



## **Minutes for Meeting Book - December 2022 Sourcewell Regular Board of Directors Meeting**

12/20/2022 | 06:17 PM - 08:05 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

### **Attendees (23)**

Linda Arts; Steven Barrows; Travis Bautz; Vern Capelle; Mike Carlson; Chad Coauette; Paul Drange; Chris Kircher; Marcus Miller; Sara Nagel; Susan Nanik; Chris Pelzer; Robb Reid; Jeremy Schwartz; Sharon Thiel; Ryan Thomas; Scott Veronen; Katrina Wood; Greg Zylka; Lee Westrum; Bill Otto; Tyler Jahnke; Bob Seward

### **Call to Order by Chair Zylka**

Chair Zylka called the Sourcewell Regular Board meeting to order at 6:17 pm with the aforementioned members present.

Thomas moved, seconded by Arts, to accept the agenda as presented. Motion carried.

### **Action on the Minutes of Clerk Nagel**

Clerk Nagel moved, seconded by Kircher, to accept the Regular Board Minutes on November 15, 2022. Motion carried.

### **Status of #924 Fund by Treasurer Thiel & Mike Carlson, Director of Finance**

Mike Carlson presented the Financial reports.

Barrows moved, seconded by Thiel, to approve the FY22/23 Budget Amendment. Motion carried.

### **Consideration of Claims**

Thiel moved, seconded by Arts, to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated December 13, 2022. Motion carried.

## **Consent Agenda**

Nagel moved, seconded by Kircher, to accept the Consent Agenda as follows:

- Updated Agency Agreements: Clients added November 1- 30, 2022.
- Resolution to approve Solicitation and/or Re-Solicitation of the following categories:
  - Scoreboards, Digital Displays, and Video Boards with Related Services
  - Recycling and Repurposing Equipment
  - Salt, brine, and Anti-Icing or De-Icing Agents, and Brine Production and Storage Systems
  - Employee Financial Wellness Programming and Related Employer-Sponsored Financial Solutions

Motion carried.

## **Program/Department Updates**

Charolette Wemple presented a day in the life of a Sourcewell employee.

Jeremy Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded, as noted in Appendix A.

Thiel moved, seconded by Nagel, to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Motion carried.

Marcus Miller gave an update on the Government Relations Department and as General Counsel.

Bill Otto presented the Government Relations Report.

Susan Nanik gave an update on the Facilities and Human Resource Departments.

Mike Carlson gave an update on the Finance Department.

Dr. Paul Drange gave an update on Regional Programs.

Travis Bautz gave an update on the Marketing Department.

## **Old Business**

Katrina Wood gave an update on the Annual Election.

Chad Coauette presented the Annual Board Self-Evaluation Survey Results.

## **New Business**

### **Personnel- Susan Nanik, Director of Administration**

Barrows moved, seconded by Kircher, to approve the personnel recommendations as presented. Motion carried.

### **Executive Director Update- Dr. Chad Coauette, Executive Director**

Dr. Chad Coauette gave a business update on State/National Associations and partnerships.

## **Reports**

## **Adjournment**

Nagel moved, seconded by Arts, to adjourn the meeting at 8:05 pm. Motion carried.

**APPENDIX A**

**SOURCEWELL PROCUREMENT DEPARTMENT  
BOARD ITEMS - Decemberr 2022**

**CONSENT AGENDA ITEMS**

**Requesting Board permission to Solicit the following categories:**

NONE

**Requesting Board permission to Re-Solicit the following categories:**

Scoreboards, Digital Displays, and Video Boards with Related Services

Recycling and Repurposing Equipment

Salt, Brine, and Anti-Icing or De-Icing Agents, and Brine Production and Storage Systems

Employee Financial Wellness Programming and Related Employer-Sponsored Financial Solutions

**CONSENT AGENDA ITEMS**

**NEW CONTRACTS**

Supplier Name	Contract Number	Solicitation Title
Axon Enterprise, Inc.	092722-AXN	"Conducted Energy Weapons"
Phazzer, LLC	092722-PZR	"Conducted Energy Weapons"
Caterpillar, Inc.	092222-CAT	"Electrical Energy Power Generation Equipment with Related Parts, Supplies and Services"
Cummins, Inc.	092222-CMM	"Electrical Energy Power Generation Equipment with Related Parts, Supplies and Services"
Generac Power Systems	092222-GNR	"Electrical Energy Power Generation Equipment with Related Parts, Supplies and Services"
Kohler Company	092222-KOH	"Electrical Energy Power Generation Equipment with Related Parts, Supplies and Services"
MTU Americas dba Rolls-Royce Solutions America, Inc.	092222-RYC	"Electrical Energy Power Generation Equipment with Related Parts, Supplies and Services"

**CONTRACT EXTENSIONS**

Supplier Name	Contract Number	Solicitation Title
Company Name	Contract Number	State - Region - Type of Work
Ernst & Young Advisors	101718-EYG	"Wireless Technology Infrastructure Consultative Services"
W.W. Grainger, Inc.	121218-WWG	"Facility MRO, Industrial & Building Supplies with Related Equipment, Accessories, Supplies & Services"
CNH Industrial	032119-CNH	"Heavy Construction Equipment with Related Accessories, Attachments, and Supplies"
Hyundai Construction Equipment	032119-HCE	"Heavy Construction Equipment with Related Accessories, Attachments, and Supplies"
Komatsu America Corp.	032119-KOM	"Heavy Construction Equipment with Related Accessories, Attachments, and Supplies"
Volvo, LLC	032119-VCE	"Heavy Construction Equipment with Related Accessories, Attachments, and Supplies"
SHI International Corp.	081419-SHI	"Technology Catalog Solutions"
CDW Government, LLC	081419-CDW	"Technology Catalog Solutions"
GovConnection, Inc.	081419-GVC	"Technology Catalog Solutions"
Colonial Life & Accident Insurance	100319-CLA	"Group Employee Benefits and Related Services"
National Cooperative Leasing	011620-NCL	"Tax-Exempt Municipal Leasing with Related Services"
Staples Contract & Commercial	012320-SCC	"Office Supply Catalog Solutions"

**NEW IDIQ CONTRACTS**


**IDIQ Contract Extensions**

Company Name	Contract Number	
Lee Construction and Maintenance Company	TX-NT-EC-101619-LCM	

## APPENDIX A Continued

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