Chair Wilson called the Regular Board meeting to order at 7:08 p.m. with the following members present: Greg Zylka, Barb Neprud, Mark Gerbi, Scott Veronen, Ryan Thomas, Sara Nagel, Sharon Thiel, and Mike Wilson. Also present were Chad Coauette, Susan Nanik, Travis Bautz, Mike Carlson, Jeremy Schwartz, Anna Gruber, Liz Wambeke, Heather Picket, Josh Meech, and Danielle Wadsworth, Sourcewell staff. Jamie Loken attended by ITV.

Ms. Nagel moved, seconded by Mr. Zylka to accept the agenda as presented. Motion carried.

Mr. Zylka moved, seconded by Ms. Neprud to accept the minutes of the Regular Board Meeting held on July 16, 2019. Motion carried.

Mr. Carlson presented the monthly Financial Report of Cash, Revenues, and Expenditures.

Ms. Neprud moved, seconded by Mr. Veronen to approve the check register and Treasurer’s Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #100759 to #101074. Motion carried.

Ms. Neprud moved, seconded by Ms. Thiel to approve all Wire Transfers #001 to #022. Motion carried.

Ms. Neprud moved, seconded by Mr. Zylka to approve all Wire Transfers-Employee Expense reimbursements #001 to #171. Motion carried.

Ms. Neprud moved, seconded by Ms. Thiel to accept the Consent Agenda as follows:
- Updated Membership Agreements Members added July 1-31, 2019
- Resolution to approve permission to re-solicit the following categories
  a. Office, School, and Other Workplace-Related Supplies, and Services
  b. Paint and Wall Coverings with Related Supplies, Equipment, and Services
  
Motion carried.

Ms. Pickett gave a day in the life of a Sourcewell employee presentation on her role as an Associate General Counsel.

Ms. Pickett and Mr. Schwartz on behalf of Mr. Miller gave an update on Government Relations/General Counsel Departments.

Ms. Gruber on behalf of Mr. Drange gave an update on Regional Programs.

Mr. Bautz and Ms. Wambeke gave an update on the Marketing and Membership Departments

Ms. Nanik gave an update on the Facilities and Human Resource Departments.

Mr. Carlson gave an update on the Finance and Risk Management Departments.

Mr. Schwartz and Mr. Loken gave an update on the Information Communication Technology Department.

Mr. Schwartz gave an update on the Operations and Procurement Departments and the contracts awarded in July as noted in Appendix A.

Ms. Nagel moved, seconded by Ms. Thiel to approve the Resolution to Ratify Cooperative Contracting Awards. Motion carried.

Ms. Neprud moved, seconded by Mr. Thomas to approve the Travel Policy. Motion carried.
Mr. Veronen moved, seconded by Mr. Zylka to approve the incentive bonus as recommended by the Metrics Committee based on the 2018-2019 Organization Metric Goals. Motion carried.

Mr. Zylka moved, seconded by Mr. Gerbi to approve the 2019-2020 Organization Metric Goals. Motion carried.

Ms. Neprud moved, seconded by Mr. Veronen to approve the Resolution to Authorize Execution and Delivery of Municipal Lease Agreement with Lease Servicing Center, Inc. DBA National Cooperative Leasing. Motion carried.

Ms. Nagel moved, seconded by Ms. Thiel to approve hiring the following:
   a. Ashley Powers, Insurance Contract Administrative Specialist, effective August 12th, 2019
Motion carried.

Mr. Zylka moved, seconded by Mr. Gerbi to approve opening the following positions:
   a. Administrative Specialist IV- Human Resources
Motion carried.

Ms. Thiel moved, seconded by Ms. Neprud to approve the following revised position descriptions and retro pay as of July 1st, 2019:
   a. HR Specialist-Workforce Development
   b. Career and College Readiness Supervisor
Motion carried.

Ms. Nanik provided a staffing update.

Ms. Neprud gave the Executive Director Evaluation and Report.

Dr. Coauette gave an update on State/National Associations and Partnerships.

