

Regular Meeting & Retreat Minutes of the  
NATIONAL JOINT POWERS ALLIANCE®  
Board of Directors  
Tuesday, October 21, 2014  
Executive Conference Room

Chair Wolden called the Regular Board meeting to order at 5:53 p.m. with the following members present: Brian Lehman, Mike Wilson, Wayne Wolden, Randy Pepin, and Barb Neprud. Also present were George Weber, Ex-Officio; Jamie Faye, Eide Bailly; Chad Coauette, Susan Nanik, Paul Drange, Diana Pihlaja, Misty Myers, Anna Gruber, David Jessop, Dave Duhn, and Deb Cervantez, NJPA staff.

Mr. Wilson moved, seconded by Ms. Neprud to accept the agenda as amended. Motion carried.

Ms. Neprud moved, seconded by Mr. Wilson to accept the minutes of the Regular Board Meeting held on September 16, 2014. Motion carried.

Ms. Faye presented the Auditors Report for FY 2013-2014.

Mr. Pepin moved, seconded by Mr. Lehman to approve the Auditors Report FY 2013-2014 as presented. Motion carried.

Mr. Jessop gave an update on HITA and the Health Insurance Renewal process.

Ms. Pihlaja presented the monthly Financial Reports.

Mr. Pepin moved, seconded by Ms. Neprud to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #82761 to #82997. Motion carried.

Mr. Pepin moved, seconded by Mr. Lehman to approve all Wire Transfers #083 to #110. Motion carried.

Ms. Neprud moved, seconded by Mr. Wilson to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added September 1-30, 2014
- Approve Authorization to Bid:
  - Pre-engineered Buildings, Including Related Supplies, Materials, Site Preparation, Installation, and Ancillary Services
- Approve Authorization to Re-Bid
  - Paint and Wall Coverings to Include Architectural Finishes with Related Supplies, Equipment, and Services
- Approve Bid Evaluation Committee's Recommendation to Award RFP #080114 for Snow and Ice Handling Equipment with Related Accessories, Services, and Supplies to:
  - Kennametal, Inc.
  - Cargill, Inc. Deicing Technology B.U.
  - J.A. Larue, Inc.
  - Epoke North America, Inc.
  - Monroe Truck Equipment, Inc.
  - M-B Companies, Inc.

- Henderson Products, Inc.
- Accu Steel, Inc.
- Wausau Equipment Company
- Tenco Industries, Inc.
- R.P.M. Tech, Inc.
- Winter Equipment Co.
- Ironhawk Industrial Distribution, LLC
- Viking-Cives Midwest, Inc.
- Approve Bid Evaluation Committee's Recommendation to Award RFP #091214 for Facilities Maintenance, Repair and Operating Supplies to:
  - W.W. Grainger, Inc.
- Approve Bid Evaluation Committee's Recommendation to Award RFP #090414 for Food Products and Distribution and Related Products and Services to:
  - Multi-Unit Group
  - US Foods
- Approve Renewal of Agreements with:
 

○ Best Buy Stores, LP	081311
○ Access Information Systems, Inc.	080913
○ Polaris Industries, Inc.	090512
○ VT Hackney, Inc.	090512
○ FuelEducation	101713
○ Automotive Rentals, Inc.	080212
○ Caterpillar, Inc.	080613
○ Staples Contract & Commercial, Inc.	111010

Motion carried.

Mr. Drange and Ms. Gruber reported on regional programs.

Mr. Lehman moved, seconded by Mr. Wolden to fully fund projects 1-5 of the Cities/Counties Innovation Funding prioritized list as presented. Motion carried.

Mr. Lehman moved, seconded by Mr. Wilson to approve the Broadband Funding Request as presented. Motion carried.

Mr. Duhn gave an update on the NJPA Cooperative Health initiative status.

Mr. Wilson moved, seconded by Mr. Pepin to call for Annual Election of Board Members in Sub Regions I and II and appoint Susan Nanik and Deb Cervantez as Election Judges. Motion carried.

Ms. Nanik presented the 2014-2015 Membership Roster for Continuing Education/Re-licensure.

Ms. Neprud moved, seconded by Mr. Wilson to approve the Revenue Share Agreement with Alberta Association of Municipal Districts and Counties (AAMDC). Motion carried.

Mr. Wilson moved, seconded by Mr. Pepin to approve the Part-Time Receptionist position description and open the position. Motion carried.

Mr. Lehman moved, seconded by Ms. Neprud to approve hiring:

- Hannah Weishalla, Contract Manager II, effective November 10, 2014
- Jamie Case, Administrative Specialist; Contract Purchasing, effective October 27, 2014

Motion carried.

Ms. Nanik gave an update on current staffing efforts.

Dr. Coauette reported on current Revenue Share agreements, the Metrics Quarterly Review, and staff travel concerns.

Mr. Wolden reported on the upcoming Grand Opening of the Wadena Wellness Center on December 6, 2014 and the donor event scheduled for December 4, 2014.

Mr. Lehman moved, seconded by Mr. Pepin to adjourn the meeting at 8:17 p.m. Motion carried.