Regular Meeting Minutes of the
NATIONAL JOINT POWERS ALLIANCE®
Board of Directors
Tuesday, November 15, 2016
Executive Conference Room
202 12th St. NE, Staples, MN 56479

Chair Wilson called the Regular Board meeting to order at 5:50p.m. with the following members present: Barb Neprud, Colleen Seelen, Mark Gerbi, Sara Nagel, Scott Veronen, and Mike Wilson. Also present were Brian Stavenger, Eide Bailly, David Yarkin, Government Sourcing Solutions; Chad Coauette, Susan Nanik, Misty Myers, Paul Drange, Jeremy Schwartz, Kassidy Rice, Mike Hajek, Jamie Loken, Kip Hines, Michael Brandt, and Deb Cervantez, NJPA staff.

Ms. Nagel moved, seconded by Mr. Veronen to accept the agenda. Motion carried.

Ms. Neprud moved, seconded by Mr. Gerbi to accept the minutes of the Regular Board Meeting held on October 18, 2016. Motion carried.

Mr. Stavenger presented the FY 2015-2016 Auditors report.

Mr. Veronen moved, seconded by Mr. Gerbi to accept the FY 2015-2016 Auditors report as presented.

Mr. Yarkin gave a presentation on the partnership between NJPA and Government Sourcing Solutions.

Mr. Brandt presented the monthly Financial Reports.

Ms. Neprud moved, seconded by Mr. Gerbi to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #89533 to #89781. Motion carried.

Ms. Neprud moved, seconded by Ms. Nagel to approve all Wire Transfers #92 to #111. Motion carried.

Mr. Gerbi moved, seconded by Mr. Veronen to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added October 1-31, 2016

Motion carried.

Mr. Hines gave a day in the life of an NJPA employee presentation on his role as Website Content Specialist.

Ms. Rice gave an update on the Education Solutions Department.

Mr. Drange gave an update on Regional Programs.

Mr. Loken gave an update on the Information Technology Department.

Ms. Myers gave an update on the Legal and Government Relations Department.

Mr. Hajek gave an update on the Business Development Department.

Mr. Schwartz gave an update on the Cooperative Contract Purchasing and Procurement Departments.

Dr. Coauette presented the year to date metrics for review.

Ms. Seelen moved, seconded by Mr. Gerbi to approve hiring:

- Michelle Barrett, Administrative Specialist I; Receptionist, effective November 7, 2016
- Maureen Knight, Contract Administrator III, effective November 7, 2016
- Laura Dwyer, Insurance Contract Administrator, effective November 14, 2016

Motion carried.

Ms. Neprud moved, seconded by Ms. Seelen to approve the following Job Descriptions:

- Contracts and Compliance Lead Auditor
- Manager of Insurance and Risk Management

Motion carried.

Ms. Nanik gave the staffing update.

Dr. Coauette gave an update on MSC and National Cooperative Procurement Partners.

Ms. Seelen moved, seconded by Mr. Gerbi to adjourn the meeting at 8:43 p.m. Motion carried.

NJPA CONTRACTS & COMPLIANCE DEPARTMENT
BOARD ITEMS - November 2016

Requesting Board permission to Solicit the following categories:

Requesting Board permission to Re-Solicit the following categories:

