



Minutes for Meeting Book - February 2023 Sourcewell Regular Board of Directors Meeting

02/21/2023 | 06:05 PM - 07:51 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees (18)

Linda Arts; Steven Barrows; Travis Bautz; Vern Capelle; Mike Carlson; Chad Coauette; Paul Drange; Chris Kircher; Marcus Miller; Sara Nagel; Susan Nanik; Chris Pelzer; Robb Reid; Jeremy Schwartz; Sharon Thiel; Katrina Wood; Greg Zylka; Nikki Werk

Call to Order by Chair

Chair Zylka called the Sourcewell Regular Board meeting to order at 6:05 pm with the aforementioned members present.

Kircher moved, seconded by Barrows, to accept the agenda as presented. Motion carried.

Action on the Minutes of Clerk

Clerk Arts moved, seconded by Nagel, to accept the Regular Board Minutes on January 17, 2023. Motion carried

Status of #924 Fund by Treasurer & Mike Carlson, Director of Finance

Mike Carlson presented the Financial reports.

Kircher moved, seconded by Thiel, to approve the Resolution of Signed Authority as amended. Motion carried.

Consideration of Claims

Nagel moved, seconded by Thiel, to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated February 8, 2023. Motion carried.

Consent Agenda

Kircher moved, seconded by Barrows, to accept the Consent Agenda as follows:

- Resolution to approve Solicitation and/or Re-Solicitation of the following categories:
 - Fleet Electrification Management Services
 - Individual Coverage Health Reimbursement Account Programs (HRA) and Related Services
 - Group Employee Benefits and Related Services

Motion carried.

Program/Department Updates

BreAnne Tollefson and Sunshine Gilbert presented a day in the life of a Sourcewell Employee.

Robb Reid gave an update on Enterprise Solutions.

Travis Bautz gave an update on the Marketing Department.

Susan Nanik gave an update on the Facilities and Human Resource Departments.

Mike Carlson gave an update on the Finance Department.

Marcus Miller gave an update on the Government Relations Department and as General Counsel.

Jeremy Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded, as noted in Appendix A.

Kircher moved, seconded by Thiel, to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Motion carried.

Dr. Paul Drange gave an update on Regional Programs.

Old Business

New Business

Personnel- Susan Nanik, Director of Administration

Kircher moved, seconded by Barrows, to approve the personnel recommendations as presented. Motion carried.

Thiel moved, seconded by Kircher, to approve the Procurement Supervisor position to be opened as an internal-only recruitment process initially.

Executive Director Update- Dr. Chad Coauette, Executive Director

Dr. Chad Coauette gave a business update on the Board Retreat, upcoming Board Meetings, and State/National Associations and partnerships.

Reports

Adjournment

Barrows moved, seconded by Kircher, to adjourn the meeting at 7:51 pm. Motion carried.

