

Regular Meeting of the
NATIONAL JOINT POWERS ALLIANCE®
Board of Directors
Tuesday, July 21, 2015
Executive Conference Room
202 12th St. NE, Staples, MN 56479

Chair Wilson called the Regular Board meeting to order at 5:55p.m. with the following members present: Mike Wilson, Mary Freeman, Scott Veronen, John Poston, Barb Neprud, Colleen Seelen, and Sara Nagel. Also present was Mary Klamm, Ex-Officio, and Chad Coauette, Susan Nanik, Paul Drange, Misty Myers, Jeremy Schwartz, Jeremy Schneider, Bev Hoemberg, Mike Domin, and Deb Cervantez, NJPA staff.

Ms. Nagel moved, seconded by Ms. Seelen to accept the agenda as amended. Motion carried.

Ms. Seelen moved, seconded by Ms. Neprud to accept the minutes of the Regular Board Meeting held on June 16, 2015. Motion carried.

Dr. Coauette presented the monthly Financial Reports.

Ms. Freeman moved, seconded by Ms. Seelen to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #85275 to #85600. Motion carried.

Ms. Freeman moved, seconded by Mr. Poston to approve all Wire Transfers #366 to #390. Motion carried.

Ms. Neprud moved, seconded by Mr. Veronen to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added June 1-30, 2015
- Approve Authorization to Solicit ezIQOC State of North Carolina
- Approve Authorization to Re-Solicit
 - Passenger Cars, Light Duty, Medium Duty and Heavy Duty Trucks with Related Accessories
 - Professional Consulting Services with Related Supplies and Accessories
 - Public Safety Related Equipment with Supplies, Accessories and Services
 - Administrative Software with Related Goods and Services
 - Airfield Marking Paint
 - E-Rate Associated Telecommunications, Internet Access and Internal Connectivity Related Goods and Services
 - Floor Covering with Related Supplies, Equipment and Services
 - Express Courier, Overnight, Ground Delivery Logistics Services
 - Classroom Sound Enhancement with Related Accessories, Supplies and Services
 - Exercise and Rehabilitation Equipment with Related Accessories, Supplies and Services
 - Elevators, Escalators, Power Walks with Related Services, Accessories and Supplies
- Approve Bid Evaluation Committee's Recommendation to Award RFP #052015 for Portable Construction and Maintenance Equipment and Trailers with Related Accessories, Attachments and Supplies to:
 - Clark Equipment Company dba Doosan Portable Power
 - Multiquip, Inc.
 - Sullair, LLC
 - Trail King Industries, Inc.

- Approve Bid Evaluation Committee's Recommendation to Award RFP #061015 for Fleet-Related Maintenance Equipment, Supplies, Services, and Inventory Management Solutions to:
 - Ford Motor Company
 - Genuine Parts Company/NAPA Integrated Business Solutions (IBS)
 - Mohawk Resources, Ltd.
 - Vehicle Service Group, LLC/Rotary Lift
 - Stertil-Koni USA, Inc.
- Approve Bid Evaluation Committee's Recommendation to Award RFP #061715 for Earthquake Early Warning Systems and Related Products or Services to:
 - No Awards Recommended
- Approve Bid Evaluation Committee's Recommendation to Award RFP #072115 for ezIQC State of Georgia to:

○ F.H. Paschen, S.N. Nielsen & Associates, Inc.	GA-072115-FHP
○ LESCO Restorations, Inc.	GA-072115-LRI
○ Kellogg, Brown & Root	GA-072115-KBR
○ Centennial Contractors Enterprises, Inc.	GA-072115-CCE
○ HITT Contracting, Inc.	GA01-1-072115-HIT
○ Prime Contractors, Inc.	GA01-1-072115-PCI
○ Astra Construction Services, LLC	GA02-2-072115-ACS
○ Osprey Management LLC	GA03-1-072115-OML
○ Johnson-Laux Construction, LLC	GA03-2-072115-JLC
○ HCR Construction, Inc.	GA03-3-072115-HCR
○ Engineering Design Technology	GA04-1-072115-EDT
○ Red Cloud Services, LLC	GA05-1-072115-RCS
○ Rubio and Son Interiors, Inc.	GA07-1-072115-RSI
○ Greene & Burdette Property Management, LLC	GA07-2-072115-GBP
○ J.J. Morley Enterprises, Inc.	GA10-1-072115-JME
○ HITT Contracting, Inc.	GA11-1-072115-HIT
- Approve Renewal of Agreements with:

