

Minutes for Meeting Book - November 2020 Sourcewell Regular Board of Directors Meeting

11/17/2020 | 06:00 PM - 07:55 PM - (GMT-06:00) Central Time (US & Canada)
Sourcewell Conference Rooms 3 & 4/ ITV via Microsoft Teams

Attendees

Board Members: Mike Wilson, Greg Zylka, Scott Veronen, Sara Nagel, Ryan Thomas, Sharon Thiel. Linda Arts and Chris Kircher were present via ITV. Ex-officios: Simoine Bolin, Mid-State Education District; was present via ITV. In-service: Brian Stavenger and Jean Luke Arel, Eide Bailly, via ITV. Guests: Chad Coauette, Paul Drange, Susan Nanik, Tyler Jahnke, and Danielle Wadsworth were present. Guests: Jamie Loken, Marcus Miller, Jeremy Schwartz, Mike Carlson, Travis Bautz, Robb Reid, Dean Greising, Jonathan Daniel, Andrea Cuene, Bill Harvey, and Jake Huebsch were present via ITV.

Chair Wilson called the Sourcewell Regular Board meeting to order at 6:00pm with the aforementioned members present.

Ms. Nagel moved, seconded by Mr. Zylka to accept the agenda as adjusted. Roll call vote taken. Motion passed unanimously.

Ms. Nagel moved, seconded by Mr. Thomas to accept the minutes of the Regular Board Meeting held on October 20, 2020. Roll call vote taken. Motion passed unanimously.

Mr. Stavenger presented the Auditors Report for Sourcewell and Sourcewell Technology for FY 2019-2020.

Mr. Carlson presented the Financial Reports.

Mr. Veronen moved, seconded by Mr. Zylka to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated November 12, 2020. Roll call vote taken. Motion passed unanimously.

Mr. Kircher moved, seconded by Ms. Thiel to accept the Consent Agenda as follows:

- Updated Agency Agreements: Clients added October 1-31, 2020
- Resolution to approve permission to re-solicit the following category:
 - Aftermarket Parts & Accessories for Light, Medium, and Heavy Vehicles with Related Supplies & Services
 - Facility Security Systems, Equipment, and Services with Related Components, Software and Supplies
 - Multi-Function Copiers, Printers, and Equipment Applicable to Scanned Data Management and Image Duplication
- Interlocal Agreement Cooperative Purchase between West Benton Regional Fire Authority
- Joint Powers Construction Grant Agreement between Sourcewell and Walker-Hackensack-Akeley District

Roll call vote taken. Motion passed unanimously.

Mr. Huebsch gave a day in the life of a Sourcewell employee presentation on his role as a Community Development Administrator Lead.

Mr. Carlson gave an update on the Finance Department.

Mr. Miller gave an update on the Government Relations and General Counsel Departments.

Mr. Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded in October as noted in Appendix A.

Ms. Nagel moved, seconded by Mr. Thomas to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Roll call vote taken. Resolution passed unanimously.

Mr. Bautz gave an update on the Marketing Department.

Mr. Drange gave an update on Regional Programs.

Ms. Nanik gave an update on the Facilities and Human Resource Departments.

Mr. Zylka moved, seconded by Ms. Thiel to approve the personnel recommendations as presented. Roll call vote taken. Motion passed unanimously.

Dr. Coauette gave a business update on the Strategy Advisory Meeting, Sourcewell Technology, Covid-19 and State/National Associations and Partnerships.

Mr. Kircher moved, seconded by Mr. Zylka to adjourn the meeting at 7:55 p.m. Roll call vote taken. Motion passed unanimously.

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS -November 2020**

CONSENT AGENDA ITEMS	Requesting Board permission to Solicit the following categories:

Requesting Board permission to Re-Solicit the following categories:
Aftermarket Parts & Accessories for Light, Medium, and Heavy Vehicles with Related Supplies & Services
Facility Security Systems, Equipment, and Services with Related Components, Software and Supplies
Multi-Function Copiers, Printers, and Equipment Applicable to Scanned Data Management and Image Duplication