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - February 2023**

CONSENT AGENDA ITEMS	Requesting Board permission to Solicit the following categories:		
	Fleet Electrification Management Services		
	Individual Coverage Health Reimbursement Account Programs (HRA) and Related Services		
CONSENT AGENDA ITEMS	Requesting Board permission to Re-Solicit the following categories:		
	Group Employee Benefits and Related Services		
CONSENT AGENDA ITEMS	NEW CONTRACTS		
	Supplier Name	Contract Number	Solicitation Title
	ADB Safegate Americas	110122-ADB	"Airport Runway Materials with Related Supplies and Services"
	Axtell's, Inc.	110122-AXL	"Airport Runway Materials with Related Supplies and Services"
	Hi-Lite Airfield Services	110122-HLA	"Airport Runway Materials with Related Supplies and Services"
	Nachurs Alpine Solutions	110122-NCH	"Airport Runway Materials with Related Supplies and Services"
	Sherwin Industries	110122-SWN	"Airport Runway Materials with Related Supplies and Services"
	Mansfield Oil Company of Gainesville	121522-MNF	"Fuel Delivery with Related Services"
	Saratoga Rack Marketing	121522-SRT	"Fuel Delivery with Related Services"
	TACenergy	121522-TAC	"Fuel Delivery with Related Services"
CONSENT AGENDA ITEMS	Airport Technologies	111522-APT	"Airport Runway Equipment with Related Supplies and Services"
	Alamo Group	111522-AGI	"Airport Runway Equipment with Related Supplies and Services"
	ASH North America/Aebi Schmidt North America	111522-AEB	"Airport Runway Equipment with Related Supplies and Services"
	Fortbrand Services	111522-FTB	"Airport Runway Equipment with Related Supplies and Services"
	J.A. Larue	111522-JAL	"Airport Runway Equipment with Related Supplies and Services"
	Multihog Ltd.	111522-MUL	"Airport Runway Equipment with Related Supplies and Services"
	Oshkosh Corp. dba Oshkosh Defense	111522-OKC	"Airport Runway Equipment with Related Supplies and Services"
	SB Manufacturing	111522-SBM	"Airport Runway Equipment with Related Supplies and Services"
	Team Eagle	111522-TEA	"Airport Runway Equipment with Related Supplies and Services"
	TYMCO Inc.	111522-TYM	"Airport Runway Equipment with Related Supplies and Services"
CONSENT AGENDA ITEMS	Waterblasting, LLC	111522-WTB	"Airport Runway Equipment with Related Supplies and Services"
	Wille North America	111522-WLE	"Airport Runway Equipment with Related Supplies and Services"
	CONTRACT EXTENSIONS		
CONSENT AGENDA ITEMS	Supplier Name	Contract Number	Solicitation Title
	Mitel Business Systems	022719-MBS	"Unified Communications, Contact Center and Related Services, Equipment and Applications"
	Clark Equipment Company dba Bobcat Company	040319-CEC	"Medium Duty and Compact Construction Equipment with Related Attachments, Accessories and Supplies"
	NEW IDIQ CONTRACTS		
	Damsel Services, Inc.	IL-R1-APC-122122-DSI	Illinois - Region 1 - Asphalt Paving/Concrete
	GWO Crew, LLC	IL-R1-APC-122122-GCJ	Illinois - Region 1 - Asphalt Paving/Concrete
	Damsel Services, Inc.	IL-R1-E-122122-DSI	Illinois - Region 1 Electrical
	Engineered Services, Inc.	IL-R1-E-122122-ESI	Illinois - Region 1 Electrical
	SMB Contracting, Inc.	IL-R1-E-122122-SMB	Illinois - Region 1 Electrical
	AGAE Contractors, Inc.	IL-R1-GC-122122-AGA	Illinois - Region 1 General Construction
CONSENT AGENDA ITEMS	BEAR Construction Company	IL-R1-GC-122122-BEA	Illinois - Region 1 General Construction
	Damsel Services, Inc.	IL-R1-GC-122122-DSI	Illinois - Region 1 General Construction
	Leopardo Companies, Inc.	IL-R1-GC-122122-LEO	Illinois - Region 1 General Construction
	Pacific Construction Services, LLC	IL-R1-GC-122122-PCS	Illinois - Region 1 General Construction
	Robe, Inc.	IL-R1-GC-122122-ROB	Illinois - Region 1 General Construction
	SMB Contracting, Inc.	IL-R1-GC-122122-SMB	Illinois - Region 1 General Construction
	Toro Construction Corp.	IL-R1-GC-122122-TCC	Illinois - Region 1 General Construction
	BCC/HPH Joint Venture	IL-R1-HVAC-122122-BHJ	Illinois - Region 1 - Mechanical/HVAC
	Damsel Services, Inc.	IL-R1-HVAC-122122-DSI	Illinois - Region 1 - Mechanical/HVAC
	SMB Contracting, Inc.	IL-R1-HVAC-122122-SMB	Illinois - Region 1 - Mechanical/HVAC
CONSENT AGENDA ITEMS	BCC/HPH Joint Venture	IL-R1-PLUM-122122-BHJ	Illinois - Region 1 Plumbing
	SMB Contracting, Inc.	IL-R1-PLUM-122122-SMB	Illinois - Region 1 Plumbing
	AGAE/A-1 Roofing Joint Venture, LLC	IL-R1-R-122122-A1R	Illinois - Region 1 Roofing
	Dardon Construction, Inc.	IL-R1-R-122122-DDO	Illinois - Region 1 Roofing
	SMB Contracting, Inc.	IL-R1-R-122122-SMB	Illinois - Region 1 Roofing

