



## **Minutes for Meeting Book - June 2022 Sourcewell Regular Board of Directors Meeting**

06/21/2022 | 06:00 PM - 07:43 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

### **Attendees (22)**

Linda Arts; Steven Barrows; Travis Bautz; Paul Brownlow; Vern Capelle; Mike Carlson; Chad Coauette; Paul Drange; Chris Kircher; Jamie Loken; Marcus Miller; Sara Nagel; Susan Nanik; Chris Pelzer; Robb Reid; Jeremy Schwartz; Sharon Thiel; Ryan Thomas; Scott Veronen; Katrina Wood; Greg Zylka; Tyler Jahnke

### **Call to Order by Chair Zylka**

Chair Zylka called the Sourcewell Regular Board meeting to order at 6:00 pm with the aforementioned members present.

Thomas moved, seconded by Thiel, to accept the agenda as corrected. Motion carried.

### **Action on the Minutes of Clerk Nagel**

Clerk Nagel moved, seconded by Barrows, to accept the Regular Board Minutes on May 17, 2022. Motion carried

### **Status of #924 Fund by Treasurer Thiel & Mike Carlson, Director of Finance**

Mike Carlson presented the Financial reports.

Kircher moved, seconded by Arts, to approve the FY22-23 Budget Resolution. Motion carried.

### **Consideration of Claims**

Thiel moved, seconded by Thomas, to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated June 15, 2022. Motion carried.

### **Consent Agenda**

Barrows moved, seconded by Kircher, to accept the Consent Agenda as follows:

- Updated Agency Agreements: Clients added May 1 - 31, 2022.
- Resolution to approve Solicitation and/or Re-Solicitation of the following categories:
  - Indefinite Delivery Indefinite Quantity Construction- Arizona
  - Facility MRO, Industrial, and Building-Related Supplies and Equipment
- Approve Resolution Designating Identified Official with Authority (IOWa)
- Joint Powers Agreement Between Sourcewell and SCSU

Motion carried.

## **Program/Department Updates**

Jamie Loken presented a day in the life of a Sourcewell employee.

Robb Reid gave an update on Enterprise Solutions.

Mike Carlson gave an update on the Finance Department.

Susan Nanik gave an update on the Facilities and Human Resource Departments.

Jeremy Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded as noted in Appendix A.

Kircher moved, seconded by Nagel, to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Motion carried.

Dr. Paul Drange gave an update on Regional Programs.

Marcus Miller gave an update on the Government Relations Department and as General Counsel.

Travis Bautz gave an update on the Marketing Department.

## **Old Business**

## **New Business**

Barrows moved, seconded by Thiel, to approve the FY22-23 Organizational Metrics goals. Motion carried.

## **Personnel- Susan Nanik, Director of Administration**

Nagel moved, seconded by Kircher, to approve the personnel recommendations as presented. Motion carried.

### **Executive Director Update- Dr. Chad Coauette, Executive Director**

Dr. Chad Coauette gave a business update on State/National Associations and partnerships.

### **Reports**

### **Adjournment**

Thomas moved, seconded by Kircher, to adjourn the meeting at 7:43 pm. Motion carried.

