; Member and Provider Advocacy Services; Transparency, Fraud, Waste and Abuse Products and Related Services"
Rx Savings	111623-RXSS	"Employee Benefit Administrative Software Platforms; Member and Provider Advocacy Services; Transparency, Fraud, Waste and Abuse Products and Related Services"
Wex, Inc.	111623-WXHX	"Employee Benefit Administrative Software Platforms; Member and Provider Advocacy Services; Transparency, Fraud, Waste and Abuse Products and Related Services"
ARI Phoenix	121223-ARP	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
BendPak, Inc.	121223-BND	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
Liftnow Automotive Equipment Corp.	121223-LFT	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
Mohawk Lifts	121223-MRL	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
Snap-On Industrial	121223-SNP	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
Stertil-Koni USA	121223-SKI	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
CONTRACT EXTENSIONS		
Supplier Name	Contract Number	Solicitation Title
Caterpillar, Inc.	032119-CAT	"Heavy Construction Equipment with Related Accessories, Attachments, and Supplies"
Snap-On	013020-SNP	"Vehicle Lifts with Garage and Fleet Maintenance Equipment"
Schindler Elevator	080420-SCH	"Elevators, Escalators, and Moving Walks with Related Equipment, Services and Supplies"
NEW IDIQ CONTRACTS		
Company Name	Contract Number	Region - Type of Work

APPENDIX A Continued

IDIQ CONTRACT EXTENSIONS		
Company Name	Contract Number	
Centennial Contractors Enterprises, Inc.	TX-CT-GC-121819-CCE	
RoofConnect Logistics, Inc.	TX-WT-R-121819-RCL	
JAMCO Ventures, LLC	TX-CT-W-121819-JAM	
F.H. Paschen, S.N. Nielsen & Associates, LLC	TX-CT-GC-121819-FHP	
Doyle Electric, LLC	TX-CT-E-121819-DEL	
JAMCO Ventures, LLC	TX-CT-F-121819-JAM	
RoofConnect Logistics, Inc.	TX-CT-R-121819-RCL	
F.H. Paschen, S.N. Nielsen & Associates, LLC	TX-WT-GC-121819-FHP	
JAMCO Ventures, LLC	TX-CT-GC-121819-JAM	
CORE Construction Services of Texas, Inc.	TX-CT-GC-121819-CCT	
F.H. Paschen, S.N. Nielsen & Associates, LLC	TX-PB-GC-121819-FHP	
Tommy Klein Construction, Inc.	TX-PB-GC-121819-TKL	
Doyle Electric, LLC	TX-CT-GC-121819-DEL	
Amstar, Inc.	TX-PB-GC-121819-AMS	
Amstar, Inc.	TX-CT-GC-121819-AMS	
CORE Construction Services of Texas, Inc.	TX-WT-GC-121819-CCT	
TMG Contracting, LLC	TX-CT-GC-121819-TCL	
Sullivan Contracting Services	TX-CT-GC-121819-SUL	
Amstar, Inc.	TX-WT-GC-121819-AMS	
CORE Construction Services of Texas, Inc.	TX-PB-GC-121819-CCT	
JAMCO Ventures, LLC	TX-CT-RC-121819-JAM	
JAMCO Ventures, LLC	TX-CT-APC-121819-JAM	
JAMCO Ventures, LLC	TX-CT-P-121819-JAM	
ABM Industries, Inc.	CA-R6-E01-123021-ABM	
ABM Industries, Inc.	CA-R6-HVAC01-123021-ABM	
J & H Engineering General Contracts, Inc.	CA-R7-PAV02-123021-JHE	
Mackone Development, Inc.	CA-R8-GB07-123021-MDI	
ACCO Engineered Systems, Inc.	CA-R8-PLUM01-123021-AES	
Pacific Building Group	CA-R9-GB04-123021-PBG	
ACCO Engineered Systems, Inc.	CA-R2-HVAC01-123021-AES	
ACCO Engineered Systems, Inc.	CA-R3-HVAC02-123021-AES	
ACCO Engineered Systems, Inc.	CA-R6-HVAC02-123021-AES	
Facility Solutions Group	CA-R8-E02-123021-FSG	
Pacific Lighting Mgmt., Inc.	CA-R8-E03-123021-PLM	
T&S West	CA-R5-GB01-123021-TSW	
T&S West	CA-R5-E01-123021-TSW	
T&S West	CA-R5-PAV01-123021-TSW	
Good-Men Roofing & Construction, Inc.	CA-R9-RW01-123021-GMR	
Harry H. Joh Construction, Inc.	CA-R8-GB04-123021-HJC	
Harry H. Joh Construction, Inc.	CA-R8-HVAC04-123021-HJC	
Harry H. Joh Construction, Inc.	CA-R8-P02-123021-HJC	
Harry H. Joh Construction, Inc.	CA-R9-GB03-123021-HJC	
Horizons Construction Co. Int'l, Inc.	CA-R9-PAV01-123021-HCC	
Newton Construction & Management, Inc.	CA-R6-GB01-123021-NCM	
Angeles Contractor, Inc.	CA-R8-P03-123021-ACI	
Harry H. Joh Construction, Inc.	CA-R9-HVAC03-123021-HJC	
Newton Construction & Management, Inc.	CA-R7-E01-123021-NCM	
ABM Industries, Inc.	CA-R8-E01-123021-ABM	
ABM Industries, Inc.	CA-R9-E01-123021-ABM	
ACCO Engineered Systems, Inc.	CA-R8-HVAC02-123021-AES	
Angeles Contractor, Inc.	CA-R8-RW01-123021-ACI	
Horizons Construction Co. Int'l, Inc.	CA-R8-GB01-123021-HCC	
Horizons Construction Co. Int'l, Inc.	CA-R8-PAV01-123021-HCC	
Horizons Construction Co. Int'l, Inc.	CA-R9-GB01-123021-HCC	
T&S West	CA-R3-GB01-123021-TSW	
ACCO Engineered Systems, Inc.	CA-R8-SS01-123021-AES	
Mesa Energy Systems	CA-R1-HVAC01-123021-ES	
Mesa Energy Systems	CA-R5-HVAC01-123021-ES	
North Star Construction & Engineering, Inc.	CA-R3-PAV02-123021-NSC	
North Star Construction & Engineering, Inc.	CA-R3-GS01-123021-NSC	
Mesa Energy Systems	CA-R7-HVAC02-123021-ES	
North Star Construction & Engineering, Inc.	CA-R3-GB02-123021-NSC	
Mackone Development, Inc.	CA-R8-PAV03-123021-MDI	
Mark Scott Construction	CA-R4-GB01-123021-MSC	