APPENDIX A Continued

Dardon Construction, Inc.	IL-R2-E-122122-DDO	Illinois - Region 2 Electrical
Damsel Services, Inc.	IL-R2-E-122122-DSI	Illinois - Region 2 Electrical
Montel Technologies, LLC	IL-R2-E-122122-MTL	Illinois - Region 2 Electrical
CORE Construction Services of Illinois, Inc.	IL-R2-GC-122122-CSI	Illinois - Region 2 General Construction
Damsel Services, Inc.	IL-R2-GC-122122-DSI	Illinois - Region 2 General Construction
F.H. Paschen	IL-R2-GC-122122-FHP	Illinois - Region 2 General Construction
Pacific Construction Services, LLC	IL-R2-GC-122122-PCS	Illinois - Region 2 General Construction
Robe, Inc.	IL-R2-GC-122122-ROB	Illinois - Region 2 General Construction
Dardon Construction, Inc.	IL-R2-HVAC-122122-DDO	Illinois - Region 2 - Mechanical/HVAC
Damsel Services, Inc.	IL-R2-HVAC-122122-DSI	Illinois - Region 2 - Mechanical/HVAC
Dardon Construction, Inc.	IL-R2-R-122122-DDO	Illinois - Region 2 Roofing
Sterling Commercial Roofing, Inc.	IL-R2-R-122122-STR	Illinois - Region 2 Roofing
Dardon Construction, Inc.	IL-R3-E-122122-DDO	Illinois - Region 3 Electrical
Damsel Services, Inc.	IL-R3-E-122122-DSI	Illinois - Region 3 Electrical
Montel Technologies, LLC	IL-R3-E-122122-MTL	Illinois - Region 3 Electrical
AGAE Contractors, Inc.	IL-R3-GC-122122-AGA	Illinois - Region 3 General Construction
Damsel Services, Inc.	IL-R3-GC-122122-DSI	Illinois - Region 3 General Construction
Pacific Construction Services, LLC	IL-R3-GC-122122-PCS	Illinois - Region 3 General Construction
Robe, Inc.	IL-R3-GC-122122-ROB	Illinois - Region 3 General Construction
Dardon Construction, Inc.	IL-R3-HVAC-122122-DDO	Illinois - Region 3 - Mechanical/HVAC
Damsel Services, Inc.	IL-R3-HVAC-122122-DSI	Illinois - Region 3 - Mechanical/HVAC
AGAE/A-1 Roofing Joint Venture, LLC	IL-R3-R-122122-A1R	Illinois - Region 3 Roofing
Dardon Construction, Inc.	IL-R3-R-122122-DDO	Illinois - Region 3 Roofing
Damsel Services, Inc.	IL-R4-E-122122-DSI	Illinois - Region 4 Electrical
Montel Technologies, LLC	IL-R4-E-122122-MTL	Illinois - Region 4 Electrical
CORE Construction Services of Illinois, Inc.	IL-R4-GC-122122-CSI	Illinois - Region 4 General Construction
Damsel Services, Inc.	IL-R4-GC-122122-DSI	Illinois - Region 4 General Construction