**APPENDIX A**

**SOURCEWELL PROCUREMENT DEPARTMENT  
BOARD ITEMS - June 2022**

<b>CONSENT AGENDA ITEMS</b>	<b>Requesting Board permission to Solicit the following categories:</b>		
	Indefinite Delivery Indefinite Quantity Construction - Arizona		
<b>CONSENT AGENDA ITEMS</b>	<b>Requesting Board permission to Re-Solicit the following categories:</b>		
	Facility MRO, Industrial, and Building-Related Supplies and Equipment		
<b>CONSENT AGENDA ITEMS</b>	<b>NEW CONTRACTS</b>		
	<b>Supplier Name</b>	<b>Contract Number</b>	<b>Solicitation Title</b>
	AstroTurf Corporation	031622-AST	"Artificial Turf and Tracks with Installation, Related Equipment, Materials and Supplies"
	A-Turf	031622-ATF	"Artificial Turf and Tracks with Installation, Related Equipment, Materials and Supplies"
	FieldTurf USA, Inc.	031622-FTU	"Artificial Turf and Tracks with Installation, Related Equipment, Materials and Supplies"
	ForeverLawn, Inc.	031622-FVL	"Artificial Turf and Tracks with Installation, Related Equipment, Materials and Supplies"
	H2I Group, Inc.	031622-H2I	"Artificial Turf and Tracks with Installation, Related Equipment, Materials and Supplies"
	Hellas Construction, Inc.	031622-HLC	"Artificial Turf and Tracks with Installation, Related Equipment, Materials and Supplies"
	Mondo USA, Inc.	031622-MUI	"Artificial Turf and Tracks with Installation, Related Equipment, Materials and Supplies"
	Shaw Industries, Inc.	031622-SII	"Artificial Turf and Tracks with Installation, Related Equipment, Materials and Supplies"
	Sprinturf, LLC	031622-SNT	"Artificial Turf and Tracks with Installation, Related Equipment, Materials and Supplies"
	Turf Nation, Inc.	031622-TNA	"Artificial Turf and Tracks with Installation, Related Equipment, Materials and Supplies"
	AstroTurf Corporation	031022-AST	Athletic Surfaces with Installation, Related Equipment, Materials and Services"
	FieldTurf USA, Inc.	031022-FTU	Athletic Surfaces with Installation, Related Equipment, Materials and Services"
	Gerflor USA, Inc.	031022-GER	Athletic Surfaces with Installation, Related Equipment, Materials and Services"
	Robbins, Inc.	031022-RBI	Athletic Surfaces with Installation, Related Equipment, Materials and Services"
	The Recreational Group	031022-REC	Athletic Surfaces with Installation, Related Equipment, Materials and Services"
	Ben E. Keith Company	040522-BEK	"Food Products and Distribution (other than School Food Authorities) with Related Supplies, Technology and Services"
	Sysco Corporation	040522-SYC	"Food Products and Distribution (other than School Food Authorities) with Related Supplies, Technology and Services"
	US Foods, Inc.	040522-USF	"Food Products and Distribution (other than School Food Authorities) with Related Supplies, Technology and Services"
	<b>CONTRACT EXTENSIONS</b>		
	<b>Supplier Name</b>	<b>Contract Number</b>	<b>Solicitation Title</b>
	<b>NEW IDIQ CONTRACTS</b>		
	<b>Company Name</b>	<b>Contract Number</b>	<b>State - Region - Type of Work</b>
	Brown and Root Industrial Services, LLC	MO-R1-GC01-051222-BRI	Missouri - Region 1 - General Construction
	MTS Contracting, Inc.	MO-R1-GC02-051222-MTS	Missouri - Region 1 - General Construction
	Reynolds Construction Company, Inc.	MO-R1-GC03-051222-RCC	Missouri - Region 1 - General Construction
	Julius Kaaz Construction Company, Inc.	MO-R1-GC04-051222-JKC	Missouri - Region 1 - General Construction
	Julius Kaaz Construction Company, Inc.	MO-R1-P01-051222-JKC	Missouri - Region 1 - Paving Construction

