



Minutes for Meeting Book - July 2022 Sourcewell Regular Board of Directors Meeting

07/19/2022 | 05:30 PM - 06:55 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees (22)

Linda Arts; Steven Barrows; Travis Bautz; Vern Capelle; Mike Carlson; Chad Coauette; Paul Drange; Chris Kircher; Marcus Miller; Sara Nagel; Susan Nanik; Chris Pelzer; Jeremy Schwartz; Sharon Thiel; Ryan Thomas; Katrina Wood; Greg Zylka; Lee Westrum; Bob Seward; Tyler Jahnke; Nikki Werk; Ryan Donovan

Call to Order by Chair Zylka

Chair Zylka called the Sourcewell Regular Board meeting to order at 5:30 pm with the aforementioned members present.

Barrows moved, seconded by Thiel, to accept the agenda as presented. Motion carried.

Action on the Minutes of Clerk Nagel

Clerk Nagel moved, seconded by Kircher, to accept the Regular Board Minutes on June 21, 2022. Motion carried

Status of #924 Fund by Treasurer Thiel & Mike Carlson, Director of Finance

Mike Carlson presented the Financial reports.

Consideration of Claims

Treasurer Thiel moved, seconded by Nagel, to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated July 12, 2022. Motion carried.

Consent Agenda

Thomas moved, seconded by Kircher to accept the Consent Agenda as follows:

- Updated Agency Agreements: Clients added June 1 - 30, 2022

- Resolution to approve Solicitation and/or Re-Solicitation of the following categories:
 - Conducted Energy Weapons
 - Electrical Energy Power Generation with Related Services
 - Trailers with Related Equipment, Accessories, and Services
- Approve Interlocal Agreement Between Sourcewell and North Central Texas Council of Governments

Motion carried.

Program/Department Updates

Leah Boedighiemer presented a day in the life of a Sourcewell employee.

Ryan Donovan gave an update on the Better Health Collective.

Travis Bautz gave an update on the Marketing Department.

Marcus Miller gave an update on the Government Relations Department and as General Counsel.

Susan Nanik gave an update on the Facilities and Human Resource Departments.

Mike Carlson gave an update on the Finance Department.

Jeremy Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded, as noted in Appendix A.

Thiel moved, seconded by Kircher, to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Motion carried.

Dr. Paul Drange gave an update on Regional Programs.

Bob Seward gave an update on Sourcewell Technology.

Old Business

New Business

Marcus Miller presented a Resolution Authorizing Notice of Termination of Joint Powers. Arts moved, seconded by Barrows to approve the Resolution Authorizing Notice of Termination of Joint Powers. Motion carried.

Marcus Miller presented the following policies for the first official reading:

- Participation Agreement
- Cooperative Purchasing Program Document
- Procurement Policy
- Data Practices Policy, Records Retention Schedule, and Data Inventory

Dr. Chad Coauette recommended the following policies for removal:

- Cash Management/Business and Non-Instructional Operations
- Enterprise Cooperative Purchasing Fund Reserve
- Interest Allocations for Account Excess and Deficits

Personnel- Susan Nanik, Director of Administration

Nagel moved, seconded by Kircher, to approve the personnel recommendations as presented. Motion carried.

Executive Director Update- Dr. Chad Coauette, Executive Director

Dr. Chad Coauette gave a business update on State/National Associations and partnerships.

Reports

Adjournment

Kircher moved, seconded by Barrows, to adjourn the meeting at 6:55 pm. Motion carried.

