



## **Minutes for Meeting Book - March 2023 Board of Directors Meeting**

03/21/2023 | 05:30 PM – 7:25 PM - (GMT-06:00) Central Time (US & Canada)

202 12th St. NE

### **Attendees (21)**

Greg Zylka; Linda Arts; Steven Barrows; Travis Bautz; Vern Capelle; Mike Carlson; Chad Coauette; Paul Drange; Julia Kicker; Marcus Miller; Sara Nagel; Susan Nanik; Chris Pelzer; Robb Reid; Jeremy Schwartz; Sharon Thiel; Nikki Werk; Lee Westrum; Katrina Wood; Kassidy Rice; Craig West

### **Call to Order by Chair Zylka**

Chair Zylka called the Sourcewell Regular Board meeting to order at 5:30 pm with the aforementioned members present.

Nagel moved, seconded by Barrows, to accept the agenda as corrected. Motion carried.

### **Action on the Minutes of Clerk Arts**

Clerk Arts moved, seconded by Thiel, to accept the Regular and Organizational Board Minutes on February 21, 2023. Motion carried.

### **Status of #924 Fund by Treasurer Nagel & Mike Carlson, Director of Finance**

Mike Carlson presented the Financial reports.

### **Consideration of Claims**

Nagel moved, seconded by Barrows, to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated March 8, 2023. Motion carried.

### **Consent Agenda**

Thiel moved, seconded by Nagel, to accept the Consent Agenda as follows:

- Resolution to approve Solicitation and/or Re-Solicitation of the following categories:
  - Flooring Materials with Related Supplies and Services

- Sourcewell 2023-2024 Staffing and Program Recommendations and Rationale
- Motion carried.

## **Program/Department Updates**

Jeremy Schwartz gave an update on the Procurement Department and contracts awarded, as noted in Appendix A.

Nagel moved, seconded by Barrows, to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Motion carried.

Craig West presented a day in the life of a Sourcewell employee.

Dr. Paul Drange gave an update on the Communities of Excellence.

Kassidy Rice, Manager of Education Solutions, gave a presentation on The Service Model.

Susan Nanik gave an update on the Studio, National Recruitment Strategy, and the Pay Equity Report.

Jeremy Schwartz gave an update on the Sourcewell Technology Dissolution and IPv4.

Marcus Miller gave an update on Data Retention.

Travis Bautz gave an update on the ADDY Awards.

Dr. Chad Coauette gave an update on the Board Retreat.

## **Old Business**

## **New Business**

### **Personnel- Susan Nanik, Director of Administration**

Thiel moved, seconded by Arts, to approve the personnel recommendations as presented. Motion carried.

### **Executive Director Update- Dr. Chad Coauette, Executive Director**

Dr. Chad Coauette gave a business update on State/National Associations and partnerships.

## **Reports**

## **Adjournment**

Nagel moved, seconded by Barrows, to adjourn the meeting at 7:25 pm. Motion carried.

## APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT  
BOARD ITEMS - March 2023**

[illegible]