

Regular Meeting Minutes of the
NATIONAL JOINT POWERS ALLIANCE®
Board of Directors
Tuesday, July 18th, 2017
Conference Room 3
202 12th St. NE, Staples, MN 56479

Chair Wilson called the Regular Board meeting to order at 5:45p.m. with the following members present: Barb Neprud, Mark Gerbi, Mary Freeman, Greg Zylka, Sara Nagel, Scott Veronen, Ryan Thomas and Mike Wilson. Also present were Stephan Jones, Ex-Officio; Chad Coquette, Susan Nanik, Paul Drange, Jeremy Schwartz, Sarah Speer, Mike Carlson, Jamie Loken, Jon Andres, Bev Hoemberg, and BreAnne Tollefson, NJPA staff.

Ms. Nagel moved, seconded by Mr. Gerbi to accept the agenda as amended. Motion carried.

Ms. Neprud moved, seconded by Mr. Thomas to accept the minutes of the Regular Board Meeting held on June 20th, 2017. Motion carried.

Mr. Carlson presented the monthly Financial Reports and budget update.

Ms. Freeman moved, seconded by Mr. Zylka to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #93674 to #94257. Motion carried.

Ms. Freeman moved, seconded by Mr. Gerbi to approve all Wire Transfers #274 to #298. Motion carried.

Ms. Neprud moved, seconded by Ms. Nagel to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added June 1-30, 2017

Mr. Andres gave a day in the life of an NJPA employee presentation on his role as, Regional Membership Specialist.

Ms. Nanik gave an update on the Facilities.

Ms. Speer gave an update on the Transformational Experience of the Rebranding process.

Mr. Carlson gave an update on the Finance and Risk Management Departments.

Mr. Loken gave an update on the Information Technology Department.

Mr. Drange gave an update on Regional Programs.

Mr. Schwartz gave an update on Operations and Procurement and an update on the contracts awarded in July as noted in Appendix A.

Dr. Coauette gave an update on behalf of the Legal and Government Relations Departments.

Ms. Nagel moved, seconded by Mr. Zylka to approve the revised Rebate Policy. Motion carried.

Ms. Neprud moved, seconded by Mr. Thomas to approve a 6 month leave of absence for Aprile Lack effective July 6, 2017 and open Travel and Logistics Specialist position. Motion carried.

Mr. Zylka moved, seconded by Mr. Gerbi to approve the following positions:

- Administrative Specialist, HR Assistant.

Motion carried.

Mr. Thomas moved, seconded by Ms. Neprud to approve hiring:

- Brenda Sprenger, Data Integration Specialist, effective July 3, 2017
- Ann Dibbs, Project Team Lead III, effective July 3, 2017
- Rebecca Nathe, Legal Assistant, effective July 24, 2017.

Motion carried.

Ms. Nagel moved, seconded by Mr. Gerbi to accept the resignation for early retirement from Gregg Meierhofer, effective September 1, 2017.

Motion carried.

Mr. Gerbi moved, seconded by Mr. Zylka to approve the following Master Agreements:

- Collaborative Service Workers 2017-2019
- Collaborative Service Worker Supervisor 2017-2019

Motion carried.

Ms. Nanik gave the staffing update.

Dr. Coauette gave an updates on potential change to the September Board work session, MSC Board meeting being scheduled here at NJPA on September 6th, National Cooperative Procurement Partners, Minnesota Service Cooperatives, and a recap of the MSC Conference.

Mr. Zylka moved, seconded by Mr. Gerbi to adjourn the meeting at 8:07pm. Motion carried.

**NJPA PROCUREMENT DEPARTMENT
BOARD ITEMS - July 2017**

Requesting Board permission to Solicit the following categories:

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Requesting Board permission to Re-Solicit the following categories:

Food Products and Distribution and Related Products and Services
Indoor-Outdoor Athletic Surfacing with Related Equipment Products, Supplies, Installation and Services
Tires with Related Accessories Services and Supplies