○ Jacobsen, a division of Textron, Inc.	070313-JCS
○ ESM Solutions Corporation	052512-ESM
○ Agile Access Control, Inc.	050613-AAC
○ Pitney Bowes	043012-PIT
○ Deere & Company	070313-DAC
○ Kubota Tractor Corporation	070313-KBA
○ Flex-O-Lite	052412-FOL
○ AssetWorks, Inc.	050613-AWI
○ Automotive Rentals, Inc.	080212-ARI
- Approve Renewals of ezIQC Agreements with:

○ The Matthews Group, Inc.	VA-RNK-061813-TMG
○ The Matthews Group, Inc.	VA-060811-TMG
○ The Matthews Group, Inc.	MDBCG-022912-TMG
○ Centennial Contractors Enterprises, Inc.	GA03-062911-CCE
○ Centennial Contractors Enterprises, Inc.	GA07-062911-CCE
○ F.H. Paschen, S.N. Nielsen & Associates, Inc.	GA06-062911-FHP
○ F.H. Paschen, S.N. Nielsen & Associates, Inc.	GA08-062911-FHP
○ F.H. Paschen, S.N. Nielsen & Associates, Inc.	GA11-062911-FHP
○ J.J. Morley Enterprises, Inc.	GA10-062911-JME
○ Johnson-Laux Construction, LLC	GA12-062911-JLC
○ LESCO Restorations, Inc.	GA05-062911-LRI
• Sorensen Gross Construction Services, LLC	GA02-062911-SGC

Motion carried.

Mr. Domin gave an in-service on what his position as Membership Relations and Communications entails.

Mr. Drange gave an update of Regional Programs.

Mr. Schwartz gave an update on how contracts are awarded and maintained.

Mr. Schneider gave an update on metrics data.

Ms. Nanik gave an update on the facility expansion.

Proposed revisions to the Travel Policy were reviewed.

Ms. Neprud moved, seconded by Ms. Seelen to approve Dr. Chad Coauette as the Identified Official with Authority for the Minnesota Department of Education External User Access Recertification System. Motion carried.

Ms. Neprud moved, seconded by Mr. Poston to approve the Staffing Agreement with Benton-Stearns Education Coop for the PBIS Coordinator. Motion carried.

Mr. Poston moved, seconded by Ms. Neprud to approve the Individual Employment Contract with Erin Engness, PBIS Coordinator. Motion carried.

Ms. Neprud moved, seconded by Ms. Nagel to approve the revised Administrative Specialist; Membership & Marketing job description and retro pay to July 1, 2015. Motion carried.

Mr. Veronen moved, seconded by Mr. Poston to approve internally opening an additional Graphic Design Specialist position. Motion carried.

Ms. Seelen moved, seconded by Ms. Nagel to approve hiring Tanya Nelson, Administrative Specialist; Legal effective July 20, 2015, and open Administrative Specialist; Receptionist position. Motion carried.

Mr. Poston moved, seconded by Ms. Neprud to approving hiring Tracy Plinske, Contract Management Specialist effective date to be determined, and open Contract Procurement Analyst position. Motion carried.

Ms. Neprud moved, seconded by Mr. Poston to approve hiring Mike Carlson, Director of Finance effective August 3, 2015. Motion carried.

Mr. Poston moved, seconded by Mr. Veronen to approve the following part-time Education Consultant contracts:

- Gwynne Gildow up to 30 days
- Jean Weyer up to 40 days
- Lisa Novak up to 10 days (purchase of service from Menahga School District)

Motion carried.

Ms. Neprud moved, seconded by Mr. Poston to approve the Independent Consultant Agreement with Marilyn McKeehen. Motion carried.

Mr. Poston moved, seconded by Ms. Nagel to approve the resignation of Amanda Kennedy, Collaborative Service Worker, effective July 31, 2015 and open position. Motion carried.

Ms. Nanik gave the staffing update.

Dr. Coauette reported on the metrics planning update, MSC Conference review, and board member follow-up meetings.

Ms. Freeman reported on the hiring of Mary Klamm as the new superintendent at Staples Motley School District.

Ms. Nagel moved, seconded by Mr. Poston to adjourn the meeting at 8:05 p.m. Motion carried.