APPENDIX A Continued

Mark Scott Construction	CA-R5-GB04-123021-MSC	
MDJ Management, LLC	CA-R8-GB13-123021-MDJ	
Staples Construction Company	CA-R1-GB01-123021-STA	
T&S West	CA-R3-E01-123021-TSW	
Mackone Development, Inc.	CA-R8-P04-123021-MDI	
Newton Construction & Management, Inc.	CA-R5-GB02-123021-NCM	
Durham Construction Company, Inc.	CA-R5-GB03-123021-DCC	
Exbon Development, Inc.	CA-R8-GB02-123021-EXB	
T&S West	CA-R3-PAV01-123021-TSW	
Oscalibur Plumbing, Inc.	CA-R8-PLUM02-123021-OPI	
Pacific Lighting Mgmt., Inc.	CA-R9-E02-123021-PLM	
California Coast Carpet & Flooring	CA-R8-F02-123021-CCF	
Exbon Development, Inc.	CA-R8-E04-123021-EXB	
Horizons Construction Co. Int'l, Inc.	CA-R7-PAV01-123021-HCC	
MDJ Management, LLC	CA-R7-GB06-123021-MDJ	
Mesa Energy Systems	CA-R9-HVAC04-123021-ES	
Newton Construction & Management, Inc.	CA-R7-GB01-123021-NCM	
Exbon Development, Inc.	CA-R8-HVAC03-123021-EXB	
Exbon Development, Inc.	CA-R8-RW02-123021-EXB	
Good-Men Roofing & Construction, Inc.	CA-R8-GB08-123021-GMR	
Vincor Construction, Inc.	CA-R8-GB05-123021-VCI	
Vincor Construction, Inc.	CA-R9-GB05-123021-VCI	
ABM Industries, Inc.	CA-R8-HVAC01-123021-ABM	
ABM Industries, Inc.	CA-R9-HVAC01-123021-ABM	
ACCO Engineered Systems, Inc.	CA-R7-HVAC01-123021-AES	
ACCO Engineered Systems, Inc.	CA-R9-HVAC02-123021-AES	
ACCO Engineered Systems, Inc.	CA-R9-PLUM01-123021-AES	
All Source Coatings, Inc.	CA-R9-GB08-123021-ASC	
Good-Men Roofing & Construction, Inc.	CA-R9-GB06-123021-GMR	
Good-Men Roofing & Construction, Inc.	CA-R8-RW03-123021-GMR	
Angeles Contractor, Inc.	CA-R8-GB06-123021-ACI	
ABM Industries, Inc.	CA-R3-E02-123021-ABM	
ABM Industries, Inc.	CA-R3-HVAC01-123021-ABM	
ABM Industries, Inc.	CA-R4-HVAC01-123021-ABM	
ABM Industries, Inc.	CA-R5-HVAC02-123021-ABM	
Angeles Contractor, Inc.	CA-R6-GB02-123021-ACI	
Angeles Contractor, Inc.	CA-R6-PAV01-123021-ACI	
Angeles Contractor, Inc.	CA-R8-PAV02-123021-ACI	
Angeles Contractor, Inc.	CA-R8-F03-123021-ACI	