F.H. Paschen	IL-R4-GC-122122-FHP	Illinois - Region 4 General Construction
Pacific Construction Services, LLC	IL-R4-GC-122122-PCS	Illinois - Region 4 General Construction
R.L. Vollintine Construction, Inc.	IL-R4-GC-122122-RLV	Illinois - Region 4 General Construction
Damsel Services, Inc.	IL-R4-HVAC-122122-DSI	Illinois - Region 4 - Mechanical/HVAC
Damsel Services, Inc.	IL-R5-E-122122-DSI	Illinois - Region 5 Electrical
Montel Technologies, LLC	IL-R5-E-122122-MTL	Illinois - Region 5 Electrical
CORE Construction Services of Illinois, Inc.	IL-R5-GC-122122-CSI	Illinois - Region 5 General Construction
Damsel Services, Inc.	IL-R5-GC-122122-DSI	Illinois - Region 5 General Construction
F.H. Paschen	IL-R5-GC-122122-FHP	Illinois - Region 5 General Construction
Pacific Construction Services, LLC	IL-R5-GC-122122-PCS	Illinois - Region 5 General Construction
Damsel Services, Inc.	IL-R5-HVAC-122122-DSI	Illinois - Region 5 - Mechanical/HVAC
IDIQ Contract Extensions		
Company Name	Contract Number	
Amstar, Inc.	TX-PB-GC-121819-AMS	
Centennial Contractors Enterprises, Inc.	TX-CT-GC-121819-CCE	
RoofConnect Logistics, Inc.	TX-WT-R-121819-RCL	
Veliz Company, LLC	TX-WT-GC-121819-VCL	
Amstar, Inc.	TX-CT-GC-121819-AMS	
JAMCO Ventures, LLC	TX-CT-GC-121819-JAM	
JAMCO Ventures, LLC	TX-CT-RC-121819-JAM	
TMG Contracting, LLC	TX-CT-GC-121819-TCL	
Sullivan Contracting Services	TX-CT-GC-121819-SUL	
Amstar, Inc.	TX-WT-GC-121819-AMS	
CORE Construction Services of Texas, Inc.	TX-PB-GC-121819-CCT	
F.H. Paschen, S.N. Nielsen & Associates, LLC	TX-CT-GC-121819-FHP	
JAMCO Ventures, LLC	TX-CT-W-121819-JAM	
CORE Construction Services of Texas, Inc.	TX-WT-GC-121819-CCT	
JAMCO Ventures, LLC	TX-CT-F-121819-JAM	
Platinum Roofing, Inc.	TX-CT-R-121819-PLR	
Veliz Company, LLC	TX-PB-GC-121819-VCL	
CORE Construction Services of Texas, Inc.	TX-CT-GC-121819-CCT	
Doyle Electric LLC.	TX-CT-GC-121819-DEL	
F.H. Paschen, S.N. Nielsen & Associates, LLC	TX-PB-GC-121819-FHP	
JAMCO Ventures, LLC	TX-CT-P-121819-JAM	
Tommy Klein Construction, Inc.	TX-PB-GC-121819-TKL	
JAMCO Ventures, LLC	TX-CT-APC-121819-JAM	
RoofConnect Logistics, Inc.	TX-CT-R-121819-RCL	
Veliz Company, LLC	TX-CT-GC-121819-VCL	
F.H. Paschen, S.N. Nielsen & Associates, LLC	TX-WT-GC-121819-FHP	

