



Minutes for Meeting Book - December 2023 Board of Directors Meeting

12/19/2023 | 05:30 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees (19)

Linda Arts; Steven Barrows; Travis Bautz; Vern Capelle; Mike Carlson; Chad Coauette; Paul Drange; Julia Kicker; Chris Kircher; Sara Nagel; Susan Nanik; Robb Reid; Jeremy Schwartz; Sharon Thiel; Lee Westrum; Katrina Wood; Greg Zylka; Becca Nathe; Doug Dahlberg

Call to Order by Chair Zylka

Chair Zylka called the Sourcewell Regular Board meeting to order at 5:30 pm with the aforementioned members present.

Nagel moved, seconded by Dahlberg, to accept the agenda as presented. Motion carried.

Action on the Minutes of Clerk Arts

Clerk Arts moved, seconded by Kicker, to accept the Regular Board Minutes on November 21, 2023. Motion carried.

Status of #924 Fund by Treasurer Nagel & Mike Carlson, Director of Finance

Mike Carlson presented the Financial reports.

Consideration of Claims

Nagel moved, seconded by Thiel, to approve the check register, wire transfer activity, and wire transfer employee expense reimbursements as detailed in the batch reports dated December 13, 2023. Motion carried.

Consent Agenda

Dahlberg moved, seconded by Barrows, to accept the Consent Agenda as follows:

1. Personnel Recommendations
2. Resolution to approve Solicitation and/or Re-Solicitation of the following categories:
 1. Garage and Fleet Services

2. Wireless Voice and Data Services with Related Solutions, equipment, and Accessories
3. Indefinite Delivery Indefinite Quantity Construction- Colorado

Motion carried.

Intergovernmental Agreement

Kicker moved, seconded by Barrows, to approve the Intergovernmental Agreement between Sourcewell and Pennsylvania's State System of Higher Education. Motion carried.

Program/Department Updates

Sharon Thiel left the meeting at 6:35 p.m.

Vicky Buscher presented a day in the life of a Sourcewell employee.

Jeremy Schwartz, provided a year-to-date update on strategic planning and an update on FY24/25 planning.

Susan Nanik and Katrina Wood provided an update on the collaborative support model.

Dr. Paul Drange, presented the Joint Powers Agreement between Sourcewell and the Region Five Development Commission.

Barrows moved, seconded by Dahlberg, to approve the Joint Powers Agreement between Sourcewell and the Region Five Development Commission. Motion carried

Old Business

Greg Zylka presented the annual evaluation of the Board of Directors' results.

Katrina Wood provided an election update.

New Business

Executive Director Update- Dr. Chad Coauette, Executive Director

Dr. Chad Coauette gave a business update on State/National Associations and partnerships.

Reports

Adjournment

Kircher moved, seconded by Barrows, to adjourn the meeting at 7:11 pm. Motion carried.

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - December 2023**

CONSENT AGENDA ITEMS

Requesting Board permission to Solicit the following categories:

Garage and Fleet Services

Requesting Board permission to Re-Solicit the following categories:

Wireless Voice & Data Services with Related Solutions, Equipment, and Accessories

