



Minutes for * Meeting Book - November 2023 Board of Directors Meeting

11/21/2023 | 05:30 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees (19)

Linda Arts; Steven Barrows; Travis Bautz; Vern Capelle; Mike Carlson; Chad Coauette; Paul Drange; Chris Kircher; Sara Nagel; Susan Nanik; Chris Pelzer; Robb Reid; Jeremy Schwartz; Sharon Thiel; Lee Westrum; Katrina Wood; Greg Zylka; Becca Nathe; Doug Dahlberg

Virtual Attendee: Board Member Julia Kicker

Call to Order by Chair Zylka

Chair Zylka called the Sourcewell Regular Board meeting to order at 5:30 p.m. with the aforementioned members present.

Dahlberg moved, seconded by Barrows, to accept the agenda as presented. Motion carried.

In-Service

Brian Stavenger from Eide Bailly presented the Auditor's Report.

Action on the Minutes of Clerk Arts

Clerk Arts moved, seconded by Thiel, to accept the Regular Board Minutes on October 17, 2023. Motion carried.

Status of #924 Fund by Treasurer Nagel & Mike Carlson, Director of Finance

Mike Carlson presented the Financial reports.

Consideration of Claims

Nagel moved, seconded by Dahlberg, to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated November 15, 2023. Motion carried.

Consent Agenda

Kircher moved, seconded by Barrows, to accept the Consent Agenda as follows:

1. Personnel Recommendations
2. Resolution to approve Solicitation and/or Re-Solicitation of the following categories:
 1. Water Service Line Inventory and Management Systems with Related Services
 2. Firefighting Equipment and Rescue Tools
 3. Private Wireless Services with Related Solutions

Motion carried.

Program/Department Updates

Jill Park presented a day in the life of a Sourcewell employee.

Robb Reid presented an update on the following Enterprise Solutions topics.

- Cooperative Purchasing Revenue and Trends
- Installation Support Program
- Client Relations Strategy
- Innovation Solutions

Jeremy Schwartz presented the Procurement Code of Ethics Policy.

Nagel moved, seconded by Arts, to approve the Procurement Code of Ethics Policy. Motion carried.

Old Business

Dr. Paul Drange presented the Partnership Agreement with WonderTrek Children's Museum.

Thiel moved, seconded by Barrows, to approve the Partnership agreement with WonderTrek Children's Museum. Motion carried.

Mike Carlson presented the FY23/24 WonderTrek Budget Amendment Resolution.

Barrows moved, seconded by Kircher, to approve the FY23/24 WonderTrek Budget Amendment Resolution. Motion carried.

Dr. Paul Drange presented the Joint Powers Agreement between Sourcewell and the Region Five Development Commission.

Dahlberg moved, seconded by Thiel, to approve the Joint Powers Agreement between Sourcewell and the Region Five Development Commission. Motion carried.

Katrina Wood presented the timeline for the Board's Self-evaluation.

New Business

Executive Director Update- Dr. Chad Coauette, Executive Director

Jeremy Schwartz, on behalf of Dr. Chad Coauette, gave a business update on State/National Associations and partnerships.

Reports

Adjournment

Kircher moved, seconded by Barrows, to adjourn the meeting at 7:01 p.m. Motion carried.