APPENDIX A Continued

Reynolds Construction Company, Inc.	MO-R1-R01-051222-RCC	Missouri - Region 1 - Roofing Construction
Brown and Root Industrial Services, LLC	MO-R2-GC01-051222-BRI	Missouri - Region 2 - General Construction
MTS Contracting, Inc.	MO-R2-GC02-051222-MTS	Missouri - Region 2 - General Construction
Reynolds Construction Company, Inc.	MO-R2-GC03-051222-RCC	Missouri - Region 2 - General Construction
Julius Kaaz Construction Company, Inc.	MO-R2-GC04-051222-JKC	Missouri - Region 2 - General Construction
Julius Kaaz Construction Company, Inc.	MO-R2-P01-051222-JKC	Missouri - Region 2 - Paving Constuction
Reynolds Construction Company, Inc.	MO-R2-R01-051222-RCC	Missouri - Region 2 - Roofing Construction
Brown and Root Industrial Services, LLC	MO-R3-GC01-051222-BRI	Missouri - Region 3 - General Construction
Vazquez Commercial Contracting, LLC	MO-R3-GC02-051222-VCC	Missouri - Region 3 - General Construction
The Wilson Group	MO-R3-GC03-051222-TWG	Missouri - Region 3 - General Construction
MTS Contracting, Inc.	MO-R3-GC04-051222-MTS	Missouri - Region 3 - General Construction
Julius Kaaz Construction Company, Inc.	MO-R3-GC05-051222-JKC	Missouri - Region 3 - General Construction
Reynolds Construction Company, Inc.	MO-R3-GC06-051222-RCC	Missouri - Region 3 - General Construction
Straub Construction Company, Inc.	MO-R3-GC07-051222-STC	Missouri - Region 3 - General Construction
Vazquez Commercial Contracting, LLC	MO-R3-HVAC01-051222-VCC	Missouri - Region 3 - Mechanical/HVAC Construction
Julius Kaaz Construction Company, Inc.	MO-R3-P01-051222-JKC	Missouri - Region 3 - Paving Constuction
Reynolds Construction Company, Inc.	MO-R3-R01-051222-RCC	Missouri - Region 3 - Roofing Construction
Brown and Root Industrial Services, LLC	MO-R4-GC01-051222-BRI	Missouri - Region 4 - General Construction
The Wilson Group	MO-R4-GC02-051222-TWG	Missouri - Region 4 - General Construction
MTS Contracting, Inc.	MO-R4-GC03-051222-MTS	Missouri - Region 4 - General Construction
Reynolds Construction Company, Inc.	MO-R4-GC04-051222-RCC	Missouri - Region 4 - General Construction
Julius Kaaz Construction Company, Inc.	MO-R4-GC05-051222-JKC	Missouri - Region 4 - General Construction
Julius Kaaz Construction Company, Inc.	MO-R4-P01-051222-JKC	Missouri - Region 4 - Paving Constuction
Reynolds Construction Company, Inc.	MO-R4-R01-051222-RCC	Missouri - Region 4 - Roofing Construction
Brown and Root Industrial Services, LLC	MO-R5-GC01-051222-BRI	Missouri - Region 5 - General Construction
The Wilson Group	MO-R5-GC02-051222-TWG	Missouri - Region 5 - General Construction
JE Novack Construction	MO-R5-GC03-051222-JNC	Missouri - Region 5 - General Construction
Reynolds Construction Company, Inc.	MO-R5-GC04-051222-RCC	Missouri - Region 5 - General Construction