Indefinite Delivery Indefinite Quantity Construction - Colorado

CONSENT AGENDA ITEMS

NEW CONTRACTS

Supplier Name	Contract Number	Solicitation Title
AmTab Manufacturing Corporation	091423-AMTAB	"Furniture Solutions with Related Accessories and Services"
CORT Business Services Corporation	091423-COR	"Furniture Solutions with Related Accessories and Services"
Fellowes, Inc.	091423-FELL	"Furniture Solutions with Related Accessories and Services"
Haworth, Inc.	091423-HAWRT	"Furniture Solutions with Related Accessories and Services"
Kruger International, Inc.	091423-KII	"Furniture Solutions with Related Accessories and Services"
Lakeshore Learning Materials	091423-LSH	"Furniture Solutions with Related Accessories and Services"
OFS Brands, Inc.	091423-OFS	"Furniture Solutions with Related Accessories and Services"
Palmer Hamilton, LLC	091423-PHL	"Furniture Solutions with Related Accessories and Services"
SICO America, Inc.	091423-SICO	"Furniture Solutions with Related Accessories and Services"
Staples Contract & Commercial, LLC	091423-SCC	"Furniture Solutions with Related Accessories and Services"
Steelcase, Inc.	091423-STI	"Furniture Solutions with Related Accessories and Services"
Teknion, Limited	091423-TKN	"Furniture Solutions with Related Accessories and Services"
Axon Enterprise	101223-AXN	"Public Safety Video Surveillance Solutions with Related Equipment, Software and Accessories"
Cardinal Peak Technologies	101223-CARD	"Public Safety Video Surveillance Solutions with Related Equipment, Software and Accessories"
Digital Ally, Inc.	101223-ALLY	"Public Safety Video Surveillance Solutions with Related Equipment, Software and Accessories"
i-PRO Americas, Inc.	101223-IPRO	"Public Safety Video Surveillance Solutions with Related Equipment, Software and Accessories"
Konica Minolta Business Solutions U.S.A., Inc.	101223-KON	"Public Safety Video Surveillance Solutions with Related Equipment, Software and Accessories"
Motorola Solutions, Inc.	101223-MOT	"Public Safety Video Surveillance Solutions with Related Equipment, Software and Accessories"
Collins Bus Corporation	102623-COLNS	"School Buses with Related Accessories, Supplies and Services"
IC Bus	102623-ICB	"School Buses with Related Accessories, Supplies and Services"
The Lion Electric Company dba Lion Buses, Inc.	102623-LON	"School Buses with Related Accessories, Supplies and Services"
Thomas Built Buses, Inc.	102623-TBB	"School Buses with Related Accessories, Supplies and Services"

CONTRACT EXTENSIONS

Supplier Name	Contract Number	Solicitation Title
Ari-Hetra	013020-ARP	"Vehicle Lifts, with Garage and Fleet Maintenance Equipment"
LIFTNOW	013020-LFT	"Vehicle Lifts, with Garage and Fleet Maintenance Equipment"
Mohawk Lifts	013020-MRL	"Vehicle Lifts, with Garage and Fleet Maintenance Equipment"
Stertil-Koni	013020-SKI	"Vehicle Lifts, with Garage and Fleet Maintenance Equipment"
BCI Burke	010521-BUR	"Playground and Water Play Equipment with Related Accessories and Services"
UniFirst Corporation	040920-UFC	"Uniforms with Related Products and Services"

NEW IDIQ CONTRACTS

Company Name	Contract Number	Region - Type of Work
ACCO Engineered Systems, Inc.	CA-R1-HVAC-101723-AES	Region 1 - Mechanical/HVAC
Alco Building Solutions	CA-R1-GB-101723-ABU	Region 1 - General Building
Alco Building Solutions	CA-R1-E-101723-ABU	Region 1 - Electrical
CORE West, Inc.	CA-R1-GB-101723-CRW	Region 1 - General Building
ACCO Engineered Systems, Inc.	CA-R2-HVAC-101723-AES	Region 2 - Mechanical/HVAC
Alco Building Solutions	CA-R2-GB-101723-ABU	Region 2 - General Building
Alco Building Solutions	CA-R2-E-101723-ABU	Region 2 - Electrical
CORE West, Inc.	CA-R2-GB-101723-CRW	Region 2 - General Building
ABM Building Solutions, LLC	CA-R3-HVAC-101723-ABL	Region 3 - Mechanical/HVAC
ABM Electrical and Lighting Solutions	CA-R3-E-101723-AEL	Region 3 - Electrical
ACCO Engineered Systems, Inc.	CA-R3-HVAC-101723-AES	Region 3 - Mechanical/HVAC

