Regular Meeting & Retreat Minutes of the
NATIONAL JOINT POWERS ALLIANCE®
Board of Directors
Tuesday, January 20, 2015
Executive Conference Room

Chair Wolden called the Regular Board meeting to order at 6:00 p.m. with the following members present: Brian Lehman, Mike Wilson, Wayne Wolden, Barb Neprud, Scott Veronen, and Mary Freeman. Also present were Mary Klamm, Ex Officio; John Poston, Region 5 Development Commission Board; Colleen Seelen, Pierz School Board; Chad Coauette, Susan Nanik, Paul Drange, Diana Pihlaja, Misty Myers, Mike Hajek, Maureen Knight, Beverly Hoemberg, and Deb Cervantez, NJPA staff.

Mr. Veronen moved, seconded by Ms. Neprud to accept the agenda as presented. Motion carried.

Mr. Wilson moved, seconded by Ms. Freeman to accept the minutes of the Regular Board Meeting held on December 16, 2014. Motion carried.

Ms. Pihlaja presented the monthly Financial Reports.

Mr. Wolden moved, seconded by Mr. Wilson to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #83579 to #83894. Motion carried.

Mr. Wolden moved, seconded by Ms. Neprud to approve all Wire Transfers #171 to #196. Motion carried.

Ms. Freeman moved, seconded by Mr. Wilson to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added December 1-31, 2014

- Approve Bid Evaluation Committee's Recommendation to re-solicit Surplus Asset Liquidation and/or Auction Services with Related Solutions.

- Approve Bid Evaluation Committee's Recommendation to Award RFP #121614 for Information Security Assessment and Consulting Services to:
  - FRSecure, LLC
  - Vaco Risk Solutions

- Approve Bid Evaluation Committee's Recommendation to Award RFP #010615 for Office, School, and Other Workplace-Related Supplies and Services to:
  - Staples Contract & Commercial, Inc., operating as Staples Advantage

- Approve Bid Evaluation Committee's Recommendation to Award RFP #121614 for ezIQC, State of Minnesota to:
  - Hy-Tech Construction of Brainerd, Inc. MN01C-121614
  - RAK Construction, Inc. MN02D-121614

- Approve Renewal of Agreements with:
  - See Appendix A

Motion carried.

Mr. Hajek reported on the Contract Purchasing department. Updates were given on the State of New York, and the agreement with National IPA for the recently awarded food contract.

Ms. Knight reported on the Marketing department. Updates were given on all the current marketing efforts and tasks.

Mr. Drange reported on Regional Programs. Updates were given on Digital Learning Solutions and Innovation Funding.

Dr. Coauette gave an update on the year-to-date metrics progress.

Ms. Neprud moved, seconded by Mr. Veronen to approve the Resolution Directing Administration to make Recommendations for Reductions in Programs and Positions and Reasons Therefore. Motion carried.

Mr. Lehman moved, seconded by Ms. Neprud to appoint Mike Wilson to fill the open Sub-Region IV seat with a remaining 3 year term, effective February 1, 2015.

Ms. Neprud moved, seconded by Mr. Lehman to appoint Colleen Seelen to fill the open Sub-Region III seat with a remaining 2 year term, effective February 1, 2015.

Mr. Lehman moved, seconded by Mr. Veronen to appoint John Poston to fill the open Sub-Region IV seat with a remaining 2 year term, effective February 1, 2015.

Ms. Myers presented a proposed revision to the Rebate Policy for review.

Mr. Veronen moved, seconded by Ms. Neprud to approve hiring Aprile Lack, part-time Administrative Specialist; Receptionist, effective January 12, 2015. Motion carried

Mr. Lehman moved, seconded by Ms. Freeman to approve hiring Justin Burslie, Planner and Zoning Specialist, effective February 2, 2015. Motion carried.

Ms. Neprud moved, seconded by Ms. Freeman to approve hiring Jeremy Schwartz, Director of Contracts and Marketing, effective February 2, 2015. Motion carried.

Mr. Lehman moved, seconded by Mr. Veronen to open the Senior Contract Manager position for internal candidates only, and a Contract Manager position. Motion carried.

Mr. Lehman moved, seconded by Ms. Neprud to approve the revision of language to Article 3.8 in the SLT Memorandum of Understanding. Motion carried.

Ms. Freeman moved, seconded by Ms. Neprud to approve the Seniority/Anniversary list as presented. Motion carried.

Ms. Nanik gave a staffing update.

Ms. Freeman reported on the Executive Director Evaluation. It was the consensus of the Executive Director Evaluation Committee that the review was deemed very positive.

Dr. Coauette reported on the possible future building project, MSC, and a thank you for their service to outgoing board members - Wayne Wolden, Randy Pepin, and Brian Lehman.

Ms. Neprud reported on her attendance at the Education Solutions Advisory Committee meeting and MSBA.

Ms. Freeman moved, seconded by Ms. Neprud to adjourn the meeting at 8:34 p.m. Motion carried.

Appendix A

CONTRACT RENEWALS	
Rush Truck Centers	083110-NMT
Palmer Hamilton, LLC	101012-PHL
H.D. Industries, Inc.	113012-HDI
Stepp Manufacturing Company, Inc.	113012-SMC
School Specialty, Inc.	101012-SSI
Krueger International, Inc.	101012-KII
Orkin, LLC	102412-ORK
Strategic Equipment and Supply Corporation	103013-SES
Humana	100411-HUM
National Auto Fleet Group	102811-NAF
Peach State Freightliner	083110-PSF
Yancey Bus Sales and Service	083110-YBS
The Gordian Group, Inc.	110911-GGI
Argo USA, Inc.	113012-AUI
Carolina Biological Supply Company	101713-CBS
Pearson Education, Inc.	101713-PEI
PS Furniture, Inc.	101012-PFI
Lytx, Inc.	102811-DCI