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - July 2022**

CONSENT AGENDA ITEMS	Requesting Board permission to Solicit the following categories:		
	Conducted Energy Weapons		
CONSENT AGENDA ITEMS	Requesting Board permission to Re-Solicit the following categories:		
	Electrical Energy Power Generation with Related Services		
	Trailers with Related Equipment, Accessories, and Services		
CONSENT AGENDA ITEMS	NEW CONTRACTS		
	Supplier Name	Contract Number	Solicitation Title
	Advanta Health Solutions, Inc.	051922-ADV	"Wellness Engagement Program Solutions and Related Services"
	HealthSource Solutions, LLC	051922-HSS	"Wellness Engagement Program Solutions and Related Services"
	Lifemark Occupational Health and Wellness	051922-LFM	"Wellness Engagement Program Solutions and Related Services"
	Propel, Inc.	051922-PRL	"Wellness Engagement Program Solutions and Related Services"
	Telligen, Inc.	051922-TGN	"Wellness Engagement Program Solutions and Related Services"
	Virgin Pulse, Inc.	051922-VRG	"Wellness Engagement Program Solutions and Related Services"
	WellSpark Health, Inc.	051922-WSH	"Wellness Engagement Program Solutions and Related Services"
CONSENT AGENDA ITEMS	CONTRACT EXTENSIONS		
	Supplier Name	Contract Number	Solicitation Title
CONSENT AGENDA ITEMS	NEW IDIQ CONTRACTS		
	Company Name	Contract Number	State - Region - Type of Work
	Mans Construction Company	NM-R1-E-060222-MCO	New Mexico - Region 1 - Electrical
	Ross Wes Electrical Services	NM-R1-E-060222-RWE	New Mexico - Region 1 - Electrical
	Core Construction Services of Texas	NM-R1-GC-060222-CCT	New Mexico - Region 1 - General Construction
	Consolidated Builders of NM	NM-R1-GC-060222-COB	New Mexico - Region 1 - General Construction
	GM Builders, Inc.	NM-R1-GC-060222-GMB	New Mexico - Region 1 - General Construction
	HB Construction, Inc.	NM-R1-GC-060222-HCO	New Mexico - Region 1 - General Construction
	Mans Construction Company	NM-R1-GC-060222-MCO	New Mexico - Region 1 - General Construction
	Dallago Corporation	NM-R1-HVAC-060222-DCO	New Mexico - Region 1 - Mechanical/HVAC
CONSENT AGENDA ITEMS	Dallago Corporation	NM-R1-P-060222-DCO	New Mexico - Region 1 - Plumbing
	National Roofing Company, Inc.	NM-R1-R-040622-NRC	New Mexico - Region 1 - Roofing
	DKG & Associates, Inc.	NM-R1-R-060222-DKG	New Mexico - Region 1 - Roofing
	GM Builders, Inc.	NM-R1-R-060222-GMB	New Mexico - Region 1 - Roofing
	Mans Construction Company	NM-R2-E-060222-MCO	New Mexico - Region 2 - Electrical
	Ross Wes Electrical Services	NM-R2-E-060222-RWE	New Mexico - Region 2 - Electrical
	Core Construction Services of Texas	NM-R2-GC-060222-CCT	New Mexico - Region 2 - General Construction
	Consolidated Builders of NM	NM-R2-GC-060222-COB	New Mexico - Region 2 - General Construction
	GM Builders, Inc.	NM-R2-GC-060222-GMB	New Mexico - Region 2 - General Construction
	HB Construction, Inc.	NM-R2-GC-060222-HCO	New Mexico - Region 2 - General Construction
CONSENT AGENDA ITEMS	WWRC, Inc.	NM-R2-GC-060222-WRI	New Mexico - Region 2 - General Construction
	WWRC, Inc.	NM-R2-HVAC-060222-WRI	New Mexico - Region 2 - Mechanical/HVAC
	WWRC, Inc.	NM-R2-P-060222-WRI	New Mexico - Region 2 - Plumbing
	DKG & Associates, Inc.	NM-R2-R-060222-DKG	New Mexico - Region 2 - Roofing
	GM Builders, Inc.	NM-R2-R-060222-GMB	New Mexico - Region 2 - Roofing
	National Roofing Company, Inc.	NM-R2-R-060222-NRC	New Mexico - Region 2 - Roofing
	WWRC, Inc.	NM-R2-R-060222-WRI	New Mexico - Region 2 - Roofing
	Mans Construction Company	NM-R3-E-060222-MCO	New Mexico - Region 3 - Electrical
	Consolidated Builders of NM	NM-R3-GC-060222-COB	New Mexico - Region 3 - General Construction
	Jim Sena Construction Co., Inc.	NM-R3-GC-060222-JSC	New Mexico - Region 3 - General Construction
CONSENT AGENDA ITEMS	Junior Builders	NM-R3-GC-060222-JUB	New Mexico - Region 3 - General Construction