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Alco Building Solutions	CA-R3-GB-101723-ABU	Region 3 - General Building
Alco Building Solutions	CA-R3-E-101723-ABU	Region 3 - Electrical
CORE West, Inc.	CA-R3-GB-101723-CRW	Region 3 - General Building
North Star Construction and Engineering, Inc.	CA-R3-PAV-101723-NSC	Region 3 - Paving
ABM Building Solutions, LLC	CA-R4-HVAC-101723-ABL	Region 4 - Mechanical/HVAC
ABM Electrical and Lighting Solutions	CA-R4-E-101723-AEL	Region 4 - Electrical
Air Systems, Inc.	CA-R4-HVAC-101723-AIR	Region 4 - Mechanical/HVAC
Alco Building Solutions	CA-R4-GB-101723-ABU	Region 4 - General Building
Alco Building Solutions	CA-R4-E-101723-ABU	Region 4 - Electrical
Angeles Contractor, Inc.	CA-R4-GB-101723-ACI	Region 4 - General Building
Angeles Contractor, Inc.	CA-R4-PAV-101723-ACI	Region 4 - Paving
CORE West, Inc.	CA-R4-GB-101723-CRW	Region 4 - General Building
MIK Construction Inc.	CA-R4-GB-101723-MIK	Region 4 - General Building
QUINCON, INC.	CA-R4-GB-101723-QUI	Region 4 - General Building
Staples Construction	CA-R4-GB-101723-STA	Region 4 - General Building
ABM Building Solutions, LLC	CA-R5-HVAC-101723-ABL	Region 5 - Mechanical/HVAC
ABM Electrical and Lighting Solutions	CA-R5-E-101723-AEL	Region 5 - Electrical
Alco Building Solutions	CA-R5-E-101723-ABU	Region 5 - Electrical
Angeles Contractor, Inc.	CA-R5-RW-101723-ACI	Region 5 - Roofing/Waterproofing
CORE West, Inc.	CA-R5-GB-101723-CRW	Region 5 - General Building
Durham Construction Company, Inc.	CA-R5-GB-101723-DCC	Region 5 - General Building
Horizons Construction Company Int'l, Inc.	CA-R5-PAV-101723-HRZ	Region 5 - Paving
J G CONTRACTING	CA-R5-GB-101723-JGC	Region 5 - General Building
Mesa Energy Systems, Inc.	CA-R5-HVAC-101723-MSA	Region 5 - Mechanical/HVAC
Newton Construction and Management, Inc.	CA-R5-GB-101723-NCM	Region 5 - General Building
QUINCON, INC.	CA-R5-GB-101723-QUI	Region 5 - General Building
Terra West Construction, Inc.	CA-R5-PAV-101723-TWC	Region 5 - Paving
Vortex Construction	CA-R5-GB-101723-VTX	Region 5 - General Building
Vortex Construction	CA-R5-RW-101723-VTX	Region 5 - Roofing/Waterproofing
ABM Building Solutions, LLC	CA-R6-HVAC-101723-ABL	Region 6 - Mechanical/HVAC
ABM Electrical and Lighting Solutions	CA-R6-E-101723-AEL	Region 6 - Electrical
Air Systems, Inc.	CA-R6-HVAC-101723-AIR	Region 6 - Mechanical/HVAC
Angeles Contractor, Inc.	CA-R6-GB-101723-ACI	Region 6 - General Building
Angeles Contractor, Inc.	CA-R6-E-101723-ACI	Region 6 - Electrical
Angeles Contractor, Inc.	CA-R6-PAV-101723-ACI	Region 6 - Paving
Angeles Contractor, Inc.	CA-R6-RW-101723-ACI	Region 6 - Roofing/Waterproofing
Ausonio, Inc.	CA-R6-GB-101723-AUS	Region 6 - General Building
Horizons Construction Company Int'l, Inc.	CA-R6-PAV-101723-HRZ	Region 6 - Paving
J G CONTRACTING	CA-R6-GB-101723-JGC	Region 6 - General Building
Newton Construction and Management, Inc.	CA-R6-GB-101723-NCM	Region 6 - General Building
QUINCON, INC.	CA-R6-GB-101723-QUI	Region 6 - General Building
Vortex Construction	CA-R6-GB-101723-VTX	Region 6 - General Building
Vortex Construction	CA-R6-RW-101723-VTX	Region 6 - Roofing/Waterproofing
ACCO Engineered Systems, Inc.	CA-R7-HVAC-101723-AES	Region 7 - Mechanical/HVAC
Alco Building Solutions	CA-R7-E-101723-ABU	Region 7 - Electrical
Angeles Contractor, Inc.	CA-R7-E-101723-ACI	Region 7 - Electrical
Angeles Contractor, Inc.	CA-R7-PAV-101723-ACI	Region 7 - Paving
Angeles Contractor, Inc.	CA-R7-RW-101723-ACI	Region 7 - Roofing/Waterproofing
Angeles Contractor, Inc.	CA-R7-F-101723-ACI	Region 7 - Flooring
Express Energy Services, Inc.	CA-R7-E-101723-EES	Region 7 - Electrical
Harry H. Joh Construction, Inc.	CA-R7-GB-101723-HJC	Region 7 - General Building
Harry H. Joh Construction, Inc.	CA-R7-E-101723-HJC	Region 7 - Electrical
Harry H. Joh Construction, Inc.	CA-R7-HVAC-101723-HJC	Region 7 - Mechanical/HVAC
Harry H. Joh Construction, Inc.	CA-R7-P-101723-HJC	Region 7 - Painting
Horizons Construction Company Int'l, Inc.	CA-R7-PAV-101723-HRZ	Region 7 - Paving
Horizons Construction Company Int'l, Inc.	CA-R7-F-101723-HRZ	Region 7 - Flooring
Horizons Construction Company Int'l, Inc.	CA-R7-P-101723-HRZ	Region 7 - Painting
J & H Engineering General Contractors, Inc.	CA-R7-PAV-101723-JHE	Region 7 - Paving
J G CONTRACTING	CA-R7-GB-101723-JGC	Region 7 - General Building
J G CONTRACTING	CA-R7-PAV-101723-JGC	Region 7 - Paving
MDJ Management, LLC	CA-R7-GB-101723-MDJ	Region 7 - General Building
Mesa Energy Systems, Inc.	CA-R7-HVAC-101723-MSA	Region 7 - Mechanical/HVAC
Newton Construction and Management, Inc.	CA-R7-GB-101723-NCM	Region 7 - General Building
QUINCON, INC.	CA-R7-GB-101723-QUI	Region 7 - General Building
Rite-Way Roof Corporation	CA-R7-RW-101723-RWR	Region 7 - Roofing/Waterproofing
SJD&B, Inc.	CA-R7-RW-101723-SJD	Region 7 - Roofing/Waterproofing

