

Minutes for Meeting Book – February 2021

Sourcewell Regular Board of Directors Meeting

02/16/2021 | 06:30 PM – 07:46 PM

Sourcewell Conference Rooms 3 & 4/ ITV via Microsoft Teams

Attendees

Board Members: Mike Wilson, Scott Veronen, Sara Nagel, Ryan Thomas, Greg Zylka, and Sharon Thiel were present. Board Members Linda Arts and Chris Kircher were present via ITV. Ex-officios: Simoine Bolin, Mid State Education District, was present via ITV. Guests: Chad Coauette, Susan Nanik, Paul Drange, Marcus Miller, Jeremy Schwartz, Mike Carlson, Travis Bautz, Jamie Loken, Robb Reid, Dean Greising, Becca Nathe, Katrina Wood, and Tyler Jahnke were present.

Chair Wilson called the Sourcewell Regular Board meeting to order at 6:30 pm with the aforementioned members present.

Mr. Veronen moved, seconded by Ms. Thiel, to accept the agenda as presented. Roll call vote taken. Motion passed unanimously.

Ms. Nagel moved, seconded by Mr. Thomas, to accept the Regular Board Meeting minutes on January 19, 2021. Roll call vote taken. Motion passed unanimously.

Mr. Carlson presented the Financial Reports.

Mr. Zylka moved, seconded by Mr. Kircher, to approve the Resolution of Signed Authority. Roll call vote taken. The resolution passed unanimously.

Mr. Veronen moved, seconded by Ms. Nagel, to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated February 11, 2021. Roll call vote taken. Motion passed unanimously.

Ms. Nagel moved, seconded by Ms. Thiel, to accept the Consent Agenda as follows:

- Updated Agency Agreements: Clients added January 1-31, 2021

Roll call vote taken. Motion passed unanimously.

Ms. Nathe gave a day in the life of a Sourcewell employee presentation on her role as a Legal Assistant.

Mr. Carlson gave an update on the Finance Department.

Mr. Miller gave an update on the Government Relations Department and as General Counsel.

Mr. Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded in January, as noted in Appendix A.

Mr. Zylka moved, seconded by Mr. Veronen, to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Roll call vote taken. The resolution passed unanimously.

Mr. Reid gave a presentation on the Cooperative Purchasing FY21/22 Planning.

Mr. Bautz gave an update on the Marketing Department.

Mr. Drange gave an update on Regional Programs.

Ms. Nanik gave an update on the Facilities and Human Resource Departments.

Dr. Coauette presented an MOU with Metro ECSU and talking points.

Mr. Zylka moved, seconded by Ms. Thiel, to approve the personnel recommendations as presented. Roll call vote taken. Motion passed unanimously.

Dr. Coauette gave a business update on Covid-19 and State/National Associations and Partnerships.

Mr. Zylka moved, seconded by Ms. Nagel, to adjourn the meeting at 7:46 pm. Roll call vote taken. Motion passed unanimously.

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - February 2021**

CONSENT AGENDA ITEMS	Requesting Board permission to Solicit the following categories:
Requesting Board permission to Re-Solicit the following categories:	

NEW CONTRACTS

Supplier Name	Contract Number	Solicitation Title
Club Car, LLC	122220-CCR	"Utility, Transport, Golf, and Recreation Vehicles with Related Accessories, Equipment, and Services"
Cruise Car, Inc.	122220-CCI	"Utility, Transport, Golf, and Recreation Vehicles with Related Accessories, Equipment, and Services"
E-Z Go a Division of Textron, Inc.	122220-JCS	"Utility, Transport, Golf, and Recreation Vehicles with Related Accessories, Equipment, and Services"
Kubota Tractor Corporation	122220-KBA	"Utility, Transport, Golf, and Recreation Vehicles with Related Accessories, Equipment, and Services"
Polaris Sales, Inc.	122220-PSI	"Utility, Transport, Golf, and Recreation Vehicles with Related Accessories, Equipment, and Services"
Westward Industries, Ltd.	122220-WWI	"Utility, Transport, Golf, and Recreation Vehicles with Related Accessories, Equipment, and Services"
Greenfields Outdoor Fitness, Inc.	010721-GRN	"Outdoor Fitness Equipment with Related Accessories and Services"
Landscape Structures, Inc.	010721-LSI	"Outdoor Fitness Equipment with Related Accessories and Services"
Outdoor-Fit Exercise Systems, Inc.	010721-ODR	"Outdoor Fitness Equipment with Related Accessories and Services"