NEW CONTRACT		
RISO, Inc.	083116-RSO	Multi-Function Copiers, Printers and Equipment Applicable to Scanned Data and Management, Image Duplicating, and Related Solutions, Accessories, Supplies and Services:
Xerox Corporation	083116-XOX	Multi-Function Copiers, Printers and Equipment Applicable to Scanned Data and Management, Image Duplicating, and Related Solutions, Accessories, Supplies and Services:
Sharp Electronics Corporation	083116-SEC	Multi-Function Copiers, Printers and Equipment Applicable to Scanned Data and Management, Image Duplicating, and Related Solutions, Accessories, Supplies and Services:
Konica Minolta Business Solutions U.S.A., Inc.	083116-KON	Multi-Function Copiers, Printers and Equipment Applicable to Scanned Data and Management, Image Duplicating, and Related Solutions, Accessories, Supplies and Services:
Schindler Elevator Corp.	100516-SCH	Elevators, Escalators, and Moving Walks with Related Equipment, Services and Supplies:
thyssenkrupp Elevator Corp.	100516-TKE	Elevators, Escalators, and Moving Walks with Related Equipment, Services and Supplies:
New ezIQC Contracts		
New York		
Biltmore General Contractors Inc.	NYC01XM-101116-BGC	
Corbex, Inc.	NYC01Q-101116-CBX	
Volmar Construction, Inc.	NYC01KR-101116-VLR	
Texas		
G2 General Contractors	TX01G-101116-GGC	
Beach Construction, Inc.	TX01G-101116-BCI	
No award	TX01M-101116	
No award	TX01E-101116	
No award	TX01P-101116	
No award	TX01C-101116	
G2 General Contractors	TX01W-101116-GGC	
No award	TX01F-101116	
No award	TX02G-101116	
No award	TX02M-101116	
No award	TX02E-101116	
No award	TX02P-101116	
No award	TX02C-101116	
No award	TX02W-101116	
No award	TX02F-101116	
No award	TX03G-101116	
No award	TX03M-101116	
No award	TX03E-101116	

No award	TX03P-101116	
No award	TX03C-101116	
No award	TX03W-101116	
No award	TX03F-101116	
Collier Construction Company	TX04G-101116-CCC	
Henthorn Commercial Construction, LLC	TX04G-101116-HCL	
Teinert Commercial Building Services, Inc.	TX04G-101116-TCB	
No award	TX04M-101116	
No award	TX04E-101116	
No award	TX04P-101116	
No award	TX04C-101116	
No award	TX04W-101116	
No award	TX04F-101116	
No award	TX05G-101116	
No award	TX05M-101116	
No award	TX05E-101116	
No award	TX05P-101116	
No award	TX05C-101116	
No award	TX05W-101116	
No award	TX05F-101116	
CONTRACT RENEWALS		
5th YEAR RENEWALS		
ezIQC RENEWALS		
Lesco Restorations, Inc.	NC01-121515-LRI	
Lesco Restorations, Inc.	NC02-121515-LRI	
Johnson-Laux Construction, LLC	NC04-121515-JLC	
Astra Construction Services, LLC	NC04-121515-ACS	
Astra Construction Services, LLC	NC03-121515-ACS	
Johnson-Laux Construction, LLC	OH02GCOMB-111814-JLC	
Johnson-Laux Construction, LLC	OH04GCOMB-111814-JLC	
F. H. Pashen, S.N. Neilsen & Assoc	OH03COMA-111814-FHP	
F. H. Pashen, S.N. Neilsen & Assoc	OH03AOMA-111814-FHP	
F. H. Pashen, S.N. Neilsen & Assoc	OH03GCOMA-111814-FHP	
Armcorp Construction, Inc.	OH01GCOMB-111814-ACI	
The Lusk Group	OH04EOMA-111814-LUS	
The Lusk Group	OH03EOMA-111814-LUS	
The Lusk Group	OH03HOMA-111814-LUS	
Tamsah Enterprises, LLC	OH03GCOMB-111814-TEL	
SG Construction, LLC	OH05GCOMA-111814-SGC	
SG Construction, LLC	OH03GCOMC-111814-SGC	
SG Construction, LLC	OH02GCOMA-111814-SGC	
SG Construction, LLC	OH01GCOMA-111814-SGC	
R&K Electric, Inc.	OH02EOMA-111814-RKE	
CDCI, Inc.	VA01-112012-CDC	
The Matthews Group	VA01-112012-TMG	
HITT Contracting, Inc.	VA01-112012-HIT	
Haris Design & Construction	VA01-112012-HDC	
Sorensen Gross Construction	VA01-112012-SGC	
Centennial Contractors Enterprises, Inc.	NC03-121515-CCE	
Protective Coatings, Inc.	OH04GCOMA-111814-PCI	
Integrity Builders, LLC	NC06-121515-IBL	