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Vortex Construction	CA-R7-GB-101723-VTX	Region 7 - General Building
Vortex Construction	CA-R7-RW-101723-VTX	Region 7 - Roofing/Waterproofing
Wildscape Restoration Inc., dba Urban Greening	CA-R7-L-101723-WLD	Region 7 - Landscaping
ABM Building Solutions, LLC	CA-R8-HVAC-101723-ABL	Region 8 - Mechanical/HVAC
ABM Electrical and Lighting Solutions	CA-R8-E-101723-AEL	Region 8 - Electrical
ACCO Engineered Systems, Inc.	CA-R8-HVAC-101723-AES	Region 8 - Mechanical/HVAC
ACCO Engineered Systems, Inc.	CA-R8-PLUM-101723-AES	Region 8 - Plumbing
ACCO Engineered Systems, Inc.	CA-R8-SS-101723-AES	Region 8 - Sanitation Systems
Accurate Construction Company, Inc.	CA-R8-GB-101723-ACC	Region 8 - General Building
Alco Building Solutions	CA-R8-GB-101723-ABU	Region 8 - General Building
Alco Building Solutions	CA-R8-E-101723-ABU	Region 8 - Electrical
AME Builders, Inc.	CA-R8-RW-101723-ABI	Region 8 - Roofing/Waterproofing
AMTEK Construction	CA-R8-E-101723-ATK	Region 8 - Electrical
Angeles Contractor, Inc.	CA-R8-GB-101723-ACI	Region 8 - General Building
Angeles Contractor, Inc.	CA-R8-E-101723-ACI	Region 8 - Electrical
Angeles Contractor, Inc.	CA-R8-PAV-101723-ACI	Region 8 - Paving
Angeles Contractor, Inc.	CA-R8-RW-101723-ACI	Region 8 - Roofing/Waterproofing
Angeles Contractor, Inc.	CA-R8-F-101723-ACI	Region 8 - Flooring
California Coast Carpet & Flooring	CA-R8-F-101723-CCF	Region 8 - Flooring
CORE West, Inc.	CA-R8-GB-101723-CRW	Region 8 - General Building
Dewberry Design-Builders, Inc.	CA-R8-GB-101723-DDB	Region 8 - General Building
Elegant Construction, Inc.	CA-R8-GB-101723-ECI	Region 8 - General Building
Express Energy Services, Inc.	CA-R8-E-101723-EES	Region 8 - Electrical
Grondin Construction, Inc.	CA-R8-GB-101723-GCI	Region 8 - General Building
Grondin Construction, Inc.	CA-R8-P-101723-GCI	Region 8 - Painting
Harry H. Joh Construction, Inc.	CA-R8-GB-101723-HJC	Region 8 - General Building
Harry H. Joh Construction, Inc.	CA-R8-E-101723-HJC	Region 8 - Electrical
Harry H. Joh Construction, Inc.	CA-R8-HVAC-101723-HJC	Region 8 - Mechanical/HVAC
Harry H. Joh Construction, Inc.	CA-R8-P-101723-HJC	Region 8 - Painting
Horizons Construction Company Int'l, Inc.	CA-R8-GB-101723-HRZ	Region 8 - General Building
Horizons Construction Company Int'l, Inc.	CA-R8-PAV-101723-HRZ	Region 8 - Paving
Horizons Construction Company Int'l, Inc.	CA-R8-F-101723-HRZ	Region 8 - Flooring