Mr. Gerbi moved, seconded by Ms. Nagel to adjourn the meeting at 9:05 p.m. Motion carried.
### Requesting Board permission to Solicit the following categories:

- [ ]
- [ ]
- [ ]

### Requesting Board permission to Re-Solicit the following categories:

- **Office, School, and Other Workplace-Related Supplies and Services**
  - Paint and Wall Coverings with Related Supplies, Equipment and Services

### NEW CONTRACTS

<table>
<thead>
<tr>
<th>Contractor Name</th>
<th>Contract Number</th>
<th>Contract Description</th>
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<tbody>
<tr>
<td>Cargill Salt</td>
<td>052919-CGI</td>
<td>“Salt, Brine, and Anti-Icing or De-Icing Agents, and Brine Production and Storage Systems”</td>
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<td>Henderson Products, Inc.</td>
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<td>“Salt, Brine, and Anti-Icing or De-Icing Agents, and Brine Production and Storage Systems”</td>
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<td>VariTech Industries, Inc.</td>
<td>052919-VAR</td>
<td>“Salt, Brine, and Anti-Icing or De-Icing Agents, and Brine Production and Storage Systems”</td>
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### 5th YEAR RENEWALS (CONTRACT EXTENSIONS)

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<tbody>
<tr>
<td>Sullair, LLC</td>
<td>052015-SAC</td>
<td>“Portable Construction and Maintenance Equipment and Trailers with Related Accessories, Attachments and Supplies”</td>
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<tr>
<td>Dude Solutions, Inc. dba SchoolDude &amp; FacilityDude</td>
<td>110515-SDI</td>
<td>“Public Sector Administrative-Related Software Solutions &amp; Technology”</td>
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<tr>
<td>PropertyRoom.com</td>
<td>041316-PRC</td>
<td>“Surplus Auction Services with Related Solutions”</td>
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### NEW ezIQC CONTRACTS

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<tr>
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<td>ACCO Engineered Systems, Inc.</td>
<td>CAITENWW1-071916-AES</td>
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<tr>
<td>Facility Solutions Group</td>
<td>CAITENSL4-071916-FSG</td>
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<tr>
<td>ACCO Engineered Systems, Inc.</td>
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<tr>
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<td>CACTENGL4-071916-FSG</td>
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</table>
Member Zylka moved the adoption of the following Resolution:

RESOLUTION TO RATIFY COOPERATIVE CONTRACTING AWARDS

Resolution No. 2020-15

WHEREAS, the Sourcewell Board of Directors previously authorized the solicitations for the cooperative categories listed on Appendix A, which is attached and incorporated; and

WHEREAS, Sourcewell issued the cooperative contracting solicitations for the authorized categories; and

WHEREAS, through the Sourcewell Procurement Policy, the Board designated the Chief Procurement Officer to administer Sourcewell’s cooperative purchasing and contracting program and to award all competitively solicited contracts, without limitation; and

WHEREAS, the Chief Procurement Officer made the awards listed based on the results of the competitive solicitation process; and

WHEREAS, the Board acknowledges that the awards made by the Chief Procurement Officer are valid and binding; however, based upon some members’ legal requirements the Chief Procurement Official is required to seek subsequent Board ratification of all cooperative purchasing awards.

NOW THEREFORE BE IT RESOLVED by the Board of Directors ratifies the cooperative contracting awards made by the Chief Procurement Officer listed on Appendix A.

The motion for the adoption of the foregoing resolution was duly seconded by Member Thomas and the following voted in favor: Mike Wilson, Greg Zylka, Scott Veronen, Sara Nagel, Sharon Theil, Linda Arts, Chris Kircher, and Ryan Thomas.

and the following voted against: NONE

whereupon said resolution was declared duly passed and adopted.