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Doyle Electric, LLC	TX-CT-E-121819-DEL	
ABM Industries, Inc.	CA-R9-HVAC01-123021-ABM	
Angeles Contractor, Inc.	CA-R8-P03-123021-ACI	
Angeles Contractor, Inc.	CA-R8-RW01-123021-ACI	
Good-Men Roofing & Construction, Inc.	CA-R8-RW03-123021-GMR	
Good-Men Roofing & Construction, Inc.	CA-R9-RW01-123021-GMR	
Harry H. Joh Construction, Inc.	CA-R9-GB03-123021-HJC	
ACCO Engineered Systems, Inc.	CA-R8-PLUM01-123021-AES	
ACCO Engineered Systems, Inc.	CA-R8-SS01-123021-AES	
Vincor Construction, Inc.	CA-R8-GB05-123021-VCI	
ABM Industries, Inc.	CA-R6-E01-123021-ABM	
Angeles Contractor, Inc.	CA-R6-PAV01-123021-ACI	
GeoStabilization International, LLC	CA-R9-GS01-123021-GSI	
Harry H. Joh Construction, Inc.	CA-R8-HVAC04-123021-HJC	
North Star Construction & Engineering, Inc.	CA-R3-GB02-123021-NSC	
Oscalibur Plumbing, Inc.	CA-R8-PLUM02-123021-OPI	
Pacific Lighting Mgmt., Inc.	CA-R9-E02-123021-PLM	
PUB Construction, Inc.	CA-R9-GB02-123021-PUB	
Bitech Construction Co., Inc.	CA-R8-PAV04-123021-BIT	
California Coast Carpet & Flooring	CA-R8-F02-123021-CCF	
Exbon Development, Inc.	CA-R8-E04-123021-EXB	
T&S West	CA-R3-E01-123021-TSW	
Vincor Construction, Inc.	CA-R9-GB05-123021-VCI	
ACCO Engineered Systems, Inc.	CA-R8-HVAC02-123021-AES	
ACCO Engineered Systems, Inc.	CA-R9-PLUM01-123021-AES	
All Source Coatings, Inc.	CA-R9-GB08-123021-ASC	
Harry H. Joh Construction, Inc.	CA-R8-P02-123021-HJC	
Staples Construction Company	CA-R1-GB01-123021-STA	
T&S West	CA-R3-PAV01-123021-TSW	
Horizons Construction Co. Int'l, Inc.	CA-R8-PAV01-123021-HCC	
Mesa Energy Systems	CA-R7-HVAC02-123021-ES	
J & H Engineering General Contracts, Inc.	CA-R7-PAV02-123021-JHE	
Mackone Development, Inc.	CA-R8-GB07-123021-MDI	
Newton Construction & Management, Inc.	CA-R7-GB01-123021-NCM	
Horizons Construction Co. Int'l, Inc.	CA-R8-GB01-123021-HCC	
Horizons Construction Co. Int'l, Inc.	CA-R9-GB01-123021-HCC	
Newton Construction & Management, Inc.	CA-R6-GB01-123021-NCM	
Newton Construction & Management, Inc.	CA-R7-E01-123021-NCM	
ABM Industries, Inc.	CA-R8-HVAC01-123021-ABM	
ACCO Engineered Systems, Inc.	CA-R7-HVAC01-123021-AES	
Angeles Contractor, Inc.	CA-R6-GB02-123021-ACI	
Angeles Contractor, Inc.	CA-R8-GB06-123021-ACI	
Exbon Development, Inc.	CA-R8-RW02-123021-EXB	
Harry H. Joh Construction, Inc.	CA-R9-HVAC03-123021-HJC	
Horizons Construction Co. Int'l, Inc.	CA-R9-PAV01-123021-HCC	
Good-Men Roofing & Construction, Inc.	CA-R8-GB08-123021-GMR	
MDJ Management, LLC	CA-R7-GB06-123021-MDJ	
Mesa Energy Systems	CA-R9-HVAC04-123021-ES	
Pacific Building Group	CA-R9-GB04-123021-PBG	
Pacific Lighting Mgmt., Inc.	CA-R8-E03-123021-PLM	
T&S West	CA-R5-GB01-123021-TSW	
T&S West	CA-R5-E01-123021-TSW	
T&S West	CA-R5-PAV01-123021-TSW	
Exbon Development, Inc.	CA-R8-HVAC03-123021-EXB	
Good-Men Roofing & Construction, Inc.	CA-R9-GB06-123021-GMR	
Mesa Energy Systems	CA-R1-HVAC01-123021-ES	
Mesa Energy Systems	CA-R5-HVAC01-123021-ES	
PUB Construction, Inc.	CA-R8-GB03-123021-PUB	
PUB Construction, Inc.	CA-R8-F01-123021-PUB	
ABM Industries, Inc.	CA-R3-HVAC01-123021-ABM	
Mackone Development, Inc.	CA-R8-PAV03-123021-MDI	
Mark Scott Construction	CA-R4-GB01-123021-MSC	
Mark Scott Construction	CA-R5-GB04-123021-MSC	
MDJ Management, LLC	CA-R8-GB13-123021-MDJ	
ABM Industries, Inc.	CA-R3-E02-123021-ABM	
North Star Construction & Engineering, Inc.	CA-R3-PAV02-123021-NSC	

