



Minutes for Meeting Book - January 2023 Sourcewell Regular Board of Directors Meeting

01/17/2023 | 05:30 PM - 07:05 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees (19)

Linda Arts; Steven Barrows; Travis Bautz; Vern Capelle; Mike Carlson; Chad Coauette; Paul Drange; Marcus Miller; Sara Nagel; Susan Nanik; Chris Pelzer; Robb Reid; Jeremy Schwartz; Sharon Thiel; Ryan Thomas; Scott Veronen; Katrina Wood; Greg Zylka; Kristin Hanson

Call to Order by Chair Zylka

Chair Zylka called the Sourcewell Regular Board meeting to order at 5:30 pm with the aforementioned members present.

Barrows moved, seconded by Thiel, to accept the agenda as corrected. Motion carried

Action on the Minutes of Clerk Nagel

Clerk Nagel moved, seconded by Thomas, to accept the Regular Board Minutes on December 20, 2022. Motion carried.

Status of #924 Fund by Treasurer Thiel & Mike Carlson, Director of Finance

Mike Carlson presented the Financial reports.

Consideration of Claims

Thiel moved, seconded by Veronen, to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated January 11, 2023. Motion carried.

Consent Agenda

Nagel moved, seconded by Thiel, to accept the Consent Agenda as follows:

- Updated Agency Agreements: Clients added December 1-31, 2022.

- Resolution to approve Solicitation and/or Re-Solicitation of the following categories:
 - Critical Care and Emergency Medical Services Equipment and Supplies
 - Sports Lighting with Related Supplies and Services
- Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore

Motion carried.

Program/Department Updates

Lori Elfering presented a day in the life of a Sourcewell employee.

Susan Nanik gave an update on the Facilities and Human Resource Departments.

Jeremy Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded, as noted in Appendix A.

Thiel moved, seconded by Barrows, to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Motion carried.

Dr. Paul Drange gave an update on Regional Programs.

Robb Reid gave an update on Enterprise Solutions.

Travis Bautz gave an update on the Marketing Department.

Marcus Miller gave an update on the Government Relations Department and as General Counsel.

Mike Carlson gave an update on the Finance Department.

Old Business

Katrina Wood presented an update on the Election.

New Business

Personnel- Susan Nanik, Director of Administration

Thiel moved, seconded by Arts, to approve the personnel recommendations as presented.
Motion carried.

Executive Director Update- Dr. Chad Coauette, Executive Director

Dr. Chad Coauette gave a business update on State/National Associations and partnerships.

Reports

Adjournment

Barrows moved, seconded by Nagel, to adjourn the meeting at 7:05 pm. Motion carried.

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - January 2023**

CONSENT AGENDA ITEMS

Requesting Board permission to Solicit the following categories:

Critical Care and Emergency Medical Services Equipment and Supplies

Requesting Board permission to Re-Solicit the following categories:

Sports Lighting with Related Supplies and Services

CONSENT AGENDA ITEMS

NEW CONTRACTS

Supplier Name	Contract Number	Solicitation Title
Trail King Industries	092922-TKI	"Trailers with Related Equipment, Accessories and Services"
Etnyre International	092922-ETN	"Trailers with Related Equipment, Accessories and Services"
JHB Group, Inc.	092922-JHB	"Trailers with Related Equipment, Accessories and Services"
Pitts Enterprises, Inc.	092922-PTT	"Trailers with Related Equipment, Accessories and Services"
American Cargo Group Trailers, LLC	092922-AGO	"Trailers with Related Equipment, Accessories and Services"
MAC Trailer Enterprises, Inc.	092922-MCT	"Trailers with Related Equipment, Accessories and Services"
Certified Stainless dba West-Mark	092922-CER	"Trailers with Related Equipment, Accessories and Services"
Felling Trailers, Inc.	092922-FTS	"Trailers with Related Equipment, Accessories and Services"
Globe Trailer Manufacturing, Inc.	092922-GLB	"Trailers with Related Equipment, Accessories and Services"
Talbert Manufacturing, Inc.	092922-TBT	"Trailers with Related Equipment, Accessories and Services"
Monroe Towmaster, LLC	092922-MNR	"Trailers with Related Equipment, Accessories and Services"
BlueScope Construction, Inc.	110822-BSC	"Pre-Engineered Buildings with Related Materials and Services"
Clearspan Fabric Structures International	110822-CSS	"Pre-Engineered Buildings with Related Materials and Services"

