

# Minutes for Meeting Book - October 2020 Sourcewell Regular Board of Directors Meeting

10/20/2020 | 07:00 PM - 08:35 PM - (GMT-06:00) Central Time (US & Canada)  
Sourcewell Conference Rooms 3 & 4/ ITV via Microsoft Teams

## Attendees

Board Members: Mike Wilson; Scott Veronen, and Linda Arts were present. Greg Zylka; Sharon Thiel; Ryan Thomas; Sara Nagel, and Chris Kircher were present via ITV. Ex-officios: Simoine Bolin, Mid-state Public School; and Paul Brownlow, Verndale Schools, were present via ITV. Guests: Chad Coquette, Jeremy Schwartz, Josh Meech, Tyler Jahnke, and Danielle Wadsworth were present. Guests: Jamie Loken, Marcus Miller, Susan Nanik, Paul Drange, Mike Carlson, Travis Bautz, Robb Reid, Tom Perttula, and Lisa Pingrey were present via ITV.

Chair Wilson called the Sourcewell Regular Board meeting to order at 7:10pm with the aforementioned members present.

Ms. Nagel moved, seconded by Mr. Zylka to accept the agenda as adjusted. Roll call vote taken. Motion passed unanimously.

Ms. Nagel moved, seconded by Mr. Kircher to accept the minutes of the Regular Board Meeting held on September 15, 2020. Roll call vote taken. Motion passed unanimously.

Mr. Carlson presented the Financial Reports.

Mr. Veronen moved, seconded by Mr. Zylka to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated October 14, 2020. Roll call vote taken. Motion passed unanimously.

Mr. Kircher moved, seconded by Ms. Thiel to accept the Consent Agenda as follows:

- Updated Agency Agreements: Clients added September 1-30, 2020
- Resolution to approve permission to re-solicit the following category:
  - Fleet Management Technologies with Related Software Solutions
- Resolution Designating Identified Official with Authority (IOwA)
- Sourcewell Shared Service Agreement-County Contract Coordination Services
- 2020/2021 Membership Roster for Continuing Education/Re-licensure

Roll call vote taken. Motion passed unanimously.

Ms. Pingrey gave a day in the life of a Sourcewell employee presentation on her role as an Education Consultant.

Mr. Miller gave an update on the Government Relations and General Counsel Departments.

Mr. Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded in September as noted in Appendix A.

Mr. Reid and Mr. Perttula presented a Quarterly Cooperative Purchasing Deep Dive. Mr. Schwartz presented a Quarterly Metrics Report.

Ms. Nagel moved, seconded by Ms. Thiel to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Roll call vote taken. Resolution passed unanimously.

Mr. Bautz gave an update on the Marketing Department.

Mr. Drange gave an update on Regional Programs.

Ms. Nanik gave an update on the Facilities and Human Resource Departments.

Mr. Carlson gave an update on the Finance Department.

Mr. Veronen moved, seconded by Mr. Kircher to approve Call for Annual Election of Board Members in Sub Region III and IV and appoint Election Judges- suggest Sourcewell's Executive Assistant and Danielle Wadsworth. Roll call vote taken. Motion passed unanimously.

Mr. Veronen moved, seconded by Ms. Arts to approve Cell Phone Stipend effective October 1, 2020. Roll call vote taken. Motion passed unanimously.

Mr. Thomas moved, seconded by Mr. Zylka to approve the personnel recommendations as presented. Roll call vote taken. Motion passed unanimously.

Dr. Coauette gave a business update on Covid-19 and State/National Associations and Partnerships.

Mr. Kircher moved, seconded by Ms. Thiel to adjourn the meeting at 8:35 p.m. Roll call vote taken. Motion passed unanimously.

**APPENDIX A**

**SOURCEWELL PROCUREMENT DEPARTMENT  
BOARD ITEMS -October 2020**

<b>CONSENT AGENDA ITEMS</b>	<b>Requesting Board permission to Solicit the following categories:</b>
<b>Requesting Board permission to Re-Solicit the following categories:</b>	
Fleet Management Technologies with Related Software Solutions	

**NEW CONTRACTS**

U.S. Bancorp	080620-USB	"Fleet Payment Solutions with Related Services"
WEX Bank	080620-WEX	"Fleet Payment Solutions with Related Services"
Life Fitness, LLC	081120-LFF	"Fitness Equipment with Related Accessories and Services"
Precor, Inc.	081120-PCR	"Fitness Equipment with Related Accessories and Services"
SportsArt America, Inc.	081120-SPA	"Fitness Equipment with Related Accessories and Services"
Technogym USA Corp.	081120-TNO	"Fitness Equipment with Related Accessories and Services"
True Fitness Technologies, Inc.	081120-TRU	"Fitness Equipment with Related Accessories and Services"