Julius Kaaz Construction Company, Inc.	MO-R5-GC05-051222-JKC	Missouri - Region 5 - General Construction
Julius Kaaz Construction Company, Inc.	MO-R5-P01-051222-JKC	Missouri - Region 5 - Paving Constuction
Reynolds Construction Company, Inc.	MO-R5-R01-051222-RCC	Missouri - Region 5 - Roofing Construction
Brown and Root Industrial Services, LLC	MO-R6-GC01-051222-BRI	Missouri - Region 6 - General Construction
The Wilson Group	MO-R6-GC02-051222-TWG	Missouri - Region 6 - General Construction
MTS Contracting, Inc.	MO-R6-GC03-051222-MTS	Missouri - Region 6 - General Construction
Reynolds Construction Company, Inc.	MO-R6-GC04-051222-RCC	Missouri - Region 6 - General Construction
Julius Kaaz Construction Company, Inc.	MO-R6-GC05-051222-JKC	Missouri - Region 6 - General Construction
Julius Kaaz Construction Company, Inc.	MO-R6-P01-051222-JKC	Missouri - Region 6 - Paving Constuction
Reynolds Construction Company, Inc.	MO-R6-R01-051222-RCC	Missouri - Region 6 - Roofing Construction
Queen City Roofing & Contracting Co.	MO-R6-R02-051222-QCR	Missouri - Region 6 - Roofing Construction
Brown and Root Industrial Services, LLC	MO-R7-GC01-051222-BRI	Missouri - Region 7 - General Construction
The Wilson Group	MO-R7-GC02-051222-TWG	Missouri - Region 7 - General Construction
MTS Contracting, Inc.	MO-R7-GC03-051222-MTS	Missouri - Region 7 - General Construction
Reynolds Construction Company, Inc.	MO-R7-GC04-051222-RCC	Missouri - Region 7 - General Construction
Julius Kaaz Construction Company, Inc.	MO-R7-GC05-051222-JKC	Missouri - Region 7 - General Construction
Julius Kaaz Construction Company, Inc.	MO-R7-P01-051222-JKC	Missouri - Region 7 - Paving Constuction
Reynolds Construction Company, Inc.	MO-R7-R01-051222-RCC	Missouri - Region 7 - Roofing Construction
Queen City Roofing & Contracting Co.	MO-R7-R02-051222-QCR	Missouri - Region 7 - Roofing Construction
<b>IDIQ Contract Extensions</b>		
<b>Company Name</b>	<b>Contract Number</b>	
The Matthews Group	MD-WMA-GC02-042419-TMG	
Carl Belt, Inc.	MD-WMA-GC03-042419-CBI	
I.B. Abel, Inc.	MD-WMA-E01-042419-IBA	
S & S Electric Co.	MD-WMA-E02-042419-SSE	
Hite Roofing	MD-WMA-R02-042419-HAS	
FHP Tectonics Corp.	MD-WMA-GC01-042419-FTC	
Marshall Contracting Services	MI-DET-GC-A-050118-MCS	
Allied Building Service Company of Detroit, Inc.	MI-LAN-HVAC-A-050118-ABS	
Allied Building Service Company of Detroit, Inc.	MI-GRP-GC-C-050118-ABS	
Bloom Roofing Systems, Inc.	MI-GRP-R-A-050118-BRS	
Marshall Contracting Services	MI-LAN-GC-B-050118-MCS	
Allied Building Service Company of Detroit, Inc.	MI-GRP-E-A-050118-ABS	
Marshall Contracting Services	MI-DET-WSUI-A-050118-MCS	
Marshall Contracting Services	MI-DET-DEM-A-050118-MCS	
Bloom Roofing Systems, Inc.	MI-LAN-R-A-050118-BRS	
Marshall Contracting Services	MI-DET-C-A-050118-MCS	