CONTRACT EXTENSIONS

Supplier Name	Contract Number	Solicitation Title
Felling Trailers	121918-FTS	"Trailers with Related Equipment, Accessories and Services"
Trail King Industries	121918-TKI	"Trailers with Related Equipment, Accessories and Services"
John Deere Construction	032119-JDC	"Heavy Construction Equipment with Related Accessories, Attachments and Supplies"
Gradall Industries	040319-GRD	"Medium Duty and Compact Construction Equipment with Related Attachments, Accessories and Supplies"
JCB, Inc.	040319-JCB	"Medium Duty and Compact Construction Equipment with Related Attachments, Accessories and Supplies"
Kubota Tractor Corporation	040319-KBA	"Medium Duty and Compact Construction Equipment with Related Attachments, Accessories and Supplies"

NEW IDIQ CONTRACTS

IDIQ Contract Extensions

Company Name	Contract Number	
Lanzo Construction Co., Florida	FL-R10-CC02-111821-LCC	
Lanzo Construction Co., Florida	FL-R10-PAC02-111821-LCC	
Mechanical Services of Central Florida, Inc.	FL-R1-HVAC03-111821-MSF	
Nichols Contracting, Inc.	FL-R5-E02-111821-NIC	
Ovation Construction Company	FL-R6-GC08-111821-OCC	
Place Services, Inc.	FL-R1-GC03-111821-PLA	
Place Services, Inc.	FL-R3-GC03-111821-PLA	
Place Services, Inc.	FL-R5-GC03-111821-PLA	
Place Services, Inc.	FL-R7-GC06-111821-PLA	
Salomon Construction & Roofing	FL-R9-RW02-111821-SCR	
Shiff Construction & Development, Inc.	FL-R10-GC02-111821-SCD	
Team Contracting, Inc.	FL-R10-GC03-111821-TCI	
Millers Plumbing & Mechanical, Inc.	FL-R3-HVAC01-111821-MPM	
Nichols Contracting, Inc.	FL-R4-GC06-111821-NIC	

