

Proposal Opening Record

202 12th Street NE  
P.O. Box 219  
Staples, MN 56479

Date of opening: May 18, 2017

The public opening of all responses received to the Request For Proposal #051717 for the procurement of LOW SPEED VEHICLES, MEDIUM SPEED VEHICLES, AND UTILITY VEHICLES, WITH RELATED EQUIPMENT, ACCESSORIES, AND SUPPLIES was witnessed by the following individuals:

Chris Robinson, NJPA  
Ginger Line, NJPA  
Kim Austin, NJPA  
Gregg Meierhofer, NJPA  
Tom Perttula, NJPA

Responses were received from the following:

- Cruise Car, Inc. – received 5/15/17 at 11:26:55am**  
Proposer deemed responsive  
Certificate of insurance – insufficient coverage
- Polaris Industries – received 5/15/17 at 10:02:41am**  
Proposer deemed responsive
- Trius Inc. – received 5/17/17 at 3:09:40pm**  
Proposer deemed responsive
- Vantage Vehicle International Inc. – received 5/17/17 at 12:56:49pm**  
Proposer deemed responsive
- Westward Industries Ltd – received 5/15/2017 at 11:23:05am**  
Proposer deemed responsive
- Yamaha Golf-Car Company – received 5/17/17 at 12:56:56pm**  
Proposer deemed responsive  
Certificate of insurance – not provided

Proposals are evaluated first on level-one responsiveness and that determination is noted above. Level-one responsiveness requires, among other things, that the response be received before the deadline for the submission and that the response include completed copies (with signatures) of the requested forms.

Proposers that are deemed level-one responsive must provide any missing documentation or remedy a noted deficiency within a reasonable time in order to remain responsive. Respondents must not provide additional substantive information when sending missing documentation.

WITNESSES:



Chris Robinson, Procurement Manager, NJPA



Kim Austin, Procurement Analyst III, NJPA