Chair Wilson called the Organizational meeting to order at 4:00p.m. with the following members present: Greg Zylka, Linda Arts, Scott Veronen, Ryan Thomas, Sharon Thiel, Sara Nagel, and Mike Wilson. Also present were Paul Brownlow, Verndale Public Schools, and Simone Bolin, Mid-State Education District, Ex-Officios; Chad Coauette, Susan Nanik, Marcus Miller, Jamie Loken, Paul Drange, Mike Carlson, Jeremy Schwartz, Bob Seward, Shana Finnegan, Jon Daniel, Corey Tramm, Susan Mussell, Tony Skauge, Anita Toth, Clint Andera, Chris Klein, and Danielle Wadsworth, staff; and Dan Domenech, American Association of School Administrators.

Mr. Zylka moved, seconded by Mr. Veronen to accept the agenda as presented. Motion carried.

Ms. Nagel moved, seconded by Mr. Thomas to approve the Resolution Authorizing Issuance of Certificates of Election and Directing the Clerk to Perform Certain Duties with Respect to the Election. Motion Carried

Mr. Zylka nominated Mr. Wilson for Chairperson. Mr. Zylka moved, seconded by Ms. Nagel to cease nominations and to cast a unanimous ballot for Mike Wilson as Chairperson. Motion carried.

Mr. Wilson nominated Ms. Nagel for Clerk. Mr. Wilson moved, seconded by Mr. Veronen to cease nominations and to cast a unanimous ballot for Sara Nagel as Clerk. Motion carried.

Ms. Nagel nominated Mr. Veronen for Treasurer. Ms. Nagel moved, seconded by Mr. Zylka to cease nominations and to cast a unanimous ballot for Scott Veronen as Treasurer. Motion carried.

Mr. Wilson nominated Mr. Zylka for Vice-Chair. Mr. Wilson moved, seconded by Mr. Thomas to cease nominations and to cast a unanimous ballot for Greg Zylka as Vice-Chair. Motion carried.

Mr. Wilson made the following Board Committee Appointments:

a. H2O Advisory Group: All Board Members
b. Executive Director Evaluation Task Force: Ryan Thomas, Greg Zylka, and Sara Nagel
c. Innovation Funding: Greg Zylka and Mike Wilson
d. Strategy Advisory Group: Scott Veronen and Sharon Thiel
e. Organizational Incentive Metrics Work Group: Scott Veronen and Ryan Donovan
f. Minnesota Service Cooperative Board: Mike Wilson and Greg Zylka

Mr. Zylka moved, seconded by Mr. Veronen to compensate the Board Members at $35.00 per hour portal to portal for attending meetings, with no daily maximum. Motion carried.

Ms. Thiel moved, seconded by Ms. Nagel to compensate Ex-Officio Members for mileage for distance traveled while attending meetings. Motion carried.

Mr. Thomas moved, seconded by Mr. Zylka to adopt mileage reimbursement at the IRS mileage rate and acceptance of the current meal per diem rates. Motion carried.

Ms. Thiel moved, seconded by Mr. Zylka to set the meeting dates to every third Tuesday of the month starting March 17, 2020. Regular meetings in 2020-2021 will be as follows: 3/17; 4/16; 5/19; 6/16; 7/21; 8/18; 9/15; 10/20; 11/17; 12/15; 1/19/2021 and 2/16/2021. Meetings will begin at 4:00 P.M., include supper, and will go no longer than 9:00 P.M. at the Sourcewell Headquarters in Staples, MN. Motion carried.

Ms. Nagel moved, seconded by Ms. Thiel to accept the Timeline for Elections. Motion carried.
Mr. Zylka moved, seconded by Mr. Thomas to accept the Timeline for Reductions in Programs and Positions for 2020-2021. Motion carried.

Mr. Veronen moved, seconded by Mr. Zylka to accept the Timeline Evaluation for Executive Director. Motion carried.

Ms. Thiel moved, seconded by Ms. Nagel to give the fiscal agent authority to make investments at financial firms that meet the requirements set forth by Statute, including MSDLAF, and the authority to make wire transfers. Motion carried.

Mr. Thomas moved, seconded by Mr. Zylka to designate Marcus Miller, In-house Counsel and Pemberton, Sorlie, Rufer & Kershner, PLLP as the official Sourcewell Legal Counsels. Motion carried.

Ms. Nagel moved, seconded by Ms. Thiel to name the Staples World as the Official Newspaper. Motion carried.

Mr. Zylka moved, seconded by Mr. Veronen to designate Eide Bailly as Auditors for FY 20/21. Motion carried.

Mr. Veronen moved, seconded by Mr. Thomas to approve the use of facsimile signatures for disbursements. Motion carried.

Ms. Thiel moved, seconded by Ms. Nagel to authorize the Executive Director to process orders for supplies and equipment within the adopted guidelines, to transfer funds within the adopted budgets to maintain an orderly balance and cash flow, to pay bills that are previously approved or regular monthly bills that are due prior to regular meetings, to act as legal representative for State and Federal Programs, to authorize empowering the Chief Procurement Official to solicit and award all competitively solicited awards (without limits) in categories called for by the Board and recommended for award by the Procurement Evaluation Committee, to authorize entering into all membership agreements pending Board consideration and to authorize extending annual renewals for Bid Contracts pending Board consideration. Motion carried.

Mr. Veronen moved, seconded by Mr. Zylka to approve the Full Voting Sub-Regional Membership for 2020 as presented so as to ensure an equitable distribution of representation. Motion carried.

Mr. Thomas moved, seconded by Mr. Zylka to adjourn the meeting at 4:18 p.m.  Motion carried.