APPENDIX A Continued

Shiff Construction & Development, Inc.	FL-R7-GC03-111821-SCD	
RAM Construction & Development	FL-R3-GC07-111821-RAM	
Shiff Construction & Development, Inc.	FL-R6-GC03-111821-SCD	
Mechanical Services of Central Florida, Inc.	FL-R6-HVAC03-111821-MSF	
Place Services, Inc.	FL-R9-GC06-111821-PLA	
Place Services, Inc.	FL-R10-GC08-111821-PLA	
Mechanical Services of Central Florida, Inc.	FL-R4-HVAC03-111821-MSF	
RAM Construction & Development	FL-R2-GC07-111821-RAM	
Nichols Contracting, Inc.	FL-R7-GC07-111821-NIC	
Nichols Contracting, Inc.	FL-R10-E02-111821-NIC	
Place Services, Inc.	FL-R4-GC03-111821-PLA	
Mechanical Services of Central Florida, Inc.	FL-R3-HVAC03-111821-MSF	
Mechanical Services of Central Florida, Inc.	FL-R9-HVAC03-111821-MSF	
Mechanical Services of Central Florida, Inc.	FL-R5-HVAC03-111821-MSF	
Nichols Contracting, Inc.	FL-R1-GC05-111821-NIC	
Nichols Contracting, Inc.	FL-R1-E01-111821-NIC	
Nichols Contracting, Inc.	FL-R4-E02-111821-NIC	
Nichols Contracting, Inc.	FL-R9-E02-111821-NIC	
Nichols Contracting, Inc.	FL-R10-GC09-111821-NIC	
Place Services, Inc.	FL-R6-GC06-111821-PLA	
Place Services, Inc.	FL-R8-GC09-111821-PLA	
Shiff Construction & Development, Inc.	FL-R9-GC01-111821-SCD	
Solares Electrical Services, Inc.	FL-R10-E03-111821-SES	
Johnson-Laux Construction, LLC	FL-R5-GC07-111821-JLC	
Johnson-Laux Construction, LLC	FL-R10-GC11-111821-JLC	
RAM Construction & Development	FL-R1-GC08-111821-RAM	
Salomon Construction & Roofing	FL-R10-RW02-111821-SCR	
Nichols Contracting, Inc.	FL-R5-GC06-111821-NIC	
Nichols Contracting, Inc.	FL-R8-GC10-111821-NIC	
Shiff Construction & Development, Inc.	FL-R8-GC04-111821-SCD	
Mechanical Services of Central Florida, Inc.	FL-R7-HVAC03-111821-MSF	
Mechanical Services of Central Florida, Inc.	FL-R8-HVAC03-111821-MSF	
Mechanical Services of Central Florida, Inc.	FL-R10-HVAC03-111821-MSF	
Mechanical Services of Central Florida, Inc.	FL-R2-HVAC03-111821-MSF	
Millers Plumbing & Mechanical, Inc.	FL-R2-HVAC01-111821-MPM	
Nichols Contracting, Inc.	FL-R7-E02-111821-NIC	
Nichols Contracting, Inc.	FL-R8-E02-111821-NIC	
Place Services, Inc.	FL-R2-GC03-111821-PLA	
Millers Plumbing & Mechanical, Inc.	FL-R1-HVAC01-111821-MPM	
Millers Plumbing & Mechanical, Inc.	FL-R4-HVAC01-111821-MPM	
Millers Plumbing & Mechanical, Inc.	FL-R5-HVAC01-111821-MPM	
Nichols Contracting, Inc.	FL-R6-E02-111821-NIC	
McKenzie Contracting, LLC	FL-R8-CC03-111821-MCL	
Advanced Roofing, Inc.	FL-R10-RW01-111821-ADR	
F.H. Paschen, S.N. Nielsen & Associates, LLC	FL-R2-GC02-111821-FHP	
F.H. Paschen, S.N. Nielsen & Associates, LLC	FL-R7-GC02-111821-FHP	
F.H. Paschen, S.N. Nielsen & Associates, LLC	FL-R8-GC03-111821-FHP	
Advanced Roofing, Inc.	FL-R1-GC07-111821-ADR	
Jewel of the South	FL-R10-GC06-111821-JOS	
JOC Construction	FL-R5-GC04-111821-LRI	
Advanced Roofing, Inc.	FL-R5-GC05-111821-ADR	
Advanced Roofing, Inc.	FL-R6-GC04-111821-ADR	
David Mancini & Sons, Inc.	FL-R9-CC01-111821-DMS	
David Mancini & Sons, Inc.	FL-R10-GC04-111821-DMS	
David Mancini & Sons, Inc.	FL-R10-PAC01-111821-DMS	
David Mancini & Sons, Inc.	FL-R10-CC01-111821-DMS	
F.H. Paschen, S.N. Nielsen & Associates, LLC	FL-R3-GC02-111821-FHP	
Advanced Roofing, Inc.	FL-R3-RW01-111821-ADR	
Advanced Roofing, Inc.	FL-R4-GC05-111821-ADR	
Advanced Roofing, Inc.	FL-R5-RW01-111821-ADR	
Advanced Roofing, Inc.	FL-R7-E01-111821-ADR	
HCR Construction, Inc.	FL-R3-GC08-111821-HCR	
Integrated Fire & Security Solutions, Inc.	FL-R7-E03-111821-IFS	
Integrated Fire & Security Solutions, Inc.	FL-R9-E03-111821-IFS	
David Mancini & Sons, Inc.	FL-R6-PAC01-111821-DMS	
F.H. Paschen, S.N. Nielsen & Associates, LLC	FL-R1-GC02-111821-FHP	