Horizons Construction Company Int'l, Inc.	CA-R8-P-101723-HRZ	Region 8 - Painting
Horizons Construction Company Int'l, Inc.	CA-R8-PLUM-101723-HRZ	Region 8 - Plumbing
LDCo., Inc.	CA-R8-GB-101723-LDC	Region 8 - General Building
LDCo., Inc.	CA-R8-P-101723-LDC	Region 8 - Painting
Mackone Development, Inc.	CA-R8-GB-101723-MDI	Region 8 - General Building
Mak Construction & Project Management	CA-R8-GB-101723-MCP	Region 8 - General Building
Mak Construction & Project Management	CA-R8-PLUM-101723-MCP	Region 8 - Plumbing
MDJ Management, LLC	CA-R8-GB-101723-MDJ	Region 8 - General Building
Mesa Energy Systems, Inc.	CA-R8-HVAC-101723-MSA	Region 8 - Mechanical/HVAC
MIK Construction, Inc.	CA-R8-GB-101723-MIK	Region 8 - General Building
QUINCON, INC.	CA-R8-GB-101723-QUI	Region 8 - General Building
Rite-Way Roof Corporation	CA-R8-RW-101723-RWR	Region 8 - Roofing/Waterproofing
SJD&B, Inc.	CA-R8-GB-101723-SJD	Region 8 - General Building
SJD&B, Inc.	CA-R8-PAV-101723-SJD	Region 8 - Paving
SJD&B, Inc.	CA-R8-RW-101723-SJD	Region 8 - Roofing/Waterproofing
Turelk, Inc.	CA-R8-GB-101723-TUR	Region 8 - General Building
Turelk, Inc.	CA-R8-LSC-101723-TUR	Region 8 - Limited Specialty Contracts
Vincor Construction, Inc.	CA-R8-GB-101723-VCI	Region 8 - General Building
Vortex Construction	CA-R8-RW-101723-VTX	Region 8 - Roofing/Waterproofing
World Wide Construction	CA-R8-GB-101723-WWC	Region 8 - General Building
Wyatt Trapp, Inc.	CA-R8-GB-101723-WYT	Region 8 - General Building
ABM Building Solutions, LLC	CA-R9-HVAC-101723-ABL	Region 9 - Mechanical/HVAC
ABM Electrical and Lighting Solutions	CA-R9-E-101723-AEL	Region 9 - Electrical
ACCO Engineered Systems, Inc.	CA-R9-HVAC-101723-AES	Region 9 - Mechanical/HVAC
ACCO Engineered Systems, Inc.	CA-R9-PLUM-101723-AES	Region 9 - Plumbing
Alco Building Solutions	CA-R9-S-101723-ABU	Region 9 - Solar
All Source Coatings, Inc.	CA-R9-GB-101723-ASC	Region 9 - General Building
All Source Coatings, Inc.	CA-R9-P-101723-ASC	Region 9 - Painting
All Source Tile, Inc.	CA-R9-F-101723-ALS	Region 9 - Flooring
Angeles Contractor, Inc.	CA-R9-E-101723-ACI	Region 9 - Electrical
Angeles Contractor, Inc.	CA-R9-PAV-101723-ACI	Region 9 - Paving
Angeles Contractor, Inc.	CA-R9-RW-101723-ACI	Region 9 - Roofing/Waterproofing
Angeles Contractor, Inc.	CA-R9-F-101723-ACI	Region 9 - Flooring
CORE West, Inc.	CA-R9-GB-101723-CRW	Region 9 - General Building

APPENDIX A Continued

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