ATTEST:

Clerk to the Board of Directors
**APPENDIX A**

**SOURCEWELL PROCUREMENT DEPARTMENT**

**BOARD ITEMS - May 2020**

### CONSENT AGENDA ITEMS

**Requesting Board permission to Solicit the following categories:**

- Automotive Original Equipment Manufacturer (OEM) Parts with Related Supplies and Services
- Inventory Management Solutions

**Requesting Board permission to Re-Solicit the following categories:**

- Forklifts, Lift Trucks, and Related Material Handling Equipment and Services

### NEW CONTRACTS

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Contract Number</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>Staples Contract &amp; Commercial, LLC</td>
<td>012320-SCC</td>
<td>&quot;Office Supply Catalog Solutions&quot;</td>
</tr>
<tr>
<td>ARI Phoenix, Inc.</td>
<td>013020-ARP</td>
<td>&quot;Vehicle Lifts, with Garage and Fleet Maintenance Equipment&quot;</td>
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<tr>
<td>Genuine Parts Company dba NAPA Auto Parts</td>
<td>013020-GPC</td>
<td>&quot;Vehicle Lifts, with Garage and Fleet Maintenance Equipment&quot;</td>
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<tr>
<td>LIFTNOW Automotive Equipment Corp.</td>
<td>013020-LFT</td>
<td>&quot;Vehicle Lifts, with Garage and Fleet Maintenance Equipment&quot;</td>
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<td>Mohawk Resources, Ltd.</td>
<td>013020-MRL</td>
<td>&quot;Vehicle Lifts, with Garage and Fleet Maintenance Equipment&quot;</td>
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<td>Snap-on Industrial, A Division of IDSC Holdings, LLC</td>
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<td>&quot;Vehicle Lifts, with Garage and Fleet Maintenance Equipment&quot;</td>
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<tr>
<td>Stertil-Koni USA, Inc.</td>
<td>013020-SKI</td>
<td>&quot;Vehicle Lifts, with Garage and Fleet Maintenance Equipment&quot;</td>
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<tr>
<td>Draeger, Inc.</td>
<td>032620-DRG</td>
<td>&quot;Firefighting Personal Protective Equipment, Apparel, and Accessories, with Related Cleaning and Maintenance Equipment&quot;</td>
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<tr>
<td>Fire-Dex, LLC</td>
<td>032620-FDX</td>
<td>&quot;Firefighting Personal Protective Equipment, Apparel, and Accessories, with Related Cleaning and Maintenance Equipment&quot;</td>
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<tr>
<td>Innotex Corporation</td>
<td>032620-INO</td>
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<tr>
<td>L.N. Curtis &amp; Sons</td>
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<td>&quot;Firefighting Personal Protective Equipment, Apparel, and Accessories, with Related Cleaning and Maintenance Equipment&quot;</td>
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<td>LION First Responder, Inc.</td>
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<td>&quot;Firefighting Personal Protective Equipment, Apparel, and Accessories, with Related Cleaning and Maintenance Equipment&quot;</td>
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<td>Motion Industries (Canada), Inc.</td>
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<td>Municipal Emergency Services, Inc.</td>
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<td>Safeware, Inc.</td>
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<td>W.W. Grainger, Inc.</td>
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<td>&quot;Firefighting Personal Protective Equipment, Apparel, and Accessories, with Related Cleaning and Maintenance Equipment&quot;</td>
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<td>C.E.T. Fire Pumps MFG, Ltd.</td>
<td>040220-CET</td>
<td>&quot;Firefighting Equipment and Rescue Tools with Related Supplies and Accessories&quot;</td>
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<td>Husqvarna Professional Products, Inc.</td>
<td>040220-HSQ</td>
<td>&quot;Firefighting Equipment and Rescue Tools with Related Supplies and Accessories&quot;</td>
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<tr>
<td>Kipper Tool Company</td>
<td>040220-KPP</td>
<td>&quot;Firefighting Equipment and Rescue Tools with Related Supplies and Accessories&quot;</td>
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<td>L.N. Curtis &amp; Sons</td>
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<td>Whelen Engineering Company, Inc.</td>
<td>040220-WHL</td>
<td>&quot;Firefighting Equipment and Rescue Tools with Related Supplies and Accessories&quot;</td>
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### 5th YEAR RENEWALS (CONTRACT EXTENSIONS)

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<th>IFB</th>
<th>Company Name</th>
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### NEW ezIQC CONTRACTS

#### IFB GA-040820 Area A Northern Georgia

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#### IFB GA-040820 Area B East Central Georgia

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#### IFB GA-040820 Area D Southeast Georgia

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#### IFB GA-040820 Statewide Area Georgia

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<td>Wesfield Construction Co. Inc.</td>
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