CONTRACT EXTENSIONS

Supplier Name	Contract Number	Solicitation Title
Bentley Mills, Inc.	121715-BPS	"Flooring with Related Equipment, Products, Supplies, Installation and Services"
Interface Americas, Inc.	121715-IFA	"Flooring with Related Equipment, Products, Supplies, Installation and Services"
Mannington Commercial	121715-MMI	"Flooring with Related Equipment, Products, Supplies, Installation and Services"
Masland Contract	121715-MAS	"Flooring with Related Equipment, Products, Supplies, Installation and Services"
Mohawk Carpet Distribution, Inc.	121715-MCD	"Flooring with Related Equipment, Products, Supplies, Installation and Services"
Shaw Industries, Inc.	121715-SII	"Flooring with Related Equipment, Products, Supplies, Installation and Services"
Tarkett USA, Inc.	121715-TFU	"Flooring with Related Equipment, Products, Supplies, Installation and Services"
McKesson Medical Government Solutions	061417-MML	"Health & Safety, Medical, Surgical, and First Aid Related Equipment, Supplies, Accessories and Services"

NEW ezIQC CONTRACTS

Company Name	Contract Number	State - Region - Type of Work

ezIQC RENEWALS

Company Name	Contract Number	
Gryphon Construction, Inc.	NYC01-GC-012920-GCI	
Polaris Electrical Construction Corp.	NYC01-E-012920-PEC	
Pro Con Group, Inc.	NYC02-GC-012920-PCG	
Wade Electric, Inc.	NYC02-E-012920-WEI	
Polaris Electrical Construction Corp.	LI01-E-012920-PEC	
Volmar Construction, Inc.	LI01-GC-012920-VOL	

ezIQC CONTRACT EXTENSIONS		
Company Name	Contract Number	
Whalen Electric, LLC	OHGCDAEOMB-013018-WHE	
The Lusk Group	OHGCDAGCOMA-013018-LUS	
F.H. Paschen, S.N. Nielsen & Associates, LLC	OHGCDAGCOMB-013018-FHP	
The Lusk Group	OHGCDAEOMA-013018-LUS	
The Lusk Group	OHGCDAHVOMA-013018-LUS	
The Lusk Group	OHGCDAROMA-013018-LUS	
The Lusk Group	OHGCDACOMA-013018-LUS	
Perkins / Carmack Construction, LLC	OHGCDAGCOMC-013018-PCC	
Perkins / Carmack Construction, LLC	OHGCDACOMB-013018-PCC	
Custom Controls Group	OHGCDAGCOMD-013018-CCG	
Custom Controls Group	OHGCDAROMB-013018-CCG	
Custom Controls Group	OHGCDAHVOMB-013018-CCG	
Westside Paving & Excavating, Inc.	OHGCDAAPOMA-013018-WPE	
Westside Paving & Excavating, Inc.	OHGCDAWUIOMA-013018-WPE	
Universal Contracting Corporation	OHGCDAGCOME-013018-UCC	
F.H. Paschen, S.N. Nielsen & Associates, LLC	OHGCOAGCOMA-022718-FHP	
Armcorp Construction, Inc.	OHGCOAGCOMB-022718-ACI	
Foti Contracting, LLC	OHGCOAGCOMC-022718-FCL	
Custom Controls Group	OHGCOAGCOMD-022718-CCG	
Johnson-Laux Construction, LLC	OHGCOAGCOME-022718-JLC	
Armcorp Construction, Inc.	OHGCOAEOMA-022718-ACI	
Whalen Electric, LLC	OHGCOAEOMB-022718-WHE	
Armcorp Construction, Inc.	OHGCOACOMA-022718-ACI	
The K Company, Inc.	OHGCOAHVOMA-022718-KCO	
Custom Controls Group	OHGCOAHVOMB-022718-CCG	
Custom Controls Group	OHGCOAROMA-022718-CCG	
K & W Roofing, Inc.	OHGCOAROMB-022718-KWR	
Price Builders and Developers	OHGCOAGCMBB-022718-PBD	
McDaniel's Construction Corp., Inc.	OHGCOAGCMBA-022718-MCC	
Centennial Contractors Enterprises, Inc.	MD02GC01-031417-CCE	
I.B. Abel, Inc.	MD02EL01-031417-IBA	
The Matthews Group	MD03GC01-031417-TMG	
Centennial Contractors Enterprises, Inc.	MD03GC02-031417-CCE	
Paige Industrial Services, Inc.	MD03GC03-031417-PAI	
Adrian L. Merton, Inc.	MD03ME01-031417-ALM	
Paige Industrial Services, Inc.	MD03EL01-031417-PAI	
Centennial Contractors Enterprises, Inc.	MD05GC02-031417-CCE	
Paige Industrial Services, Inc.	MD05GC03-031417-PAI	
Vigil Contracting, Inc.	MD05ME02-031417-VGL	
Paige Industrial Services, Inc.	MD05EL01-031417-PAI	
Vigil Contracting, Inc.	MD05EL02-031417-VGL	
Paige Industrial Services, Inc.	MD06GC01-031417-PAI	
Paige Industrial Services, Inc.	MD06EL01-031417-PAI	
HITT Contracting, Inc.	MD05GC01-031417-HCI	
Adrian L. Merton, Inc.	MD05ME01-031417-ALM	