APPENDIX A Continued

Hall Mechanical and Air Conditioning LLC	FL-R6-HVAC01-111821-HMA	
Amici Engineering Contractors	FL-R7-CC03-111821-AME	
Amici Engineering Contractors	FL-R10-GC10-111821-AME	
Hall Mechanical and Air Conditioning LLC	FL-R7-HVAC01-111821-HMA	
Johnson-Laux Construction, LLC	FL-R4-GC07-111821-JLC	
Advanced Roofing, Inc.	FL-R5-HVAC02-111821-ADR	
Advanced Roofing, Inc.	FL-R10-HVAC02-111821-ADR	
JOC Construction	FL-R3-GC04-111821-LRI	
Advanced Roofing, Inc.	FL-R4-RW01-111821-ADR	
Amici Engineering Contractors	FL-R7-GC08-111821-AME	
Hall Mechanical and Air Conditioning, LLC	FL-R10-HVAC01-111821-HMA	
Amici Engineering Contractors	FL-R3-CC03-111821-AME	
Amici Engineering Contractors	FL-R4-CC01-111821-AME	
Amici Engineering Contractors	FL-R5-CC03-111821-AME	
David Mancini & Sons, Inc.	FL-R4-CC02-111821-DMS	
Advanced Roofing, Inc.	FL-R7-RW01-111821-ADR	
David Mancini & Sons, Inc.	FL-R5-CC01-111821-DMS	
Jewel of the South	FL-R5-GC01-111821-JOS	
Jewel of the South	FL-R9-GC02-111821-JOS	
Centennial Contractors Enterprises, Inc.	FL-R9-GC08-111821-CCE	
F.H. Paschen, S.N. Nielsen & Associates, LLC	FL-R4-GC02-111821-FHP	
JOC Construction	FL-R4-GC04-111821-LRI	
David Mancini & Sons, Inc.	FL-R3-PAC02-111821-DMS	
HCR Construction, Inc.	FL-R4-GC09-111821-HCR	
JOC Construction	FL-R6-GC05-111821-LRI	
JOC Construction	FL-R9-GC07-111821-LRI	
Advanced Roofing, Inc.	FL-R1-E02-111821-ADR	
David Mancini & Sons, Inc.	FL-R1-CC01-111821-DMS	
Integrated Fire & Security Solutions Inc	FL-R6-E03-111821-IFS	
David Mancini & Sons, Inc.	FL-R8-GC05-111821-DMS	
Harbour Construction, Inc.	FL-R8-GC01-111821-HBC	
F.H. Paschen, S.N. Nielsen & Associates, LLC	FL-R5-GC02-111821-FHP	
Integrated Fire & Security Solutions, Inc.	FL-R8-E03-111821-IFS	
Jewel of the South	FL-R3-GC01-111821-JOS	
JOC Construction	FL-R1-GC04-111821-LRI	
Advanced Roofing, Inc.	FL-R6-RW01-111821-ADR	
Advanced Roofing, Inc.	FL-R8-HVAC02-111821-ADR	
Advanced Roofing, Inc.	FL-R1-RW01-111821-ADR	
Amici Engineering Contractors	FL-R8-PAC04-111821-AME	
David Mancini & Sons, Inc.	FL-R4-PAC03-111821-DMS	
David Mancini & Sons, Inc.	FL-R7-PAC01-111821-DMS	
David Mancini & Sons, Inc.	FL-R9-GC04-111821-DMS	
David Mancini & Sons, Inc.	FL-R9-PAC01-111821-DMS	
Jewel of the South	FL-R4-GC01-111821-JOS	
Jewel of the South	FL-R7-GC01-111821-JOS	
Advanced Roofing, Inc.	FL-R8-E01-111821-ADR	
Amici Engineering Contractors	FL-R1-CC03-111821-AME	
Amici Engineering Contractors	FL-R4-PAC01-111821-AME	
JOC Construction	FL-R7-GC05-111821-LRI	
Advanced Roofing, Inc.	FL-R4-HVAC02-111821-ADR	
Centennial Contractors Enterprises, Inc.	FL-R6-GC07-111821-CCE	
Johnson-Laux Construction, LLC	FL-R2-GC06-111821-JLC	
Amici Engineering Contractors	FL-R9-PAC03-111821-AME	
Amici Engineering Contractors	FL-R9-CC03-111821-AME	
Amici Engineering Contractors	FL-R10-PAC04-111821-AME	
David Mancini & Sons, Inc.	FL-R6-CC01-111821-DMS	
David Mancini & Sons, Inc.	FL-R7-CC01-111821-DMS	
Advanced Roofing, Inc.	FL-R9-GC05-111821-ADR	
Advanced Roofing, Inc.	FL-R9-RW01-111821-ADR	
Advanced Roofing, Inc.	FL-R10-GC05-111821-ADR	
Centennial Contractors Enterprises, Inc.	FL-R8-GC07-111821-CCE	
Centennial Contractors Enterprises, Inc.	FL-R10-GC12-111821-CCE	
F.H. Paschen, S.N. Nielsen & Associates, LLC	FL-R10-GC07-111821-FHP	
Integrated Fire & Security Solutions, Inc.	FL-R2-E02-111821-IFS	
Amici Engineering Contractors	FL-R6-PAC03-111821-AME	
Amici Engineering Contractors	FL-R7-PAC03-111821-AME	