**5th YEAR RENEWALS (CONTRACT EXTENSIONS)**

The Multi Unit Group	112917-MUG	"Food Products and Distribution with Related Equipment, Supplies and Services"
T2 Systems, Inc.	121416-TSI	"Public Safety and Emergency Management Related Equipment, Supplies and Services"
Johnson Controls	031517-SGL	"Facility Security Equipment, Systems, and Services with Related Equipment and Supplies"
Tyco Integrated Security	031517-TIS	"Facility Security Equipment, Systems, and Services with Related Equipment and Supplies"
Johnson Controls	031517-JHN	"Facility Security Equipment, Systems, and Services with Related Equipment and Supplies"
Johnson Controls	030817-JHN	"HVAC Systems, Installation, and Service with Related Products and Supplies"
School Health Corporation	061417-SHC	"Health & Safety, Medical, Surgical and First Aid Related Equipment, Supplies, Accessories and Services"
ChargePoint, Inc.	051017-CPI	"Electric Vehicle Supply Equipment and Related Services"

**NEW eziQC CONTRACTS**

<b>Company Name</b>	<b>Contract Number</b>	<b>State - Region - Type of Work</b>
JOC Construction, LLC	CO-NE-GC01-090920-LRI	State of Colorado - Northeast Area - General Construction
HPM, Inc.	CO-NE-GC02-090920-HPM	State of Colorado - Northeast Area - General Construction
Happel & Associates	CO-NE-GC03-090920-HAI	State of Colorado - Northeast Area - General Construction
Facilities Contracting, Inc.	CO-NE-GC04-090920-FCI	State of Colorado - Northeast Area - General Construction
American Technologies, Inc.	CO-NE-GC05-090920-ATI	State of Colorado - Northeast Area - General Construction
SUNLAND ASPHALT & CONSTRUCTION, INC.	CO-NE-PAV01-090920-SAC	State of Colorado - Northeast Area - Pavement Construction
PaveConnect Logistics, LLC	CO-NE-PAV02-090920-PCL	State of Colorado - Northeast Area - Pavement Construction
RoofConnect Logistics	CO-NE-RW01-090920-RCL	State of Colorado - Northeast Area - Roofing Construction
JOC Construction, LLC	CO-NW-GC01-090920-LRI	State of Colorado - Northwest Area - General Construction
Happel & Associates	CO-NW-GC02-090920-HAI	State of Colorado - Northwest Area - General Construction
HPM, Inc.	CO-NW-GC03-090920-HPM	State of Colorado - Northwest Area - General Construction
PaveConnect Logistics, LLC	CO-NW-PAV01-090920-PCL	State of Colorado - Northwest Area - Pavement Construction
SUNLAND ASPHALT & CONSTRUCTION, INC.	CO-NW-PAV02-090920-SAC	State of Colorado - Northwest Area - Pavement Construction
RoofConnect Logistics	CO-NW-RW01-090920-RCL	State of Colorado - Northwest Area - Roofing Construction
JOC Construction, LLC	CO-SE-GC01-090920-LRI	State of Colorado - Southeast Area - General Construction
Happel & Associates	CO-SE-GC02-090920-HAI	State of Colorado - Southeast Area - General Construction
HPM, Inc.	CO-SE-GC03-090920-HPM	State of Colorado - Southeast Area - General Construction
PaveConnect Logistics, LLC	CO-SE-PAV01-090920-PCL	State of Colorado - Southeast Area - Pavement Construction
SUNLAND ASPHALT & CONSTRUCTION, INC.	CO-SE-PAV02-090920-SAC	State of Colorado - Southeast Area - Pavement Construction
RoofConnect Logistics	CO-SE-RW01-090920-RCL	State of Colorado - Southeast Area - Roofing Construction
Z-Craft, Ltd.	CO-SE-RW02-090920-ZCR	State of Colorado - Southeast Area - Roofing Construction
JOC Construction, LLC	CO-SW-GC01-090920-LRI	State of Colorado - Southwest Area - General Construction
Happel & Associates	CO-SW-GC02-090920-HAI	State of Colorado - Southwest Area - General Construction