NEW CONTRACTS		
Doosan Industrial Vehicle	091520-DIV	"Forklifts and Lift Trucks with Related Services"
Hyundai Construction Equipment	091520-HCE	"Forklifts and Lift Trucks with Related Services"
Mitsubishi Caterpillar Forklift America	091520-MCF	"Forklifts and Lift Trucks with Related Services"
Phoenix Business, Inc.	090320-PNX	"Public Sector and Education Administration Software Solutions with Related Services"
Dude Solutions	090320-SDI	"Public Sector and Education Administration Software Solutions with Related Services"
eSolutionsGroup, Limited	090320-ESL	"Public Sector and Education Administration Software Solutions with Related Services"
Hyland Software	090320-HYL	"Public Sector and Education Administration Software Solutions with Related Services"
Konica Minolta	090320-KON	"Public Sector and Education Administration Software Solutions with Related Services"
PowerSchool Group	090320-POW	"Public Sector and Education Administration Software Solutions with Related Services"
Tyler Technologies	090320-TTI	"Public Sector and Education Administration Software Solutions with Related Services"

5th YEAR RENEWALS (CONTRACT EXTENSIONS)		
Lightspeed Technologies	111616-LTI	"Classroom Audio Technology Equipment with Related Accessories, Services and Supplies"
LilyPad EV	051017-LPE	"Electric Vehicle Supply Equipment and Related Services"
Zeco Systems dba Greenlots	051017-ZSI	"Electric Vehicle Supply Equipment and Related Services"
Landscape Structures	030117-LSI	"Recreation and Playground Equipment, Accessories and Supplies"
PlayPower	030117-LTS	"Recreation and Playground Equipment, Accessories and Supplies"
Spohn Ranch	030117-SRI	"Recreation and Playground Equipment, Accessories and Supplies"
ReCollect Systems	041217-RCS	"Solid Waste and Recycling Collection and Transport Equipment with Related Equipment, Supplies and Accessories"
Quadient, Inc.	041917-NPI	"Mailing and Postage Equipment with Related Software, Accessories, Services and Supplies"

NEW ezIQC CONTRACTS		
Company Name	Contract Number	State - Region - Type of Work
The Matthews Group, Inc.	WA-DC-GC01-100120-TMG	General Construction
Centennial Contractors Enterprises	WA-DC-GC02-100120-CCE	General Construction
S-Works Construction Corporation	WA-DC-GC03-100120-SWC	General Construction
Vigil Contracting, Inc.	WA-DC-GC04-100120-VGL	General Construction
HITT Contracting	WA-DC-GC05-100120-HCI	General Construction
F.H. Paschen	WA-DC-GC06-100120-FHP	General Construction
Vigil Contracting, Inc.	WA-DC-M01-100120-VGL	Mechanical HVAC Construction
Adrian L. Merton Inc.	WA-DC-M02-100120-ALM	Mechanical HVAC Construction
Paige Industrial Services, Inc	WA-DC-M03-100120-PAI	Mechanical HVAC Construction
Vigil Contracting, Inc.	WA-DC-E01-100120-VGL	Electrical Construction
Paige Industrial Services, Inc	WA-DC-E02-100120-PAI	Electrical Construction
-	No Contract Awarded	Electrical Construction
Vigil Contracting, Inc.	WA-DC-P01-100120-VGL	Plumbing Construction
Adrian L. Merton Inc.	WA-DC-P02-100120-ALM	Plumbing Construction
Paige Industrial Services, Inc	WA-DC-P03-100120-PAI	Plumbing Construction

ezIQC RENEWALS		
Platinum Roofing, Inc	KS-W-R01-111319-PLR	

APPENDIX A Continued

Straub Construction Company, Inc.	KS-E-GC01-111319-STC	
BKM Construction LLC	KS-E-GC02-111319-BKM	
MTS Contracting, Inc	KS-E-GC03-111319-MTS	
Platinum Roofing, Inc	KS-E-R01-111319-PLR	
RoofConnect Logistics, Inc	KS-E-R02-111319-RCL	
BKM Construction LLC	KS-W-GC01-111319-BKM	
RoofConnect Logistics, Inc	KS-W-R02-111319-RCL	
Julius Kaaz Construction Company, Inc.	MO-KC-GC01-111319-JKC	
BKM Construction LLC	MO-KC-GC02-111319-BKM	
MTS Contracting, Inc	MO-KC-GC03-111319-MTS	
Straub Construction Company, Inc.	MO-KC-GC04-111319-STC	
Julius Kaaz Construction Company, Inc.	MO-KC-P01-111319-JKC	
Platinum Roofing, Inc	MO-KC-R01-111319-PLR	
RoofConnect Logistics, Inc	MO-KC-R02-111319-RCL	