



Minutes for * Meeting Book - September 2023 Board of Directors Meeting

09/19/2023 | 05:30 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees (15)

Linda Arts; Steven Barrows; Travis Bautz; Mike Carlson; Chad Coauette; Paul Drange; Julia Kicker; Marcus Miller; Sara Nagel; Susan Nanik; Chris Pelzer; Sharon Thiel; Katrina Wood; Greg Zylka; Becca Nathe

Call to Order by Chair Zylka

Chair Zylka called the Sourcewell Regular Board meeting to order at 5:30 p.m. with the aforementioned members present.

Thiel moved, seconded by Barrows, to accept the agenda as presented. Motion carried.

Action on the Minutes of Clerk Arts

Clerk Arts moved, seconded by Nagel, to accept the Regular Board Minutes on August 15, 2023. Motion carried.

Status of #924 Fund by Treasurer Nagel & Mike Carlson, Director of Finance

Mike Carlson presented the Financial reports.

Consideration of Claims

Nagel moved, seconded by Kicker, to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated September 8, 2023. Motion carried.

Consent Agenda

Barrows moved, seconded by Arts, to accept the Consent Agenda as follows:

1. Personnel Recommendations
2. Resolution to Approve Ratification of Cooperative Contracting Awards
3. Resolution to approve Solicitation and/or Re-Solicitation of the following categories:

1. Water Service Line Inventory and Management Systems with Related Services
2. Curbside Management Technologies with Related Services
3. Technology Products and Services with Related Solutions
4. Vehicle Lifts, Garage, and Fleet Maintenance Equipment
5. Revise “Industrial and Workplace Storage Systems with Related Accessories” to “Physical Storage Systems and Equipment with Related Software and Services.”

Motion carried.

Program/Department Updates

Cara Bengtson presented a day in the life of a Sourcewell employee.

Dan Listug, Manager of Legal and Government Relations, and Laurence Caldwell, Government Relations Associate, presented the Legislative Update.

Chief Human Resource Officer Susan Nanik presented an update on Organizational Design, the Employee Handbook, and the Annual Board Policy Review and Recommendations for Removal.

Rebecca Thorne, Manager of Human Resources, gave an overview of the updates made to the Employee Handbook.

Nagel moved, seconded by Thiel, to approve the Employee Handbook. Motion carried.

Barrows moved, seconded by Kicker, to approve the Annual Board Policy Review and Recommendations for Removal. Motion carried.

Katrina Wood, Administrative and Executive Support Supervisor, presented an update on Facility Use.

Old Business

Chief Financial Officer Mike Carlson presented the FY22-23 metrics final results as recommended by the Metrics Committee.

Thiel moved, seconded by Arts, to approve the FY22-23 metrics final results as recommended by the Metrics Committee. Motion carried.

New Business

Executive Director Update- Dr. Chad Coauette, Executive Director

Dr. Chad Coauette gave a business update on State/National Associations and partnerships, the Board Election Process, and the upcoming Board self-evaluation.

Reports

Adjournment

Nagel moved, seconded by Barrows, to adjourn the meeting at 7:02 p.m. Motion carried.