APPENDIX A Continued

North Star Construction & Engineering, Inc.	CA-R3-GS01-123021-NSC	
Horizons Construction Co. Int'l, Inc.	CA-R7-PAV01-123021-HCC	
Newton Construction & Management, Inc.	CA-R5-GB02-123021-NCM	
Mackone Development, Inc.	CA-R8-P04-123021-MDI	
ACCO Engineered Systems, Inc.	CA-R2-HVAC01-123021-AES	
ACCO Engineered Systems, Inc.	CA-R3-HVAC02-123021-AES	
ACCO Engineered Systems, Inc.	CA-R6-HVAC02-123021-AES	
Facility Solutions Group	CA-R8-E02-123021-FSG	
PUB Construction, Inc.	CA-R8-P01-123021-PUB	
ABM Industries, Inc.	CA-R4-HVAC01-123021-ABM	
ABM Industries, Inc.	CA-R5-HVAC02-123021-ABM	
ABM Industries, Inc.	CA-R6-HVAC01-123021-ABM	
ABM Industries, Inc.	CA-R8-E01-123021-ABM	
ABM Industries, Inc.	CA-R9-E01-123021-ABM	
ACCO Engineered Systems, Inc.	CA-R9-HVAC02-123021-AES	
Angeles Contractor, Inc.	CA-R8-F03-123021-ACI	
Durham Construction Company, Inc.	CA-R5-GB03-123021-DCC	
Exbon Development, Inc.	CA-R8-GB02-123021-EXB	
Angeles Contractor, Inc.	CA-R8-PAV02-123021-ACI	
Harry H. Joh Construction, Inc.	CA-R8-GB04-123021-HJC	
CORE Construction Services of Texas, Inc.	TX-RGV-GC-021920-CCT	
Lee Construction and Maintenance Company	TX-GC-GC-021920-LCM	
Lee Construction and Maintenance Company	TX-GC-EC-021920-LCM	
Lee Construction and Maintenance Company	TX-GC-F-021920-LCM	
CORE Construction Services of Texas, Inc.	TX-GC-GC-021920-CCT	
RoofConnect Logistics, Inc.	TX-GC-RC-021920-RCI	
Dunhill Development and Construction	TX-GC-GC-021920-DUN	
Lee Construction and Maintenance Company	TX-GC-P-021920-LCM	
Alpha Building Corporation	TX-GC-GC-021920-ABC	
RoofConnect Logistics, Inc.	TX-GC-W-021920-RCI	
AR Energy Services, LLC	TX-GC-GC-021920-ARE	
Centennial Contractors Enterprises, Inc.	TX-GC-GC-021920-CCE	
Amstar, Inc.	TX-GC-GC-021920-AMS	
F.H. Paschen, S.N. Nielsen & Associates, LLC	TX-GC-GC-021920-FHP	
TSG Industries	TX-GC-F-021920-TSG	
Amstar, Inc.	TX-RGV-GC-021920-AMS	
TSG Industries	TX-GC-GC-021920-TSG	
F.H. Paschen, S.N. Nielsen & Associates, LLC	TX-RGV-GC-021920-FHP	
Centennial Contractors Enterprises, Inc.	TX-RGV-GC-021920-CCE	