

MINUTES FOR MEETING BOOK - JULY 2020 SOURCEWELL REGULAR BOARD OF DIRECTORS MEETING

07/21/2020 | 05:30 PM - 09:00 PM - Central Time (US & Canada)
Sourcewell Headquarters/Virtual Meeting-Microsoft Teams

Attendees

Board Members: Mike Wilson, Greg Zylka, Scott Veronen, Sara Nagel, Ryan Thomas, and Sharon Thiel were present; Linda Arts attended via ITV. Guests: Chad Coquette; Paul Drange; Sara Nagel; Susan Nanik; Jeremy Schwartz; Danielle Wadsworth; Sandie Cottrell; Josh Meech were present; Tom Perttula Simoine Bolin, Paul Brownlow, Janette Bower, Mike Carlson, Marcus Miller, Travis Bautz, Jamie Loken, Dean Greising, Bill Otto, and Dan Listug attended via ITV.

Chair Wilson called the Sourcewell Regular Board meeting to order at 5:55pm with the aforementioned members present.

Mr. Zylka moved, seconded by Mr. Thomas to accept the agenda as presented. Roll call vote taken. Motion passed unanimously.

Ms. Nagel moved, seconded by Mr. Veronen to accept the minutes of the Regular Board Meeting held on June 16, 2020. Roll call vote taken. Motion passed unanimously.

Mr. Carlson presented the Financial Reports.

Mr. Veronen moved, seconded by Mr. Zylka to approve the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports dated July 16th, 2020. Roll call vote taken. Motion passed unanimously.

Mr. Thomas moved, seconded by Mr. Zylka to accept the Consent Agenda as follows:

- Updated Agency Agreements: Clients added June 1-30, 2020
- Resolution to approve permission to solicit the following categories:
 - Body Armor with Related Equipment and Accessories
 - Public Safety Technology and Communications Hardware and Services
 - Public Safety Software with Related Services
- Resolution to approve permission to re-solicit the following categories:
 - Janitorial Supplies and Related Custodial Products
 - Food Products and Distribution with Related Equipment, Supplies, and Services

Roll call vote taken. Motion passed unanimously.

Mr. Drange gave an update on Education Solutions and Community Solutions Departments and provided a deep dive on Personal Protective Equipment Analysis.

Ms. Nanik gave an update on the Facilities and Human Resource Departments.

Mr. Carlson gave an update on the Finance and Risk Management Departments.

Mr. Miller gave an update on the Government Relations and General Counsel Departments.

Mr. Listug and Mr. Otto gave an update on Sourcewell's Government Relations report.

Mr. Schwartz gave an update on the Operations, Procurement, and Information and Communications Technology Departments and contracts awarded in June as noted in Appendix A.

Mr. Perttula gave a Year to Date/Year End deep dive regarding Cooperative Purchasing.

Mr. Zylka moved, seconded by Ms. Nagel to approve the Resolution to Approve Ratification of Cooperative Contracting Awards. Roll call vote taken. Resolution passed unanimously.

Mr. Bautz gave an update on the Membership and Marketing Departments.

Mr. Thomas moved, seconded by Mr. Veronen to approve Data Practices Policy, Records Retention Schedule, and Data Inventory. Roll call vote taken. Motion passed unanimously.

Ms. Nanik presented the 2020 Pay Equity Certificate.

Ms. Nagel moved, seconded by Ms. Thiel to approve the personnel recommendations as presented. Roll call vote taken. Motion passed unanimously.

Dr. Coauette gave a business update on Covid-19, Sourcewell Technology, and State/National Associations and Partnerships.

Mr. Zylka moved, seconded by Mr. Thomas to adjourn the meeting at 7:30 p.m. Roll call vote taken. Motion passed unanimously.

APPENDIX A Continued

| ezIQC RENEWALS | | |
|--------------------------------------|---------------------------|--|
| RETRO-TEK ENERGY SERVICES | CAREN-SCR-GL02-062718-RTE | |
| RETRO-TEK ENERGY SERVICES | CAREN-CIR-GL01-062718-RTE | |
| ACCO Engineered Systems, Inc. | CA-REN-SCR-M01-062718-AES | |
| RETRO-TEK ENERGY SERVICES | CAREN-SIR-GL02-062718-RTE | |
| Express Energy Services, Inc. | CAREN-SCR-GL01-062718-EES | |
| ACCO Engineered Systems, Inc. | CA-CR-M01-062718-AES | |
| Vincor Construction, Inc. | CA-CR-GB02-062718-VCI | |
| Horizons Construction Co. Int'l, Inc | CA-CR-GB01-062718-HCC | |
| ACCO Engineered Systems, Inc. | CA-REN-SIR-M01-062718-AES | |
| Express Energy Services, Inc. | CAREN-SIR-GL01-062718-EES | |
| Enterprise Electric Datacom | CA-CR-E01-062718-EED | |
| ACCO Engineered Systems, Inc. | CA-REN-CIR-M01-062718-AES | |
| Vazquez Commercial Contracting, LLC | MO03C-071117-VCC | |
| Brown & Root | MO03B-071117-BRI | |
| The Wilson Group | MO02C-071117-TWG | |
| Brown & Root | MO02B-071117-BRI | |
| Reasbeck Construction, Inc. | MO02A-071117-RCI | |
| The Wilson Group | MO01C-071117-TWG | |
| Vazquez Commercial Contracting, LLC | MO01B-071117-VCC | |
| Brown & Root | MO01A-071117-BRI | |