APPENDIX A Continued

WWRC, Inc.	NM-R3-HVAC-060222-WRI	New Mexico - Region 3 - Mechanical/HVAC
Junior Builders	NM-R3-P-060222-JUB	New Mexico - Region 3 - Plumbing
WWRC, Inc.	NM-R3-P-060222-WRI	New Mexico - Region 3 - Plumbing
GM Builders, Inc.	NM-R3-R-060222-GMB	New Mexico - Region 3 - Roofing
Jim Sena Construction Co., Inc.	NM-R3-R-060222-JSC	New Mexico - Region 3 - Roofing
WWRC, Inc.	NM-R3-R-060222-WRI	New Mexico - Region 3 - Roofing
Mans Construction Company	NM-R4-E-060222-MCO	New Mexico - Region 4 - Electrical
Consolidated Builders of NM	NM-R4-GC-060222-COB	New Mexico - Region 4 - General Construction
Jim Sena Construction Co., Inc.	NM-R4-GC-060222-JSC	New Mexico - Region 4 - General Construction
Junior Builders	NM-R4-GC-060222-JUB	New Mexico - Region 4 - General Construction
National Construction, Inc.	NM-R4-GC-060222-NCI	New Mexico - Region 4 - General Construction
WWRC, Inc.	NM-R4-GC-060222-WRI	New Mexico - Region 4 - General Construction
WWRC, Inc.	NM-R4-HVAC-060222-WRI	New Mexico - Region 4 - Mechanical/HVAC
Junior Builders	NM-R4-P-060222-JUB	New Mexico - Region 4 - Plumbing
Master Plumbers, LLC	NM-R4-P-060222-MAP	New Mexico - Region 4 - Plumbing
WWRC, Inc.	NM-R4-P-060222-WRI	New Mexico - Region 4 - Plumbing
DKG & Associates, Inc.	NM-R4-R-060222-DKG	New Mexico - Region 4 - Roofing
GM Builders, Inc.	NM-R4-R-060222-GMB	New Mexico - Region 4 - Roofing
Jim Sena Construction Co., Inc.	NM-R4-R-060222-JSC	New Mexico - Region 4 - Roofing
Mans Construction Company	NM-R4-R-060222-MCO	New Mexico - Region 4 - Roofing
WWRC, Inc.	NM-R4-R-060222-WRI	New Mexico - Region 4 - Roofing
Mans Construction Company	NM-R5-E-060222-MCO	New Mexico - Region 5 - Electircal
Ross Wes Electrical Services	NM-R5-E-060222-RWE	New Mexico - Region 5 - Electircal
Core Construction Services of Texas	NM-R5-GC-060222-CCT	New Mexico - Region 5 - General Construction
Consolidated Builders of NM	NM-R5-GC-060222-COB	New Mexico - Region 5 - General Construction
GM Builders, Inc.	NM-R5-GC-060222-GMB	New Mexico - Region 5 - General Construction
HB Construction, Inc.	NM-R5-GC-060222-HCO	New Mexico - Region 5 - General Construction
White Sands Construction, Inc.	NM-R5-GC-060222-WSC	New Mexico - Region 5 - General Construction
DKG & Associates, Inc.	NM-R5-R-060222-DKG	New Mexico - Region 5 - Roofing
GM Builders, Inc.	NM-R5-R-060222-GMB	New Mexico - Region 5 - Roofing
Mans Construction Company	NM-R5-R-060222-MCO	New Mexico - Region 5 - Roofing
National Roofing Company, Inc.	NM-R5-R-060222-NRC	New Mexico - Region 5 - Roofing
Smith Roofing, Inc.	NM-R5-R-060222-SMR	New Mexico - Region 5 - Roofing
IDIQ Contract Extensions		
Company Name	Contract Number	
Place Services, Inc.	KY-E-GC01-062420-PLS	
The Lusk Group	KY-E-RW01-062420-LMC	
Calhoun Construction Services	KY-NC-GC02-062420-CAC	
The Lusk Group	KY-W-E02-062420-LMC	
Tecta America Corp.	KY-W-RW02-062420-TEA	
Place Services, Inc.	KY-NC-GC03-062420-PLS	
Place Services, Inc.	KY-NC-E01-062420-PLS	
The Lusk Group	KY-NC-RW01-062420-LMC	
The Lusk Group	KY-NC-E02-062420-LMC	
The Lusk Group	KY-W-RW01-062420-LMC	
Tecta America Corp.	KY-NC-RW02-062420-TEA	
Tecta America Corp.	KY-E-RW02-062420-TEA	
Triton Services, Inc.	KY-NC-HVAC01-062420-TRS	
The Lusk Group	KY-W-GC03-062420-LMC	
The Lusk Group	KY-E-HVAC01-062420-LMC	
The Lusk Group	KY-E-E02-062420-LMC	
The Lusk Group	KY-NC-GC05-062420-LMC	
The Lusk Group	KY-E-GC03-062420-LMC	
Place Services, Inc.	KY-W-E01-062420-PLS	
Place Services, Inc.	KY-W-GC01-062420-PLS	
Place Services, Inc.	KY-E-E01-062420-PLS	
Triton Services, Inc.	KY-NC-GC01-062420-TRS	
The Lusk Group	KY-W-HVAC01-062420-LMC	
F.H. Paschen, S.N. Nielsen & Associates, LLC	KY-NC-GC04-062420-FHP	
F.H. Paschen, S.N. Nielsen & Associates, LLC	KY-W-GC02-062420-FHP	
F.H. Paschen, S.N. Nielsen & Associates, LLC	KY-E-GC02-062420-FHP	
The Lusk Group	KY-NC-HVAC02-062420-LMC	