

# MINUTES FOR MEETING BOOK - AUGUST 2020 SOURCEWELL REGULAR BOARD OF DIRECTORS MEETING

08/18/2020 | 7:00 PM – 9:00 PM

Sourcewell Conference Rooms 3 & 4/Virtual Meeting- Microsoft Teams

## Attendees

Board Members: Mike Wilson, Greg Zylka, Scott Veronen, Sara Nagel, Ryan Thomas, Chris Kircher, Linda Arts and Sharon Thiel were present. Guests: Chad Coauette, Paul Drange, Susan Nanik, Jeremy Schwartz, Danielle Wadsworth, Josh Meech were present; Simoine Bolin, Paul Brownlow, Mike Carlson, Marcus Miller, Travis Bautz, Jamie Loken, Dean Greising, attended via ITV.

Chair Wilson called the Sourcewell Regular Board meeting to order at 7:03pm with the aforementioned members present.

Ms. Thiel moved, seconded by Mr. Kircher to accept the agenda as adjusted. Roll call vote taken. Motion passed unanimously.

Ms. Nagel moved, seconded by Ms. Thiel to accept the minutes of the Regular Board Meeting held on July 21, 2020. Roll call vote taken. Motion passed unanimously.

Mr. Carlson presented the Financial Reports.

Mr. Veronen moved, seconded by Mr. Zylka to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated August 14<sup>th</sup>, 2020. Roll call vote taken. Motion passed unanimously.

Mr. Veronen moved, seconded by Ms. Nagel to accept the Consent Agenda as follows:

- Updated Agency Agreements: Clients added July 1-31, 2020
- Resolution to approve permission to solicit the following categories:
  - Rink Systems, Arena Supplies, and Mechanical with Related Equipment and Services
  - Skate Parks, Bike Parks, and Pump Tracks with Related Equipment and Services
  - Open Air Structures and Recreation Buildings with Related Equipment and Services
  - Outdoor Fitness Equipment with Related Accessories & Services
  - Playground and Water Play Equipment with Related Accessories & Services

Roll call vote taken. Motion passed unanimously.

Jeremy Schwartz gave a day in the life of a Sourcewell employee presentation on his role as the Director of Operations & Procurement/CPO.

Mr. Bautz gave an update on the Membership and Marketing Departments.

Mr. Drange gave an update on Education Solutions and Community Solutions Departments

Ms. Nanik gave an update on the Facilities and Human Resource Departments.

Mr. Carlson gave an update on the Finance and Risk Management Departments.

Mr. Miller gave an update on the Government Relations and General Counsel Departments.

Mr. Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded in July as noted in Appendix A.

Mr. Zylka moved, seconded by Ms. Nagel to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Roll call vote taken. Resolution passed unanimously.

Mr. Veronen moved, seconded by Mr. Kircher to approve the 2020-2021 Organization Metrics Goals. Roll call vote taken. Motion passed unanimously.

Ms. Nagel moved, seconded by Mr. Thomas to approve the personnel recommendations as presented. Roll call vote taken. Motion passed unanimously.

Dr. Coauette gave a business update on Covid-19 and State/National Associations and Partnerships

Ms. Nagel moved, seconded by Mr. Zylka to adjourn the meeting at 8:20 p.m. Roll call vote taken. Motion passed unanimously.

**APPENDIX A**

**SOURCEWELL PROCUREMENT DEPARTMENT  
BOARD ITEMS -August 2020**

<b>CONSENT AGENDA ITEMS</b>	<b>Requesting Board permission to Solicit the following categories:</b>
	Rink Systems, Arena Supplies, and Mechanical with Related Equipment and Services
	Skate Parks, Bike Parks, and Pump Tracks with Related Equipment and Services
	Open Air Structures and Recreation Buildings with Related Equipment and Services
	Outdoor Fitness Equipment with Related Accessories & Services
	Playground and Water Play Equipment with Related Accessories & Services
	<b>Requesting Board permission to Re-Solicit the following categories:</b>

**NEW CONTRACTS**

Peterbilt Motors Company	060920-PMC	<i>Class 4-8 Chassis with Related Equipment, Accessories and Services</i>
The Lion Electric Co.	060920-LON	<i>Class 4-8 Chassis with Related Equipment, Accessories and Services</i>
West-Mark (Certified Stainless)	060920-CER	<i>Class 4-8 Chassis with Related Equipment, Accessories and Services</i>
National Auto Fleet Group	060920-NAF	<i>Class 4-8 Chassis with Related Equipment, Accessories and Services</i>
Crane Carrier Company	060920-CRN	<i>Class 4-8 Chassis with Related Equipment, Accessories and Services</i>
Autocar Truck	060920-ATC	<i>Class 4-8 Chassis with Related Equipment, Accessories and Services</i>
Navistar Inc.	060920-NVS	<i>Class 4-8 Chassis with Related Equipment, Accessories and Services</i>
Kenworth Truck Company	060920-KTC	<i>Class 4-8 Chassis with Related Equipment, Accessories and Services</i>
Mack Trucks	060920-MAK	<i>Class 4-8 Chassis with Related Equipment, Accessories and Services</i>

**5th YEAR RENEWALS (CONTRACT EXTENSIONS)**

Ford Motor Co.	061015-FMA	<i>Fleet Related Maintenance Equipment</i>
Syn-tech Systems, Inc.	022217-SYS	<i>Fleet Management and Related Technology</i>

**NEW ezIQC CONTRACTS**

<b>Company Name</b>	<b>Contract Number</b>	<b>Type of Work and Region</b>

**ezIQC RENEWALS**

J.J. Morley Enterprises, Inc.	GA10-1-072115-JME	
Greene & Burdette Property Management, LLC	GA07-2-072115-GBP	
Rubio and Son Interiors, Inc.	GA07-1-072115-RSI	
Red Cloud Services, LLC	GA05-1-072115-RCS	
Engineering Design Technologies, Inc.	GA04-1-072115-EDT	
HCR Construction, Inc.	GA03-3-072115-HCR	
Osprey Management, LLC	GA03-2-072115-OML	
Johnson-Laux Construction, LLC	GA03-1-072115-JLC	
Astra Construction Services, LLC	GA02-2-072115-ACS	
Prime Contractors, Inc.	GA02-1-072115-PCI	
Centennial Contractors Enterprises, Inc.	GA-072115-CCE	
JOC Construction	GA-072115-LRI	
F.H. Paschen, S.N. Nielsen & Associates, LLC	GA-072115-FHP	
Brown & Root	GA-072115-KBR	