

Minutes for Meeting Book – March 2021

Sourcewell Regular Board of Directors Meeting

03/16/2021 | 05:52 PM – 07:30 PM
Sourcewell Conference Rooms 3 & 4/ ITV via Microsoft Teams

Attendees

Board Members: Mike Wilson, Sara Nagel, Ryan Thomas, Greg Zylka, Linda Arts, and Sharon Thiel were present. Board Member Chris Kircher was present via ITV. Ex-officio Paul Brownlow, Browerville School District, was present. Ex-officio: Simoine Bolin, Mid State Education District, was present via ITV. Guests: Chad Coquette, Susan Nanik, Paul Drange, Marcus Miller, Jeremy Schwartz, Jonathan Daniel, Travis Bautz, Jamie Loken, Robb Reid, Dean Greising, Louis Wermter, Jake Huebsch, Katrina Wood, Kirstin Hansen and Tyler Jahnke were present.

Chair Wilson called the Sourcewell Regular Board meeting to order at 5:52 pm with the aforementioned members present.

Ms. Nagel moved, seconded by Mr. Thomas, to accept the agenda as presented. Roll call vote taken. Motion passed unanimously.

Ms. Nagel moved, seconded by Mr. Zylka, to accept the Regular Board Meeting minutes on February 16, 2021. Roll call vote taken. Motion passed unanimously.

Mr. Daniel presented the Financial Reports.

Mr. Zylka moved, seconded by Ms. Thiel, to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated March 11, 2021. Roll call vote taken. Motion passed unanimously.

Mr. Kircher moved, seconded by Ms. Thiel, to accept the Consent Agenda as follows:

- Updated Agency Agreements: Clients added February 1-28, 2021
- Resolution to approve solicitation of the following categories:
 - Parking Management, Systems, Infrastructure, with Related Equipment and Services.
 - Road Right-of-way Maintenance Equipment with Related Accessories, Attachments, Materials, and Supplies.
- Resolution to approve Re-Solicitation of the following categories:
 - Pest Management Services with Related Products (Published March 10, 2021)
 - Roadway Maintenance Equipment with Related Accessories, Attachments, Materials, and Supplies

Roll call vote taken. The Resolution passed unanimously.

Mr. Wermter gave a day in the life of a Sourcewell employee presentation on his role as a Network Engineer.

Ms. Nanik gave an update on the Facilities and Human Resource Departments.

Mr. Daniel gave an update on the Finance Department.

Mr. Miller gave an update on the Government Relations Department and as General Counsel.

Mr. Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded in February, as noted in Appendix A.

Ms. Thiel moved, seconded by Mr. Thomas, to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Roll call vote taken. The Resolution passed unanimously.

Mr. Reid gave a presentation on the Cooperative Purchasing FY21/22 Planning.

Mr. Bautz gave an update on the Marketing Department.

Mr. Drange gave an update on Regional Programs.

Dr. Coquette presented an update on Organizational Restructure.

Ms. Nagel moved, seconded by Mr. Zylka, to approve the personnel recommendations as presented. Roll call vote taken. Motion passed unanimously.

Dr. Coquette gave a business update on Covid-19 and State/National Associations and Partnerships.

Ms. Nagel moved, seconded by Ms. Arts, to adjourn the meeting at 7:30 pm. Roll call vote taken. Motion passed unanimously.

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - March 2021**

CONSENT AGENDA ITEMS	Requesting Board permission to Solicit the following categories:
	Parking Management, Systems and Infrastructure, with Related Equipment and Services
	Road Right-of-Way Maintenance Equipment with Related Accessories, Attachments, Materials, and Supplies
	Requesting Board permission to Re-Solicit the following categories:
	Pest Management Services with Related Products (Published March 10, 2021)
	Roadway Maintenance Equipment with Related Accessories, Attachments, Materials, and Supplies

NEW CONTRACTS

Supplier Name	Contract Number	Solicitation Title
BCI Burke Company, LLC	010521-BUR	"Playground and Water Play Equipment with Related Accessories and Services"
Landscape Structures, Inc.	010521-LSI	"Playground and Water Play Equipment with Related Accessories and Services"
PlayPower, Inc.	010521-LTS	"Playground and Water Play Equipment with Related Accessories and Services"
Rain Drop Products, LLC	010521-RDP	"Playground and Water Play Equipment with Related Accessories and Services"
SofSurfaces, Inc.	010521-SFS	"Playground and Water Play Equipment with Related Accessories and Services"
Waterplay Solutions Corp.	010521-WTR	"Playground and Water Play Equipment with Related Accessories and Services"
Atlantic Diving Supply, Inc. (ADS)	011221-ADS	"Body Armor with Related Accessories, Equipment and Services"
Galls, LLC	011221-GAL	"Body Armor with Related Accessories, Equipment and Services"
HighCom Armor Solutions, Inc.	011221-HCM	"Body Armor with Related Accessories, Equipment and Services"
NP Aerospace (Canada), Limited	011221-NPA	"Body Armor with Related Accessories, Equipment and Services"
U.S. Armor Corporation	011221-URM	"Body Armor with Related Accessories, Equipment and Services"
PorterCorp	012621-PPC	"Open Air Structures and Accessory or Utility Buildings with Related Equipment"

CONTRACT EXTENSIONS

Supplier Name	Contract Number	Solicitation Title
Caterpillar, Inc.	120617-CAT	"Electrical Energy Power Generation with Related Parts, Supplies and Services"
Cummins, Inc.	120617-CMM	"Electrical Energy Power Generation with Related Parts, Supplies and Services"

NEW eziQC CONTRACTS

Company Name	Contract Number	State - Region - Type of Work

eziQC RENEWALS

Company Name	Contract Number	

eziQC CONTRACT EXTENSIONS

Company Name	Contract Number	