NEW CONTRACT

API National Service Group	031517-API	"Facility Security Equipment, Systems, and Services with Related Equipment and Supplies"
Convergint Technologies LLC	031517-CTL	"Facility Security Equipment, Systems, and Services with Related Equipment and Supplies"
Johnson Controls, Inc.	031517-JHN	"Facility Security Equipment, Systems, and Services with Related Equipment and Supplies"
Siemens Industry, Inc.	031517-SIE	"Facility Security Equipment, Systems, and Services with Related Equipment and Supplies"
SimplexGrinnell LP	031517-SGL	"Facility Security Equipment, Systems, and Services with Related Equipment and Supplies"
Stanley Convergent Security Solutions, Inc.	031517-SCS	"Facility Security Equipment, Systems, and Services with Related Equipment and Supplies"
Tyco Integrated Security LLC	031517-TIS	"Facility Security Equipment, Systems, and Services with Related Equipment and Supplies"
Cascade Engineering, Inc.	041217-CEI	"Solid Waste and Recycling Collection and Transport Equipment with Related Equipment, Supplies and Accessories"
Hol-Mac Corporation	041217-HMC	"Solid Waste and Recycling Collection and Transport Equipment with Related Equipment, Supplies and Accessories"
Marathon Equipment Company	041217-MEC	"Solid Waste and Recycling Collection and Transport Equipment with Related Equipment, Supplies and Accessories"
Old Dominion Brush Co., Inc.	041217-ODB	"Solid Waste and Recycling Collection and Transport Equipment with Related Equipment, Supplies and Accessories"
Palfinger Inc.	041217-PAF	"Solid Waste and Recycling Collection and Transport Equipment with Related Equipment, Supplies and Accessories"
Schaefer Systems International	041217-SFR	"Solid Waste and Recycling Collection and Transport Equipment with Related Equipment, Supplies and Accessories"
Petersen Industries, Inc.	041217-PII	"Solid Waste and Recycling Collection and Transport Equipment with Related Equipment, Supplies and Accessories"
ReCollect Systems Inc.	041217-RCS	"Solid Waste and Recycling Collection and Transport Equipment with Related Equipment, Supplies and Accessories"
Wastequip, LLC	041217-WQJ	"Solid Waste and Recycling Collection and Transport Equipment with Related Equipment, Supplies and Accessories"

New ezIQC Contracts

5th YEAR RENEWALS

ezIQC RENEWALS

ACCO Engineered Systems, Inc.	CAITENWW1-071916-AES	
ACCO Engineered Systems, Inc.	CAITENHV1-071916-AES	
ACCO Engineered Systems, Inc.	CACCTENWW1-071916-AES	
ACCO Engineered Systems, Inc.	CACCTENHV2-071916-AES	
Angeles Contractors, Inc.	CA-SD01GCA-081815-AC	
Astra Construction Services, LLC	GA02-2-072115-ACS	
Brown & Root	GA-072115-KBR	
Centennial Contractors Enterprises, Inc.	GA-072115-CCE	
Engineering Design Technologies, Inc.	GA04-1-072115-EDT	
F.H. Paschen, S.N. Nielsen & Associates, LLC	GA-072115-FHP	
Facility Solutions Group	CAITENGL4-071916-FSG	
Facility Solutions Group	CAITENSL4-071916-FSG	
Facility Solutions Group	CACCTENGL4-071619-FSG	
Facility Solutions Group	CACCTENSL4-071916-FSG	
Good-Men Roofing & Construction, Inc.	CA-SD01GCB-081815-GMR	
Greene & Burdette Property Management, LLC	GA07-2-072115-GBP	
HCR Construction, Inc.	GA03-3-072115-HCR	
HITT Contracting, Inc.	GA01-1-072115-HCI	
HITT Contracting, Inc.	GA11-1-072115-HCI	
J.J. Morley Enterprises, Inc.	GA10-1-072115-JME	
JOC Construction, LLC	GA-072115-LRI	
JOC Construction, LLC	GA-072115-LRI	
Johnson-Laux Construction, LLC	GA03-1-072115-JLC	
McDaniel's Construction Corp., Inc.	OH01GCMBA-081914-MCC	
McDaniel's Construction Corp., Inc.	OH02GCMBB-081914-MCC	
McDaniel's Construction Corp., Inc.	OH03GCMBB-081914-MCC	
McDaniel's Construction Corp., Inc.	OH03CMBA-081914-MCC	
McDaniel's Construction Corp., Inc.	OH03AMBA-081914-MCC	
McDaniel's Construction Corp., Inc.	OH04GCMBA-081914-MCC	
McDaniel's Construction Corp., Inc.	OH05GCMBA-081914-MCC	
MTM Construction, Inc.	CACCTENHV1-071916-MTM	
North Star Construction & Engineering	CA01B-042313-NSC	
Osprey Management, LLC	GA03-2-072115-OML	
Prime Contractors, Inc.	GA02-1-072115-PCI	
Red Cloud Services, LLC	GA05-1-072115-RCS	
Rockwood Builders, Ltd.	OH03GCMBC-081914-RBL	
Rubio and Son Interiors, Inc.	GA07-1-072115-RSI	
Sylvester Roofing Co., Inc.	CA-SD01R-081815-SRC	
Vincor Construction, Inc.	CA-SD02GCB-081815-VCI	