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F.H. Paschen, S.N. Nielsen & Associates, LLC	MI-LAN-GC-A-050118-FHP	
Marshall Contracting Services	MI-LAN-WSUI-A-050118-MCS	
Allied Building Service Company of Detroit, Inc.	MI-LAN-E-A-050118-ABS	
Allied Building Service Company of Detroit, Inc.	MI-DET-E-A-050118-ABS	
F.H. Paschen, S.N. Nielsen & Associates, LLC	MI-DET-GC-B-050118-FHP	
F.H. Paschen, S.N. Nielsen & Associates, LLC	MI-GRP-GC-B-050118-FHP	
PEL Construction, LLC	MI-GRP-GC-A-050118-PGC	
Allied Building Service Company of Detroit, Inc.	MI-GRP-HVAC-A-050118-ABS	
Bloom Roofing Systems, Inc.	MI-DET-R-A-050118-BRS	
Marshall Contracting Services	MI-LAN-C-A-050118-MCS	
Allied Building Service Company of Detroit, Inc.	MI-LAN-GC-C-050118-ABS	
Allied Building Service Company of Detroit, Inc.	MI-DET-HVAC-A-050118-ABS	
Allied Building Service Company of Detroit, Inc.	MI-DET-GC-C-050118-ABS	
Bethel Electric Construction Company of Maryland, LLC	MD-R2-E01-052621-BEC	
Skyline Roofing, Inc.	MD-R1-RW01-052621-SKY	
Skyline Roofing, Inc.	MD-R2-RW01-052621-SKY	
Skyline Roofing, Inc.	MD-R3-RW01-052621-SKY	
Vigil Contracting, Inc.	MD-R2-GC01-052621-VGL	
Centennial Contractors Enterprises, Inc.	MD-R6-GC04-052621-CCE	
Centennial Contractors Enterprises, Inc.	MD-R5-GC04-052621-CCE	
S-Works Construction Corporation	MD-R4-GC04-052621-SWC	
Paige Industrial Services, Inc.	MD-R6-GC03-052621-PAI	
Vigil Contracting, Inc.	MD-R6-E02-052621-VGL	
Nichols Contracting, Inc.	MD-R5-GC01-052621-NIC	
Keller Brothers, Inc.	MD-R4-GC03-052621-KBI	
Paige Industrial Services, Inc.	MD-R3-PAC01-052621-PAI	
Paige Industrial Services, Inc.	MD-R5-PAC02-052621-PAI	
Adrian L. Merton, Inc.	MD-R3-HVAC02-052621-ALM	
Bethel Electric Construction Company of Maryland, LLC	MD-R1-E01-052621-BEC	
Bethel Electric Construction Company of Maryland, LLC	MD-R3-E01-052621-BEC	
Paige Industrial Services, Inc.	MD-R6-HVAC02-052621-PAI	
Paige Industrial Services, Inc.	MD-R5-RW02-052621-PAI	
Paige Industrial Services, Inc.	MD-R6-RW02-052621-PAI	
Adrian L. Merton, Inc.	MD-R4-HVAC02-052621-ALM	
Vigil Contracting, Inc.	MD-R5-E02-052621-VGL	
Vigil Contracting, Inc.	MD-R1-GC04-052621-JLC	
Vigil Contracting, Inc.	MD-R4-GC01-052621-VGL	
Vigil Contracting, Inc.	MD-R2-HVAC01-052621-VGL	
Keller Brothers, Inc.	MD-R6-GC02-052621-KBI	
Centennial Contractors Enterprises, Inc.	MD-R3-GC02-052621-CCE	
Adrian L. Merton, Inc.	MD-R2-HVAC02-052621-ALM	
F.H. Paschen, S.N. Nielsen & Associates, LLC	MD-R1-GC02-052621-FHP	
Skyline Roofing, Inc.	MD-R5-RW01-052621-SKY	
S-Works Construction Corporation	MD-R2-GC03-052621-SWC	
Bethel Electric Construction Company of Maryland, LLC	MD-R6-E01-052621-BEC	
Centennial Contractors Enterprises, Inc.	MD-R4-GC02-052621-CCE	
Adrian L. Merton, Inc.	MD-R5-HVAC02-052621-ALM	
Paige Industrial Services, Inc.	MD-R3-GC03-052621-PAI	
Paige Industrial Services, Inc.	MD-R3-E02-052621-PAI	
Paige Industrial Services, Inc.	MD-R3-RW02-052621-PAI	
Vigil Contracting, Inc.	MD-R4-E02-052621-VGL	
Vigil Contracting, Inc.	MD-R3-GC04-052621-VGL	
Vigil Contracting, Inc.	MD-R3-HVAC01-052621-VGL	
Nichols Contracting, Inc.	MD-R3-GC01-052621-NIC	
Keller Brothers, Inc.	MD-R2-GC02-052621-KBI	
Vigil Contracting, Inc.	MD-R5-HVAC01-052621-VGL	
Vigil Contracting, Inc.	MD-R2-E02-052621-VGL	
Vigil Contracting, Inc.	MD-R4-HVAC01-052621-VGL	
Bethel Electric Construction Company of Maryland, LLC	MD-R4-E01-052621-BEC	
Bethel Electric Construction Company of Maryland, LLC	MD-R5-E01-052621-BEC	
Paige Industrial Services, Inc.	MD-R5-GC03-052621-PAI	
Vigil Contracting, Inc.	MD-R6-HVAC01-052621-VGL	
Vigil Contracting, Inc.	MD-R5-GC02-052621-VGL	
The Matthews Group	MD-R2-GC04-052621-TMG	
Centennial Contractors Enterprises, Inc.	MD-R1-GC03-052621-CCE	

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Step 1 Enterprises, LLC	MD-R1-GC01-052621-S1E	
Vigil Contracting, Inc.	MD-R2-GC01-052621-VGL	
Johnson-Laux Construction, LLC	MD-R1-GC04-052621-JLC	
Paige Industrial Services, Inc.	MD-R6-PAC02-052621-PAI	