APPENDIX A Continued

Amici Engineering Contractors	FL-R10-CC04-111821-AME	
Advanced Roofing, Inc.	FL-R2-HVAC02-111821-ADR	
David Mancini & Sons, Inc.	FL-R1-PAC02-111821-DMS	
Advanced Roofing, Inc.	FL-R7-GC04-111821-ADR	
Advanced Roofing, Inc.	FL-R9-HVAC02-111821-ADR	
Advanced Roofing, Inc.	FL-R8-RW01-111821-ADR	
Advanced Roofing, Inc.	FL-R10-E01-111821-ADR	
F.H. Paschen, S.N. Nielsen & Associates, LLC	FL-R6-GC02-111821-FHP	
F.H. Paschen, S.N. Nielsen & Associates, LLC	FL-R9-GC03-111821-FHP	
Jewel of the South	FL-R2-GC01-111821-JOS	
Jewel of the South	FL-R6-GC01-111821-JOS	
Jewel of the South	FL-R8-GC02-111821-JOS	
Advanced Roofing, Inc.	FL-R7-HVAC02-111821-ADR	
JOC Construction	FL-R8-GC08-111821-LRI	
Amici Engineering Contractors	FL-R2-PAC03-111821-AME	
Advanced Roofing, Inc.	FL-R2-GC05-111821-ADR	
Harbour Construction, Inc.	FL-R10-GC01-111821-HBC	
HCR Construction, Inc.	FL-R2-GC08-111821-HCR	
Jewel of the South	FL-R1-GC01-111821-JOS	
JOC Construction	FL-R2-GC04-111821-LRI	
Amici Engineering Contractors	FL-R3-PAC03-111821-AME	
Advanced Roofing, Inc.	FL-R2-RW01-111821-ADR	
Advanced Roofing, Inc.	FL-R3-HVAC02-111821-ADR	
Amici Engineering Contractors	FL-R5-PAC03-111821-AME	
Amici Engineering Contractors	FL-R6-CC03-111821-AME	
Amici Engineering Contractors	FL-R8-CC04-111821-AME	
Hall Mechanical and Air Conditioning LLC	FL-R8-HVAC01-111821-HMA	
Hall Mechanical and Air Conditioning LLC	FL-R9-HVAC01-111821-HMA	
Advanced Roofing, Inc.	FL-R3-GC05-111821-ADR	
Advanced Roofing, Inc.	FL-R3-E01-111821-ADR	
Johnson-Laux Construction, LLC	FL-R1-GC06-111821-JLC	
Amici Engineering Contractors	FL-R2-CC03-111821-AME	
David Mancini & Sons, Inc.	FL-R2-PAC03-111821-DMS	
Advanced Roofing, Inc.	FL-R5-E01-111821-ADR	
Advanced Roofing, Inc.	FL-R1-HVAC02-111821-ADR	
Johnson-Laux Construction, LLC	FL-R3-GC06-111821-JLC	
Advanced Roofing, Inc.	FL-R4-E01-111821-ADR	
Advanced Roofing, Inc.	FL-R6-HVAC02-111821-ADR	
Advanced Roofing, Inc.	FL-R8-GC06-111821-ADR	
David Mancini & Sons, Inc.	FL-R2-CC01-111821-DMS	
David Mancini & Sons, Inc.	FL-R3-CC01-111821-DMS	
David Mancini & Sons, Inc.	FL-R4-GC08-111821-DMS	
David Mancini & Sons, Inc.	FL-R5-GC08-111821-DMS	
David Mancini & Sons, Inc.	FL-R5-PAC01-111821-DMS	
David Mancini & Sons, Inc.	FL-R8-PAC01-111821-DMS	
David Mancini & Sons, Inc.	FL-R8-CC01-111821-DMS	
Advanced Roofing, Inc.	FL-R2-E01-111821-ADR	
Advanced Roofing, Inc.	FL-R6-E01-111821-ADR	
Advanced Roofing, Inc.	FL-R9-E01-111821-ADR	